



## Notice of Meeting and Meeting Agenda Salt Spring Island Local Community Commission

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Thursday, May 9, 2024

5:00 PM

SIMS Boardroom  
124 Rainbow Road  
Salt Spring Island BC

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MS Teams Link [Click here](#)

E. Rook (Chair), G. Holman (Vice Chair), G. Baker, B. Corno, B. Webster

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [24-478](#) Minutes of April 11, 2024 Salt Spring Island Local Community Commission

**Recommendation:** That the minutes of the April 11, 2024 meeting be adopted as circulated.

**Attachments:** [Minutes: April 11, 2024](#)

### 4. Chair, Director, and Commissioner Reports

### 5. Presentations/Delegations

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) for "Addressing the Salt Spring Island Local Community Commission" no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the Salt Spring Island Local Community Commission (LCC) at [saltspring@crd.bc.ca](mailto:saltspring@crd.bc.ca).*

#### 5.1. Presentations

- 5.1.1. [24-455](#) Presentation: Yael Wand; Salt Spring Arts, Howard Jang; Artspring, Re: Arts requisition budget 2025

**Attachments:** [Presentation Request: Yael Wand; Salt Spring Arts, Howard Jang; Artspring, Ar](#)  
[Slideshow: 2024 CRD Arts Requisition Presentation](#)  
[Overview: LCC Submission - ArtSpring SSA](#)  
[Letter: May 2, 2024 Artspring](#)

- 5.1.2. [24-471](#) Presentation: Peter Meyer; Island Pathways, Re: Prioritization of Road Safety Concerns

**Attachments:** [Presentation: A Prioritization of Road Safety Concerns](#)

## 5.2. Delegations

## 6. Commission Business

- 6.1. [24-456](#) 2024 Rural Island Economic Partnership Forum - November 15-16, 2024

**Recommendation:** That the LCC approves funding of \$5,000 for the 2024 Rural Island Economic Partnership Forum.

**Attachments:** [Rural Islands Economic Partnership November 15-16 2024](#)

- 6.2. [24-472](#) Liquid Waste 2024-2028 Capital Plan and Reserve Balances

**Recommendation:** Verbal Discussion

**Attachments:** [3.705 SSI Septage/Composting-Capital Plan and reserve balances](#)

- 6.3. [24-474](#) Transit 2024-2028 Capital Plan and Reserve Balances

**Recommendation:** Verbal discussion

**Attachments:** [1.238A Community Transit \(SSI\)-Capital Plan and reserve balances](#)

- 6.4. [24-473](#) Transportation 2024-2028 Capital Plan and Reserve Balances

**Recommendation:** Verbal discussion

**Attachments:** [1.238B Community Transportation \(SSI\)-Capital Plan and reserve balances](#)

- 6.5. [24-475](#) Verbal Staff Updates

**Recommendation:** Staff will provide verbal updates for information on the following:

- \* Motion Tracker
- \* Merchant Mew construction RFP
- \* Overnight Parking legal advice

6.6. [24-476](#) Project Tracker Quarterly No. 14, 2024

**Recommendation:** There is no recommendation. This is for information only.

**Attachments:** [Project Reporting Dashboard No 14 2024](#)

7. Notice(s) of Motion

8. Adjournment

**Next Meeting:**

*-Thursday, May 16, 2024, at 9:00AM in the Salt Spring Island Multi Space (SIMS)  
Boardroom, 124 Rainbow Road, Salt Spring Island, BC V8K 2V5*



Making a difference...together

**Minutes of the Regular Meeting of the Salt Spring Island Local Community Commission  
Held Thursday, April 11, 2024 at the Salt Spring Island Multi-Space (SIMS)  
124 Rainbow Rd, Salt Spring Island, BC V8K 2K3**

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**DRAFT**

**Present: Commissioners:** E. Rook, G. Holman (Director), G. Baker, B. Corno, B. Webster,

**Staff:** K. Campbell, Senior Manager, Salt Spring Island Administration, D. Ovington  
Parks and Recreation Manager, Salt Spring Island Administration, L. Taylor,  
Receptionist, (Recorder)

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 05:03 pm.

**1. TERRITORIAL ACKNOWLEDGEMENT**

Commissioner Rook provided a Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Baker, **SECONDED** by Director Holman  
That a late delegation be permitted to speak and that the agenda of Apr 11, 2024  
meeting be amended to included item 4.1.2 Islands Pathways re item 6.1 Ganges  
Active Transportation Plan  
**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That the Salt Spring Island Local Community Commission defer discussion of Bylaw  
Enforcement and Agriculture until a future meeting.

