

## Meeting Minutes

### Salt Spring Island Local Community Commission

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Thursday, September 12, 2024

10:30 AM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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#### Special Meeting-Provisional Budget

PRESENT:

COMMISSIONERS: E. Rook, G. Holman (Director), G. Baker, B. Corno, B. Webster,

STAFF: T. Robbins, Chief Administrative Officer, N. Chan, Chief Financial Officer, S. Henderson, Senior Manager, Real Estate, SGI Administration and LCC, D. Ovington, Senior Manager, SSI Administration, D. Olafson, Manager, SSI Engineering, L. Xu, Manager, Finances Services, A. Elliyoon, Financial Analyst, Finances Services, (EP), K. Vincent, Senior Financial Advisor, Finances Services, (EP) M. Williamson, Committee Clerk, (Recorder)

GUEST: K. Hudson, SSI Public Library, Y. Wand, SSI Arts Council

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 10:33 am.

#### 1. Territorial Acknowledgement

Commissioner Rook provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Baker,  
That agenda for the September 12, 2024, Special meeting of the Local  
Community Commission be approved as presented.  
**CARRIED**

#### 3. Presentations/Delegations

##### 3.1. Presentations

There were no presentations.

##### 3.2. Delegations

**3.2.1.** Delegation- David Naphtalie, SSI Tennis Association Re: Item 4.1. 2025  
Preliminary Local Community Commission Budget Review

S. Ireland spoke regarding item 4.1.

Director Holman joined the meeting at 10:37am.

#### 4. Special Meeting Matters

##### 4.1. 2025 Preliminary Local Community Commission Budget Review

**MOVED** by Commissioner Corno, **SECONDED** by Commissioner Webster,  
That the Salt Spring Island Local Community Commission direct staff to amend  
the 1.459 SSI Pool & Park land Five Year Financial Plan to keep the Sundays  
reopening in 2025 as ongoing but defer Statutory holidays opening to 2026 from  
2025, resulting in net requisition reduction of \$11,515 with operating costs  
reduction of \$16,000 and fee revenue reduction of \$4,4485.

**CARRIED**

**OPPOSED** Holman

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the Salt Spring Island Local Community Commission direct staff to amend  
the 1.459 SSI Pool & Park land 2025-2029 Five Year Financial Plan to defer the  
increased hours for one regular part-time staff to 2026 from 2025, resulting in a net  
requisition decrease of \$8,015.

**CARRIED**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
T That the Salt Spring Island Local Community Commission direct staff to amend  
the 1.455 SSI Community Parks 2025-2029 Five Year Financial Plan to defer  
funding for "Porta potty deployment one month early" to 2026 resulting in a  
requisition decrease of \$3,340 in 2025.

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That the Salt Spring Island Local Community Commission direct staff to amend  
the 1.459 SSI Pool & Park land 2025-2029 Five Year Financial Plan to defer  
funding for "SIMS Facility Maintenance Staffing" to 2026 resulting in a net  
requisition decrease of \$16,030 in 2025.

**CARRIED**

**OPPOSED** Corno

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend  
the 1.459 SSI Pool & Park land 2025-2029 Five Year Financial Plan to include  
projected revenue of \$8,000 for phoenix school facility resulting in a requisition  
decrease of \$8,000 in 2025.

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend  
the 1.459 SSI Pool & Park land 2025-2029 Five Year Financial Plan to reduce  
transfer to capital reserve:

1. **Parkland Capital Reserve**  
Fund (CRF) reducing from 50,000 to 35,000 resulting in a requisition  
decrease of \$15,000

2. Pool CRF reducing from \$35,000 to \$0, resulting in a requisition decrease of \$35,000

**DEFEATED**

**OPPOSED** Corno, Rook, Webster

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno, The Local Community Commission recommends the Committee of the Whole recommend to the Capital Regional District Board that the new initiatives identified in Appendix C be included in the SSI Parks and Recreation Five Year Financial Plan with the amendment of the one-time amount for Service 1. 458 SSI Community Recreation "Tennis Court Resurfacing" be increased from \$40,000 to \$50,000 funding by Community Works Funding resulting in no change to the requisition.

**CARRIED**

The Commission recessed at 1:01 pm.

The Commission reconvened at 1:36 pm

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Baker, That the rules of the Capital Regional District Board Procedures Bylaw be suspended to allow Karen Hudson, SSI Public Library to speak regarding agenda item 4.1.

