

## Meeting Minutes

### Salt Spring Island Local Community Commission

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Thursday, October 10, 2024

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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PRESENT

COMMISSIONERS: E. Rook, G. Holman (Director), G. Baker, B. Corno, B. Webster,

STAFF: S. Henderson, Senior Manager, Real Estate and SGI Administration, Manager, SSI Engineering, D. Ovington, Manager, SSI Parks and Recreation, L. Taylor, Receptionist, (Recorder)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

#### 1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Corno,  
That agenda for the October 10, 2024 meeting of the Local Community  
Commission be approved as amended with the following amendment that  
agenda item 7.4. be moved to be considered before agenda item 7.3.  
**CARRIED**

#### 3. Adoption of Minutes

##### 3.1. Minutes of September 12, 2024 Salt Spring Island Local Community Commission

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the minutes of the September 12, 2024 meeting to be adopted with the  
following amendment. That the words " The CRD board rejected the request to  
exclude Salt Spring Island from the regional transportation service proposal" be  
added after the words "... regarding Regional Transportation Service" and before  
the words "Commissioner Webster spoke..." in agenda item 4.0.  
**CARRIED**

#### 4. Chair, Director, and Commissioner Reports

Director Holman spoke of the following items:

- Administration budget for the LCC
- Housing discussion on October 17th
- Islands Trust meeting
- Composter in Burgoyne Bay is now operating
- Ferry Advisory Committee meeting at the end of October

- Discussion paper speaking about island housing

Commissioner Corno spoke of the following items:

- Provincial all candidates meeting
- His availability

Commissioner Baker spoke of ASK Saltspring.

## 5. Senior Manager Report

S. Henderson provided information on the following items

- Burgoyne Bay liquid waste and geo tubes plans
- Integrated housing workshop
- No comments back on LCC strategic plan
- Rainbow Road project and grant applications
- New firehall and the plans to have LCC tour Ganges Fire Hall
- Proposed changes to September 12 special meeting minutes

## 6. Presentations/Delegations

### 6.1. Presentations

There were no presentations.

### 6.2. Delegation

#### 6.2.1. Delegation- Kajin Goh, Chuan Society Re: Item 7.4. 163 Drake Road - Phoenix Elementary School Property

K. Goh spoke to agenda item 7.4.

## 7. Commission Business

### 7.1. SSI Local Community Commission Services External Grants 2024 Fall

**Report was received for information.**

### 7.2. Project Tracker Quarterly No. 16, 2024

Discussion ensued regarding the project tracker.

**Report was received for information.**

### 7.4. 163 Drake Road - Phoenix Elementary School Property

**MOVED by Commissioner Corno, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission authorize staff to  
submit a Temporary Use Permit application to the Islands Trust for the purpose of  
using 163 Drake Road for a temporary maintenance facility for 12-24 months.  
CARRIED**

Commissioner Rook seeing no opposition moved that the remainder of the

consideration of agenda item 7.4. be postponed until the next Salt Spring Island Local Community Commission meeting of Oct 17, 2024.

Commissioner Rook seeing no opposition moved that agenda item 7.3. , agenda item 8.1., and agenda item 8.2. be deferred until the next Salt Spring Island Local Community Commission meeting of Oct 17, 2024.

## 8. Notice(s) of Motion

### 8.3. Notice of Motion: Amend Lease for 163 Drake Road-Phoenix School Property (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting:

“That the Local Community Commission direct staff to amend the Phoenix lease with School District 64 for an occupancy date of November 1, 2024”.

### 8.4. Notice of Motion: Chuan Society Agreement Regarding 163-Drake Road (G. Baker)

Commissioner Baker proposed the following Notice of Motion for consideration at the next meeting:

“That staff enter into an agreement with the Chuan Society for use the upstairs of the former Phoenix School building from November 1, 2024 - April 1, 2025. The Chuan Society will pay \$3,000 for the period of this agreement to cover this extended lease as well as required insurance and utilities. All janitorial needs will be done by the Chuan Society”

### 8.5. Notice of Motion: Centennial Park Washrooms Extended Hours (B. Corno)

Commissioner Corno proposed the following Notice of Motion for consideration at a future meeting:

"That the Salt Spring Island Local Community Commission request a staff report and, at a future meeting, engage in discussion relating to the provision of a bathroom facility in Centennial Park that is accessible 24 hours per day with consideration for cost and security."

### 8.6. Notice of Motion: Housing Now Update Request (G. Holman)

Director Holman proposed the following Notice of Motion for consideration at the next meeting:

"That the Southern Gulf Islands Community Resource Centre be requested to provide an update to on the Housing Now program for Salt Spring

Island."

**8.7.** Notice of Motion: Request for Proposals Short Term of Upper Floor163  
Drake Road (B. Webster)

Commissioner Webster proposed the following Notice of Motion for  
consideration at the next meeting:

"That the Local Community Commission approve the issuance of request  
for proposals for short term community use of the upper floor of the former  
Phoenix school building."

**8.8.** Notice of Motion: Potential Sites for Warming Space (B. Webster)

Commissioner Webster proposed the following Notice of Motion for  
consideration  
at the next meeting:

"That the Local Community Commission request staff to identify on an  
urgent basis one or more potential sites for a winter 2024/2025 warming  
space."

**9. Adjournment**

**MOVED** by Commissioner Corno, **SECONDED** by Commissioner Webster,  
That the Local Community Commission adjourn the meeting at 6:56pm  
**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**