**CARRIED**  
**OPPOSED Commissioners Corno, Webster**

**MOVED** by Commissioner Baker, **SECONDED** by Director Holman,  
That agenda for the April 11, 2024, meeting of the Local Community Commission be  
approved as amended to add item 6.7 Provincial Bill 35.

**CARRIED**  
**OPPOSED Commissioner Webster**

**3. ADOPTION OF MINUTES**

**3.1. Minutes of March 14, 2024 Salt Spring Island Local Community Commission**

**MOVED** by Commissioner Webster, **SECONDED** by Director Holman,  
That the minutes of the March 14, 2024 meeting be adopted as circulated.

**CARRIED**

**4. CHAIR, DIRECTOR, AND COMMISSIONER REPORTS**

Commissioner Rook spoke of the island trust joint meeting.

Director Holman spoke of the following items:

- Harbour Management meeting
- BC Housing update regarding Drake Road.
- Alternative approval process for borrowing.

Commissioner Corno spoke towards to volunteer fair.

Commissioner Baker spoke of the following items:

- Road safety prioritization
- ICBC Crosswalks Study
- Public security cameras
- Visitor bus shelter
- Ambassador program
- ASK Saltspring
- Island Pathways cooperation
- Saturday Market parking
- Chamber of Commerce garbage receptacles

Commissioner Webster remarked about Centennial Park Plaza upgrades.

The Commission acknowledged Dan Ovington for his work on the Centennial Park Plaza upgrades.

**5. DELEGATIONS/PRESENTATIONS**

There were no presentations.

**5.1. Delegation**

**5.1.1. Delegation - Myna Lee Johnstone; Re: Item 6.3. Ganges Active Transportation Plan Implementation**

M. Johnstone spoke to Item 6.3.

**5.1.2. Delegation – Bob Moffatt, Island Pathways; Re: Item 6.3. Ganges Active Transportation Plan Implementation**

B. Moffatt spoke to Item 6.3.

**MOVED** by Commissioner Baker, **SECONDED** by Director Corno,  
That Director Holman in the absence of Commissioner Rook work with Island Pathways or Ministry of Transportation and Infrastructure to create a letter of support.

**CARRIED**

**6. COMMISSION BUSINESS**

**6.1 Illegal Dumping and Vandalism in Community Parks**

There is no recommendation. This is for information only.

D. Ovington presented Item 6.1. for information.

**6.2. LCC Strategic Planning Meeting**

**MOVED** by Commissioner Rook **SECONDED** by Commissioner Baker, The Local Community Commission (LCC) recommends to the Electoral Area Director that up to \$7,000 from the Salt Spring Island Administration operating reserves be allocated to funding the 2024 Local Community Commission priority setting workshop; that the LCC Chair, Vice-Chair, or their designee coordinate with the workshop facilitator to modify the current proposal to better suit the needs of the LCC, but that such coordination shall not be deemed cause for further delaying the date of the workshop.

**CARRIED**

**6.3. Ganges Active Transportation Plan**

**MOVED** by Director Holman **SECOND** by Commissioner Baker, That staff:

1. Immediately issue a sole source contract for a legal survey of all MOTI RoWs identified in the Ganges Active Transportation Plan, as well as for: South Rainbow Road (from Fulford Ganges Road to Jackson); Drake Road (from the Dragonfly property to Fulford-Ganges Road); and Jackson Avenue / Seaview Avenues (from Rainbow Road to Fulford-Ganges Road).

2. With assistance from Victoria Regional and Strategic Planning staff, immediately organize a meeting with directly affected property owners regarding the projects identified in the Ganges Active Transportation Plan and on Jackson Avenue.

**CARRIED**

**6.4. GeoTube Pilot Project Implementation**

**MOVED** by Director Holman **SECOND** by Commissioner Baker, That staff immediately arrange for testing of septage and sewage samples by Bishop Water Technologies to determine suitability of their geotube technology for dewatering of our liquid wastes.

**CARRIED**

**OPPOSED Commissioner Corno**

**6.5. Staff Verbal Update**

Staff provided verbal updates for information on the following:

- Saturday Market management and operations
- Bylaw enforcement staffing update
- Process for releasing closed meeting minutes.

Commissioner Rook seeing no objections, moved to postpone the remainder of the agenda items to the next meeting.

**6.5. Project Tracker Quarterly No. 13, 2023**

There is no recommendation. This is for information only.

**7. Notice(s) of Motion**

**8. ADJOURNMENT**

**MOVED** by Commissioner Rook, **SECONDED** by Commissioner Baker  
That the Local Community Commission adjourn the meeting at 07:00 pm.  
**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**

**From:** [REDACTED]  
**To:** [Legserv](#)  
**Subject:** Addressing the Board - Submission  
**Date:** Thursday, April 25, 2024 1:11:02 PM

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The following message was received through the form at 'https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees'. Neither the name nor the e-mail address can be confirmed as accurate.