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno, That the Salt Spring Island Local Community Commission direct staff to amend the 1.141 SSI Public Library 2025-2029 Five Year Financial Plan to reduce transfer to capital reserves by \$10,000, resulting in requisition reduction in 2025 as one-time and that Capital Project 25-01 "Accessibility Projects" will be funded by Grant (Community Works Funds) rather than reserves for the amount of \$10,000.

**CARRIED**

**OPPOSED** Webster

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Corno, That the Salt Spring Island Local Community Commission direct Staff to amend the 1.238B Community Transportation Services 2025-2029 Five Year Capital Plan accordingly:

1. Delete Project 22-06 'Lower Ganges Road barrier removal or relocation'
2. Delete Project 22-08 'Lower Ganges Road concrete barrier removal'
3. Move Project 22-12 'Rainbow Road pathway' from 2026 to 2025. Reduce project budget from \$1,015,000 to \$450,000 and adjust the dollars funded by Grant of \$335,000 (\$315,000 BC Active Transportation Grant and \$20,000 Community Works Fund) and Reserves of \$115,000.
4. Move Project 24-03 'McPhillips Ave Pedestrian Facilities' from 2027 to 2026. Funding sources to stay the same.
5. Move Project 24-04 'Referendum or Alternative Approval Process funding for future projects' from 2025 to 2026
6. Move Project 26-01 'Jackson Road pathway' from 2025 to 2026
7. Amend Project 22-13 description to include 'Kanaka pathway and other small pathways' with the current description that is limited to 'Swanson'. The dollar figure will remain the same and from Capital
8. ADD Project 25-03 'Design and Construction of small pathway projects',

this will be a 2025 project, would be funded at \$50,000 and from Grant funding

9. ADD Project 26-03 'Speed Reader Boards' this will be a 2026 project, would be funded at \$25,000 and from Grant funding
10. Move Project 24-01 'Strategic Asset Management Plan & Accessibility Assessment' from 2025 to 2026

CARRIED

MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend the 1.238B Community Transportation Services 2025-2029 Five Year Financial Plan to reduce transfer to capital reserves from \$70,000 to \$50,000, resulting in requisition reduction of \$20,000 in 2025 as one-time reduction.

CARRIED

OPPOSED Corno, Webster

MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend the 1.238A Community Transit Services Capital 2025-2029 Five Year Financial Plan to reduce transfer to capital reserves in 2025 from \$20,000 to \$5,000.

WITHDRAWN

MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend the 3.705 Septage/Composting 2025-2029 Five Year Financial Plan to reduce transfer to capital reserves from \$47,390 to \$32,390, resulting in the requisition reduction of \$15,000 in 2025 as one time and to change project 22-01 'Composting Facility' by removing \$40,000 funding from capital reserve and adding \$60,000 grant funding (Community Works Fund).

CARRIED

OPPOSED Corno, Webster

MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the meeting be extended past the 3-hour scheduled time.

CARRIED

MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend the SSI Economic Development 1.124 to reduce the 2025 requisition by \$15,000.

DEFEATED

OPPOSED Baker, Corno, Rook, Webster

MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend the 1.116 SSI Grant in Aids 2025-2029 Five Year Financial Plan to reduce the 2025 GIA budget by \$10,000 and increase the GIA budget for additional \$5,000 each year for 2026-2029 by balancing with requisitions each year.

CARRIED

MOVED by Director Holman, SECONDED by Commissioner Baker,  
That the rules of the Capital Regional District Board Procedures Bylaw be suspended to allow Yael Wand, SSI Arts Council to speak regarding agenda item 4.1.

**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Salt Spring Island Local Community Commission direct staff to amend  
1.299 the SSI Arts 2025-2029 Five Year Financial Plan to reduce the 2025  
contribution to Art Centre Society and Gulf Islands Community Arts Council by  
\$15,000, prorated (70/30) respectively and to increase the contribution by \$15,000  
in 2026 by balancing with requisition with requisitions each year.

**CARRIED**

**MOVED** by Commissioner Webster, **SECONDED** by Director,  
That agenda item 4.1. 2025 Preliminary Local Community Commission Budget  
Review and agenda item 4.2. 2025 Local Community Commission Administration  
Budget be deferred until the next Salt Spring Island Local Community  
Commission meeting of Sept 12, 2024 at 05:00pm.

**CARRIED**

## **5. Adjournment**

**MOVED** by Director Holman, **SECONDED** by Commissioner Baker,  
That the Local Community Commission adjourn the meeting at 04:53pm.

**CARRIED**