

## Meeting Minutes

### Salt Spring Island Local Community Commission

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Thursday, October 17, 2024

9:00 AM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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PRESENT:

COMMISSIONERS: E. Rook (Chair) G. Holman (Director), G. Baker, B. Corno, B. Webster,

STAFF: S. Henderson, Senior Manager, Real Estate and SGI Administration, D. Ovington, Senior Manager, SSI Administration, D. Olafson, Manager, SSI Engineering, J. Starke, Manager, Service Delivery, Southern Gulf Islands Electoral Area, M. Williamson, Committee Clerk, (Recorder)

EP- Electronic Participation

GUEST: M. Boysen, North Salt Spring Waterworks, E. FitzZaland, J. Gauthier, S. Haley, Ministry of Transportation and Infrastructure (MoTI) (EP), O. Page, MoTI (EP), L. Patrick, Island Trust (EP)

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:01 am.

#### 1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,  
That agenda for the October 17, 2024, meeting of the Local Community  
Commission be approved as amended with the following amendments in order:**

- agenda item 8.8. be moved to be considered before agenda item 8.1.
- agenda item 8.5. be moved to be considered after agenda item 8.8.
- agenda item 8.6. be moved to be considered after agenda item 8.2.
- agenda item 8.3. be moved to be considered after agenda item 8.6.
- agenda item 8.7. be moved to be considered after agenda item 8.4.
- agenda item 7.5. be moved to be considered after agenda item 8.7.

**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. Minutes of August 22- September 19, 2024 Salt Spring Island Local Community Commission

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the minutes of the following meetings be adopted as presented:  
-August 22, 2024 Joint Special Meeting**

-September 19, 2024 Regular Meeting.  
CARRIED

- 3.2. Minutes of September 12, 2024 Salt Spring Island Local Community Commission
- MOVED by Commissioner Webster, SECONDED by Director Holman,  
That the detailed minutes of September 12, 2024 Special meeting be adopted as circulated.  
CARRIED

#### 4. Chair, Director, and Commissioner Reports

Director Holman spoke of the following items:

- Director and Local Community Commissioner's remuneration staff report
- CRD preliminary requisition increase

Commissioner Baker spoke regarding the Active Transportation Infrastructure grant.

#### 5. Senior Manager Report

There was no senior manager report.

#### 6. Presentations/Delegations

##### 6.1. Presentations

- 6.1.2. Presentation: Mark Boysen; North Salt Spring Waterworks District, Re: Moratorium Review Road Map
- M. Boysen provided a presentation on North Salt Spring Waterworks moratorium review road map.

##### 6.2. Delegations

- 6.2.1. Delegation - Maxine Leichter, Positively Forward Re: Item 7.2. Developing the Term of Reference for an Integrated Housing Strategy
- M. Leichter spoke regarding item 7.2.

#### 7. Commission Business

MOVED by Commissioner Webster, SECONDED by Commissioner Corno,  
That the agenda be amended to move consideration for agenda item 7.1. after agenda item 7.3.  
CARRIED

- 7.2. Developing the Term of Reference for an Integrated Housing Strategy
- MOVED by Director Holman, SECONDED by Commissioner Webster,  
That the rules of the Capital Regional District Board Procedures Bylaw be suspended to allow Janis Gauthier, Elizabeth FitzZaland, Laura Patrick and Chris

**Hutton to speak regarding agenda item 7.2.  
CARRIED**

J. Starke provided a presentation regarding developing an integrated housing strategy.

Discussion ensued regarding the term of reference for an integrated housing strategy.

**MOVED by Commissioner Webster, SECONDED by Commissioner Baker,  
That the meeting be extended past the 3-hour scheduled time.  
CARRIED**

**MOVED by Commissioner Baker, SECONDED by Commissioner Webster,  
That the agenda be amended to move consideration for agenda item 7.1. before  
agenda item 7.3.  
CARRIED**

**Verbal Discussion**

**7.1.** Motion Tracker Q3

This report was received for information.

Discussion ensued regarding Motion Tracker.

The Commission recessed at 12:08 pm.

The Commission reconvened at 12:42pm.

**MOVED by Commissioner Baker, SECONDED by Director Holman,  
That the agenda be amended to move consideration for agenda item 8.1.,  
agenda item 8.6., and agenda item 8.2., before agenda item 7.3.  
CARRIED**

**MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the agenda be amended to move consideration for agenda item 8.1., after  
agenda item 8.2.  
CARRIED**

**8.6.** Motion with Notice: Housing Now Update Request (G. Holman)

**MOVED by Commissioner Holman, SECONDED by Commissioner Corno,  
That the Southern Gulf Islands Community Resource Centre be requested to  
provide a written and in-person update on the Housing Now program for Salt  
Spring Island, including the employer survey.  
CARRIED**

**8.2.** Motion with Notice: Request Report on Land Holding Authority (B. Webster)

**MOVED by Commissioner Webster, SECONDED by Director Holman,  
That the Salt Spring Island Local Community Commission (LCC) request that staff  
report on the land holding authority of the LCC and how it relates to individual  
services under the purview of LCC.**

**CARRIED**

**MOVED by Director Holman, SECONDED by Commissioner Corno,  
That the agenda be amended to move consideration for agenda item 8.1., after  
agenda item 7.3.**

**CARRIED**

**7.3.** Ministry of Transportation and Infrastructure (MoTI)

Discussion ensued regarding the following:

- Salt Spring Island Speed Limits
- Ganges crosswalk study
- Road sweeping and line painting budget
- Road reflectors
- Speed reader boards
- Ganges Parking
- Pathway projects
- Bus stop