.....

**Your name::**

Yael Wand & Howard Jang

**I represent::**

Salt Spring Arts & ArtSpring

**Telephone::**

[REDACTED]

**Fax::**

**Email address::**

[REDACTED]

**Street address (optional)::**

**Municipality/Electoral Area in which you reside::**

Salt Spring Island E.A.

**I wish to address::**

Salt Spring Island Local Community Commission

**Meeting Date::**

May 9, 2024

**Agenda Item::**

Arts Requisition

**My reason(s) for appearing (is/are) and the substance of my presentation is as follows::**

Arts requisition budget 2025

**I will attend the meeting::**

In person

**I will have a PowerPoint or video presentation and will submit it at least 24 hours in advance of the meeting.:**

Yes

**The meeting and my presentation will be webstreamed live via the CRD website and recorded.:**

I understand,

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Submitted at:4/25/2024 1:10:59 PM

Submitted via:<https://www.crd.bc.ca/about/board-committees/addressing-the-board/addressing-the-crd-board-committees>



User Agent:Mozilla/5.0 (Macintosh; Intel Mac OS X 10\_15\_7) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/123.0.0.0 Safari/537.36  
User Host Address:192.168.1.159

# Strengthening & Stabilizing the Arts on SSI

Howard Jang, ArtSpring  
Yael Wand, Salt Spring Arts

Presentation to CRD Local  
Community Commission

May 9, 2024

Page 10



# Our Shared Cultural Ecosystem

- Arts ecosystem?
- ArtSpring and Salt Spring Arts (SSA) are key island cultural organizations
- Recognition is intrinsic in the Arts Requisition (Bylaw 3 116)
- Distinct and Complementary



# Uniquely Salt Spring Arts





# Salt Spring Arts

- Supporting Artists & Inspiring Creativity
- Accessible Programs
- Diversity of Arts
- Strengthening Local Arts & Culture



# Uniquely ArtSpring





# ArtSpring

- Facility and Infrastructure
- Promotion of Creativity
- Public Education and Outreach
- Global Connections



# Complementary Roles

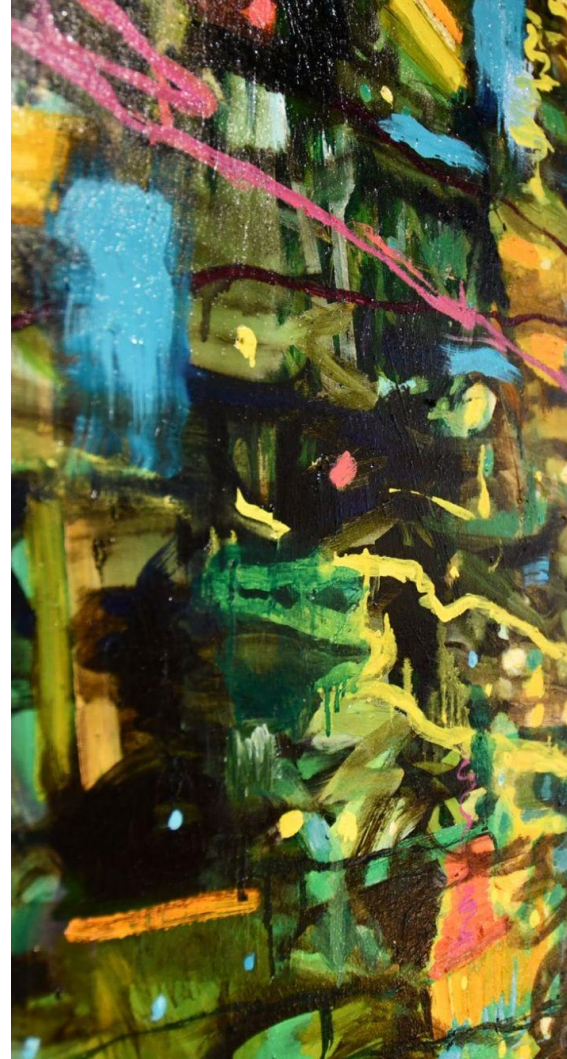
- Contribute to a thriving arts community
- Foster a comprehensive ecosystem for arts and culture
- Support local artists
- Provide spaces for creating and sharing
- Bring outside talent to enrich the local landscape.





# Current Challenges

- Sustainable funding and financial sustainability
- Audience engagement and attendance
- Impact of digital entertainment
- Staff retention and burnout
- Operational and program costs (inflation)
- Investment required to retain community impact



# Support & Stabilize the Arts

- Time to invest in SSI's Arts Ecosystem
- The CRD is positioned to help stabilize and strengthen both key organizations
- Benefit → healthy, supportive, purposeful cultural environment
- Benefit → contribute to local economy by supporting arts programs & infrastructure

## Our Ask:

25% increase in 2025, with a commitment of a 5% increase for the next 3 years.