**8.1.** Motion with Notice: Local Community Commission Reviewing Bylaw  
Recommendations (E. Rook)

At the Sep 12, 2024 Salt Spring Local Community Commission meeting, the  
following notice was read by Commissioner Rook into record to be discussed at  
the next meeting:]

“The LCC invites a review of CRD Bylaws 3384 (Salt Spring Island Noise  
Bylaw) and 1465 (Animal Control and Impounding Bylaw) for the purpose of  
assessing the sustainability of existing bylaw language for the community of  
Salt Spring Island and recommending changes, where appropriate, to the CRD  
board. The Commissioners will work with staff to develop an open and  
transparent process that will include the following elements:

- Full public notification of the initiation of the review and the specific bylaws  
under review
- Public solicitation of input in the bylaws under review through multiple means,  
including written comments public forums, and meetings with stakeholders
- Solicitation of legal opinion and guidance where necessary

The motion was amended by commissioner Rook.

**MOVED by Commissioner Rook, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission initiates a review of  
CRD Bylaws 3384 (Salt Spring Island Noise Bylaw) and 1465 (Animal Control and  
Impounding Bylaw) for the purpose of assessing the suitability of existing bylaw  
language for the community of Salt Spring Island and recommending changes,  
where appropriate, through the Electoral Area Committee to the CRD Board. The  
Commissioners will develop an open and transparent process that will include**

community engagement.  
CARRIED

MOVED by Commissioner Webster, SECONDED by Director Holman,  
That the agenda be amended to move consideration for agenda item 8.8., before  
agenda item 7.4.  
CARRIED

**8.8.** Motion with Notice: Potential Sites for Warming Space (B. Webster)

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,  
That the Local Community Commission request staff to identify on an urgent  
basis one or more potential sites for a winter 2024/2025 warming space.  
WITHDRAWN

MOVED by Commissioner Webster, SECONDED by Commissioner Baker,  
That temporary facility booking, from as soon as possible, till March 31, 2025, the  
use of the Salt Spring Island Multi Space (SIMS) studio during regular operating  
hours be offered to Chuan Society. Conditions to be negotiated with staff to  
ensure appropriate liability insurance, supervision, activities, and responsibility  
for cleaning.  
CARRIED

**7.4.** 163 Drake Road - Phoenix Elementary School Property

MOVED by Director Holman, SECONDED by Commissioner Webster,  
That the Salt Spring Island Local Community Commission approve additional  
capital costs for 163 Drake Road upgrades to the 1.459 SSI Pool & Park Land  
Service 2025-2029 Five Year Financial Plan in 2025 of \$50,000, funded by  
Community Works Funding.  
CARRIED

**8. Notice(s) of Motion**

**8.5.** Motion with Notice: Centennial Park Washrooms Extended Hours (B. Corno)

MOVED by Commissioner Corno, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission request a staff report  
and, at a future meeting, engage in discussion relating to the provision of a  
bathroom facility in Centennial Park that is accessible 24 hours per day with  
consideration for cost and security.  
CARRIED

**8.3.** Motion with Notice: Amend Lease for 163 Drake Road-Phoenix School  
Property (G. Baker)

MOVED by Commissioner Baker,  
That the Local Community Commission direct staff to amend the Phoenix lease  
with School District 64 for an occupancy date of November 1, 2024.  
WITHDRAWN

**8.4.** Motion with Notice: Chuan Society Agreement Regarding 163-Drake Road

(G. Baker)

**MOVED** by Commissioner Baker,  
That staff enter into an agreement with the Chuan Society for use the upstairs of the former Phoenix School building from November 1, 2024 - April 1, 2025. The Chuan Society will pay \$3,000 for the period of this agreement to cover this extended lease as well as required insurance and utilities. All janitorial needs will be done by the Chuan Society.  
**WITHDRAWN**

8.7. Motion with Notice: Request for Proposals Short Term of Upper Floor- 163 Drake Road (B. Webster)

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the Local Community Commission approve the issuance of expression of interest for short term community use of the upper floor of 163 Drake Road the former Phoenix school building.  
**CARRIED**

7.5. LCC Role Regarding Boat-related Issues Discussion

Discussion ensued regarding Boat-related Issues in Salt Spring Island Harbours.

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Local Community Commission engage directly with the CRD's Environmental Protection Division to ensure that the Salt Spring Island perspective is reflected in its future work on this issue.

And

Inclusion of this topic and the potential for future collaboration for discussion at future meetings between the LCC and LTC.

**MOVED** by Director Holman,  
Made a motion to call the question.  
**FAILED** due to lack of a seconder

Question was called on the Motion.

**DEFEATED**  
Opposed Webster, Corno, Baker, Rook

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Corno,  
Postpone the remainder the discussion to a future meeting.  
**CARRIED**

[On August 15, 2024, Commissioner Webster served the following Notice of Motion: "That the Salt Spring Island Local Community Commission discuss at one of our October meetings what future role, if any, the Commission should play in managing boat-related issues, including:  
- Discussion of whether the LCC should engage directly with the CRD's

Environmental Protection Division to ensure that the Salt Spring Island perspective is reflected in its future work on this issue.  
-Inclusion of this topic and the potential for future collaboration for discussion at future meetings between the LCC and LTC.  
-An assessment of whether current shore services provided through our park services would more appropriately be funded (at least partially) through our small craft harbour service."  
On September 12, 2024 the SSI Local Community Commission passed the motion.  
On October 17, 2024 the SSI Local Community Commission postponed consideration until the next meeting.]

Verbal Discussion.

## 9. Adjournment

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Baker,  
That the Local Community Commission adjourn the meeting at 04:12pm.  
**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**