# Strengthening & Stabilizing Salt Spring's Cultural Ecosystem



## Our Shared Cultural Ecosystem

Both Salt Spring Arts (SSA) and ArtSpring Community Arts Centre are key organizations that contribute to the arts, culture, and community ecosystem on Salt Spring Island. Our creative ecosystem is composed of many parts - creative individuals and groups, curious audiences, a variety of cultural facilities and resources, and the intricate relationships between all of the parts of the whole.

By its very nature, Bylaw No. 3116 "Salt Spring Island Arts Contribution Services Establishment Bylaw No 1, 2003" recognizes the significant role these two organizations have in supporting Salt Spring's rich cultural ecosystem.

As flagship organizations, SSA and ArtSpring help to nurture local creativity and connection, an essential part of our vibrant and engaged community. They each have distinct but complementary roles in enriching the cultural landscape of the island, promoting artistic expression, and fostering community engagement. Here's how they serve the arts, culture, and community ecosystem:

## Salt Spring Arts' Unique Contributions

Salt Spring Arts (SSA), community arts council:

- **Supporting Artists and Inspiring Creativity:** Our programs and activities contribute to the cultural fabric, quality of life and sense of belonging on Island. As a cultural convener, we are about to launch a free calendar to better connect audiences to local cultural events.
- **Accessible Programs:** Our commitment to accessible arts means that nearly all our programs are free to our community. Artist in the Class, murals in Ganges, concerts in the park, and Art Jam are just some of the ways in which we ensure the arts enrich the lives of a wide range of our community members.
- **Diversity of Arts:** SSA emphasizes celebrating and promoting a variety of art forms, recognizing that a diverse range of artistic expressions is vital for a healthy community.

This approach encourages artists from all backgrounds, experiences and disciplines to showcase their work or deepen their skills.

- **Strengthening Local Capacity for Arts & Culture:** SSA provides support and resources to both individuals and cultural organizations on island. We create opportunities for local artists to earn an income from their work, distribute project grants to groups, and manage Mahon Hall as a community cultural centre. We collaborate across-sectors and advocate for the role of the arts in our community.

## ArtSpring's Unique Contributions

ArtSpring Community Arts Centre:

- **Facility and Infrastructure:** ArtSpring operates a dedicated arts centre with facilities for a variety of activities, including a theatre, gallery, and workshop space. This infrastructure allows artists and performers to showcase their work and the community to participate in cultural events.
- **Promotion of Creativity:** ArtSpring's mission focuses on promoting artistic creativity. Through exhibitions, performances, and other events, it fosters a culture of creativity and innovation.
- **Public Education and Outreach:** ArtSpring actively engages in public education, supporting not only the arts but also community growth and health. This aligns with its goal to bring high-quality performances and art from various sources to the island, enriching the cultural experience for residents and visitors alike.
- **Global Connections:** ArtSpring's mission includes bringing in talent from British Columbia, Canada, and internationally. This creates opportunities for cultural exchange and exposes the community to a broader range of artistic expressions.

## Complementary Roles Strengthening the Arts on Island

Together, SSA and ArtSpring nourish a comprehensive ecosystem for arts and culture on Salt Spring Island. SSA's focus on accessible cultural opportunities, strengthening local capacity, and artistic diversity complements ArtSpring's emphasis on infrastructure, public education, and global connections. Both organizations contribute to a thriving arts community, providing much needed spaces for creating and sharing creative expression, supporting local artists while bringing in outside talent to enrich the cultural landscape.

## Current Challenges in the Arts

In summary, these two organizations work in tandem to ensure that the arts are not only present but also a vibrant and integral part of the Salt Spring Island community. They create a space where creativity thrives, education is valued, and the community can come together to celebrate the arts. The past few years have brought an increasing level of complexity and

challenges to operations in the arts. Challenges that became more enhanced in a Post-Covid environment include:

- Sustainable funding and financial sustainability is at risk
- Audience engagement and attendance is slow to rebuild
- The impact of digital entertainment
- Staff retention and burnout - leading to mental health challenges
- Operational and program delivery costs rising well beyond inflation
- Maintaining community ties and impact is requiring greater investment and capacity

In summary, Salt Spring Arts and ArtSpring in a post-COVID world must navigate a complex landscape of financial challenges, audience engagement, operational adaptability, and community connection. Addressing these issues requires creativity, adaptability, and strong community relationships.

### **Now is the Time to Invest in Local Arts**

- Our Request: 25% increase in 2025, with a commitment 5% increase for the next 3 years  
- to support planning and a level of stability
- In the volatile arts climate, CRD can help stabilize and strengthen both of our organizations
- The Arts Requisition is a key opportunity to make an investment in our Island's cultural ecosystem
- This is a crucial time in our local community, where we are seeing arts groups, artists and the demand for the arts bounce back in new ways, post-COVID
- This investment will benefit the whole Salt Spring community through creating a healthy, supportive and purposeful environment while contributing to the local economy through a strengthened program delivery and infrastructure development.



Island Arts Centre Society  
100 Jackson Avenue  
Salt Spring Island  
British Columbia V8K 2V8  
Office: 250.537.2125  
Box Office: 250.537.2102  
1.866.537.2102  
fax: 250.537.8310  
info@artspring.ca  
www.artspring.ca

May 2, 2024

Subject: Request for a 25% Increase in Funding from the Capital Regional District for ArtSpring Community Arts Centre

Dear Karla Campbell, Capital Regional District

Thank you for the opportunity present our case for increased funding from the Capital Regional District through the Tax Levy fund. We are seeking a 25% increase to primarily support our ageing infrastructure and to build capacity to support our programs and build on the impact from our 25<sup>th</sup> Anniversary Season.

#### Assessment of the Past Year:

The 2023/2024 season, our 25<sup>th</sup>, has been a success on many levels. The audiences are beginning to return and are seeing new and returning members of our community. Having finalized our Strategic Plan in early 2023, we have begun several initiatives to improve organizational performance and connection to community. As I describe below, our recent 25<sup>th</sup> Anniversary celebration festival was a tremendous success that was embraced by over 2,000 visitors and participants.

We initiated new accessibility ticketing pricing programs that addressed some economic instability in our community and opened our doors wider for audience members and performers. We developed new partnerships with local performing arts groups, like Bach on the Rock and Stagecoach Theatre and promoted local talent, like Salome Cullen, a recent High School student who opened for Blue Rodeo's Jim Cuddy.

Thanks to a generous bequest, we have started a new Legacy Endowment Fund of \$500,000 that was recently matched by the Federal Government awarding ArtSpring \$285,000

The challenges continue to persist:

- Sustainable funding and financial sustainability
- Audience engagement and attendance
- Impact of digital entertainment
- Staff retention and burnout
- Operational and program costs (beyond inflation)
- Investment required to retain community impact

#### Case for Support

ArtSpring Community Arts Centre has been a cornerstone of artistic and cultural expression on Salt Spring Island for the past 25 years. Our mission to serve the community through arts education, cultural presentations, and support for local artists has never been more relevant. However, our ageing facility requires significant maintenance and updates to ensure we continue providing high-quality programs and experiences for our community.

ArtSpring is a hub for creativity and cultural connection. We offer a diverse range of performances, exhibitions, and workshops, drawing audiences from across the Gulf Islands and beyond. Through our work, we promote creativity, cultural understanding, and economic development. Our commitment to sustainability further underscores our role in the community's long-term health and well-being. The requested funds will support our facility's ongoing operational needs, enable necessary maintenance and repairs, and ensure that ArtSpring remains accessible and affordable to all members of the community. This will allow us to continue attracting high-quality artists and performances while providing a platform for local talent to grow and thrive.

## Impact

ArtSpring has made a significant impact on the Salt Spring Island community. We have hosted diverse local, regional, national, and international artists, bringing unique cultural experiences to our audience. Our facility's strategic location between Vancouver and Victoria, along with proximity to Vancouver Island, has allowed us to attract talent that might otherwise bypass smaller venues. In addition to providing a space for artistic expression, we have invested in technical production and theatre infrastructure, allowing artists to perform in a state-of-the-art environment. Our ongoing commitment to community engagement is reflected in our collaborations with local schools, youth programs, and other community organizations.

The 2023/2024 season, marking our 25th anniversary, features an impressive lineup of performances, including a world premiere from the Gryphon Trio, a performance by the Isidore Quartet from NYC, and presentations by emerging artists like the Fugitives and Meghan Gardiner. These events draw visitors and generate revenue for local businesses, contributing to the economic vitality of the region.

ArtSpring is also deeply committed to truth and reconciliation. Our week-long festival, Matriarch's Uprising, featured Indigenous choreographers and Inuit throat singers, demonstrating our dedication to fostering a culture of inclusion and reconciliation.

## Our 25th Anniversary Celebration

In April, we held a week-long celebration to mark our 25th anniversary. This special event attracted over 2,000 residents and visitors, showcasing the vibrancy of Salt Spring Island's artistic community. The celebration was a resounding success, featuring a program with over 90% local artists and a range of activities designed to engage the entire community.

The primary achieved objectives were:

- a. Establish ArtSpring as champion of the Community
- b. Be a place that welcomes all
- c. Celebrate the builders and the early Visionaries
- d. Explore future possibilities
- e. Begin to build community centred Case for Support
- f. Enlist the community in the shape and execution of our Celebration

Highlights of the celebration included:

- **Community Dance:** Salt Spring's Everyday People led a joyous community dance, bringing together people of all ages to celebrate through music and movement.
- **Family Activities:** We organized a variety of free family-friendly activities, ensuring that everyone, regardless of age or income, could participate in the festivities.



- **Affordable Events:** In addition to free performances, we offered low-priced tickets to a series of events featuring world-class artists with strong connections to ArtSpring's mission and history.
- **Benefit Performances:** The Jim Cuddy Band headlined two sold-out benefit performances, helping raise funds to support ArtSpring's ongoing operations.

The anniversary celebration exemplified ArtSpring's commitment to inclusivity, community engagement, and support for local talent. By providing a platform for local artists to perform alongside internationally renowned acts, we created a unique and memorable experience for our audience.

### Request for Increased Funding

To continue providing high-quality arts programming and support the ongoing operation of ArtSpring, we respectfully request an increase in funding from the CRD, totaling \$125,000 for the upcoming fiscal year.

The additional funding will be used to address the following critical areas:

- **Facility Maintenance and Operations:** Our 25-year-old facility requires significant maintenance and upgrades. According to the 2021 Building Assessment report, over \$1M is needed for lifecycle issues over the next 20 years. In 2024, we need to replace aging carpets and rebuild the pedestrian bridge. Regular maintenance of HVAC systems, the elevator, and lighting is also essential to ensure safety and accessibility.
- **Capacity Building:** To maintain our professional staff and attract top talent, we need to offer competitive wages and a positive work environment. The additional funding will support staff retention, professional development, and expanded capacity to deliver high-quality programs and services.
- **Sustainability Initiatives:** ArtSpring is dedicated to environmental sustainability. The increased funding will allow us to invest in eco-friendly technologies, demonstrating our commitment to a greener future and inspiring others in our community to do the same.

### Conclusion

ArtSpring Community Arts Centre is a vital asset to Salt Spring Island, promoting creativity, supporting local artists, and enriching the community through diverse arts programming. As our community evolves, we must ensure that our facility and programs meet the changing needs of our audience.

We are seeking the support of the CRD to continue our mission of enriching lives through the arts. An increase in funding of 25%, will provide some of the necessary resources to contribute to maintaining our facility, expand our programs, and engage a broader and more diverse audience. We are grateful for your consideration and look forward to discussing further how ArtSpring can continue to serve as a valuable asset to our community.

Thank you for your support.

Sincerely,

Howard R. Jang Executive & Artistic Director  
ArtSpring Community Arts Centre



## A Prioritization of Road Safety Concerns

A small team of former Transportation Commissioners as well as the President of *Island Pathways* worked together to gather and prioritize Salt Spring road safety concerns.

These prioritized road safety concerns are being presented to the Local Community Commission in hope of your advocacy with the Ministry of Transportation and Infrastructure (MoTI) to address them.

These concerns were gathered and prioritized by:

- Meetings held once a month for three months, open to all and advertised in both the *Driftwood* and the *Exchange*.
- Reports of these meetings were published in the *Discussion and Opinions* section of the *Exchange* to generate comments as well as encourage attendance at the monthly meetings.
- Additionally, an email was established and well-publicized, seeking feedback from those who may not attend the meetings nor add comments to the *Exchange* postings.

While the monthly meetings were not as well-attended as hoped, nor did the *Discussion and Opinions* section of the *Exchange* generate an enormous amount of feedback, the email did, in fact, result in a great number of comments and, by the repetition of certain issues, their prioritization.

## The Resulting Prioritization of Road Safety Concerns

1) **Funding:** More funding should be allocated to street sweeping and painting. This funding should be enough to fund Emcon to sweep our roads more frequently and for Lafrentz, the painting contractor, to paint all of our roads (both centre and fog lines) every year as well as adding and refreshing lines at all stop signs.

2) **Flexible Reflectors:** As the water-based paint used lasts only a short period and some of our narrow, most dangerous roads do not qualify for line painting, it is recommended that long-lasting, relatively-inexpensive flexible reflectors be gradually added to all our curves.

It is suggested that 50 Flexible Reflectors be added every year for a least five years, at an approximate cost of \$3,500 year, (not including installation).

3) **Crosswalks:** The Ganges Active Transportation Network Plan, written in consultation with MoTI, recommended a study analyzing Ganges crosswalks. ICBC has offered to do this study as well as funding recommended improvements. All that is needed to proceed is a letter to MoTI requesting approval of this study. Please approve a letter to MoTI requesting support of this study.

4) **Speed Limits:** Despite joy at reducing Ganges speed limits to 30 kmh, there were many comments suggesting additional areas needing a speed limit reduction. While this group was not confident suggesting specific locations for reductions, it asks that the MoTI analyze Salt Spring speed limits, especially addressing the speed reduction recommendations of its Salt Spring Islands Cycling Safety Plan ([https://www2.gov.bc.ca/assets/gov/driving-and-transportation/reports-and-reference/reports-and-studies/vancouver-island-south-coast/2023-04-21\\_salt\\_spring\\_island\\_cycling\\_safety\\_review.pdf](https://www2.gov.bc.ca/assets/gov/driving-and-transportation/reports-and-reference/reports-and-studies/vancouver-island-south-coast/2023-04-21_salt_spring_island_cycling_safety_review.pdf)).

Thank-you. . . . Aubrey Smith, Gary Lehman, Peter Meyer, Bob Mackie, and Gayle Baker

#### **Addendum: Fire Department Accident Information (For Information Only)**

- According to the firefighters, places of highest concern are:
- In front of Country grocer
- Booth Canal Rd/Lower Ganges Rd
- S curves by the public access at St Mary Lake.
- In between the 2 Mobrae's on Vesuvius Bay Rd
- Rainbow/Lower Ganges

Some statistics for the number of accidents since 2010:

Stewart Road – 21  
Beaver Point – 19  
Beddis – 15  
Sunset – 4  
Long Harbour – 5  
Robinson – 12  
Walker Hook – 2  
Vesuvius Bay – 22  
Rainbow – 26  
Upper Ganges - 9

**North End Road:**

- 900 – 1200 Blk. – 12
- 1200 – 1600 Blk. – 11
- 1600 – 2400 Blk. – 7

**Fulford Ganges:**

- 100 – 400 Blk. – 23
- 400 – 800 Blk. – 17
- 800 – 1200 Blk. – 20
- 1200 – 1600 Blk. – 8
- 1600 – 2000 Blk.- 19
- 2000 – 2400 Blk. – 11
- 2400 – 2900 Blk. – 15

**Lower Ganges:**

- 100 – 400 Blk. – 30
- 400 – 800 Blk. – 15

# A One-Of-A-Kind Virtual Event

Rural Islands Economic Partnership

## RIEP FORUM

November 15-16 2024

**CONNECT** - Reconnect and make new connections in small groups and 1-on-1. Get to know the faces and hear the experiences of other BC rural islanders like you, from North to South, Sointula to Salt Spring - islanders who support achieving sustainable local economies for keeping our islands resilient and vibrant.

**REFLECT** - Join with other rural islanders as we share our common stories via Roundtables and Spotlights. Explore the known and unknown. When we make time to reflect upon shared experiences, it's easier to chart a path forward.

**COLLABORATE** – Together to map out an enduring Socio-Cultural-Economic EcoSystem Unique To Island Life – facilitated by local and provincial champions representing the community economic development sector, funders, government, NPOs and academics.

**LEARN** – About and share innovative examples, solutions and key lessons learned for advancing inclusive regenerative local economies - from the arts and food security to housing, transportation and employment attraction-retention – join in on inspiring conversations for good change

**MOVE FORWARD** – Jump into our mini-action labs – identify and brainstorm opportunities specific to your business/organization/community. We'll apply a RIEP collaborative lens to opportunities that participants identify, share resources and perspectives, and brainstorm potential actions.

### WHAT ISLANDERS ARE SAYING

**Excerpt from Salt Spring RIEP new member profile– Robin Jenkinson, Island Pathways**

*“...the RIEP Forum brought so many brilliant people together in one place! At the end, I realized that the participants and I were completely aligned in our values and goals for a more connected and sustainable world”*

*“During the Forum I got to know people from different islands who are working on the same kinds of projects.”*

*“Many of the participants, and in particular members of the RIEP team, expanded my perspective about cycle paths—that they’re not only for individuals or tourists to get around. They shared a vision for zero-carbon cargo bike movement of goods, and cutting down on ferry line-ups and road congestion.”*

*“After the Forum, I followed up on an invitation from one of my new connections to visit the trails on Hornby Island. Not only did this lead to new friendships, but also the discovery of transportation innovations, like the electric wheelbarrow they'd invented to move and compact gravel as their community volunteers built their island trails!”*

## **More ....**

*"I found the RIEP forum incredibly helpful to learn about how the various islands are tackling the many issues we all face."*

*"A great group that was very engaged with helping their own islands within the scope and understanding of working together for the greater good."*

*"A grassroots conference that feels more like a community gathering than a professional meeting that tackles big topics with great minds and focuses on values-based outcomes for problem solving while supporting community economic development in our region"*

*"As a great way to connect with other people who understand the struggles as an island business/ person and share same values that you would have but also offer fresh eyes to the situation because from another island. Great way to connect!!!"*

*"An opportunity to meet other islanders who experienced many of the same things but may have had different ways of dealing with issues and different solutions to common problems/experiences."*

*"A deeply informative, fun and friendly opportunity to learn from rural islanders and to share solutions that benefit all our efforts"*

*"A great opportunity to connect and build collaborative relationships with folks living and working on island communities to build capacity overall."*

*"An incredible way to feel a part of a larger effort to engage rural islanders and better understand opportunities and challenges directly from people who live there."*

CAPITAL REGIONAL DISTRICT  
5 YEAR CAPITAL PLAN

2024 - 2028  
Service #:

3.705

Service Name: SSI Septage / Compositing

Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	PROJECT BUDGET & SCHEDULE					5 - Year Total est.-populables
								2024	2025	2026	2027	2028	
21-01	Study	Strategic Asset management plan	Develop an asset management plan to develop asset inventory, asset conditions and develop strategies for near, medium, and long term capital/maintenance projects.	\$ 50,000 S		Grant	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000
21-01	Study		CRD Project Management	\$ -	\$ -	Res	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000
23-01	New	GRI Chamber	Design review, siting, and installation of GRI Chamber to substantially reduce maintenance costs. Includes CRD Project Management	\$ 20,000 S		Cap	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
24-01	New	Storage Building Upgrades	Storage Building new mancoor. Interior H&S improvements, close in wall. Includes CRD Project Management.	\$ 30,000 B		Res	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000
24-02	New	Referendum or Alternative Approval Process - Funding for Future Projects	Seek service area electors approval to fund projects. Public Engagement for Future Projects. Undertake a referendum or AAF to borrow funds.	\$ 35,000 S		Res	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
25-01	New	Burgoyne Septage Treatment Facility	Burgoyne Septage Treatment Facility - Design, Construction, Construction General Labor, Closure and CRD Project Management.	\$ 2,482,500 S		Debt	\$ -	\$ 120,000	\$ 2,290,000	\$ -	\$ -	\$ -	\$ 2,482,500
23-02	New	Abattoir Purchase of Assets	To purchase assets from Abattoir society to reimburse them.	\$ 15,000 S		Res	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000
			GRAND TOTAL	\$ 2,632,500			\$ 35,000	\$ 220,000	\$ 2,280,000	\$ 132,500	\$ -	\$ -	\$ 2,632,500

SSI Septage/Composting  
 Reserve Summary Schedule  
 2024 - 2028 Financial Plan

**Reserve/Fund Summary**

	Actual	Budget				
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	46,700	52,700	58,700	53,700	68,700	83,700
Capital Reserve Fund	171,114	97,114	112,189	121,874	147,264	185,314
<b>Total</b>	<b>217,814</b>	<b>149,814</b>	<b>170,889</b>	<b>175,574</b>	<b>215,964</b>	<b>269,014</b>

**Reserve Schedule**

**Reserve Fund: 3.705 SSI Septage - Operating Reserve Fund - Bylaw 4144**

Reserve fund used for the purposes of unforeseen operational repairs and maintenance; infrequent maintenance activities such as access road maintenance, power line maintenance and septage holding tank maintenance etc.

**Reserve Cash Flow**

Fund: Fund Centre:	1500 105209	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		20,630	46,700	52,700	58,700	53,700	68,700
Transfer from Ops Budget		25,000	6,000	15,000	10,000	15,000	15,000
Expenditures		-	-	(9,000)	(15,000)	-	-
Planned Maintenance Activity				Power Line Maintenance	Power Line Maintenance		
Interest Income*		1,070					
<b>Ending Balance \$</b>		<b>46,700</b>	<b>52,700</b>	<b>58,700</b>	<b>53,700</b>	<b>68,700</b>	<b>83,700</b>

**Assumptions/Background:**

\* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.



**Reserve Schedule**

**Reserve Fund: 3.705 SSI Septage - Capital Reserve Fund - Bylaw 2274**

Reserve fund used for the purposes of capital expenditures including planning, engineering and legal costs for providing, accessing, altering or expanding liquid waste disposal and co-composting facilities related directly or indirectly to the Saltspring Island Liquid Waste Disposal Facilities.

**Reserve Cash Flow**

Fund: Fund Centre:	1087 102146	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		153,382	171,114	97,114	112,189	121,874	147,264
Transfer from Ops Budget		31,303	6,000	15,075	19,685	25,390	38,050
Transfer from Cap Fund		-					
Transfer to Cap Fund		(20,000)	(80,000)	-	(10,000)	-	-
Interest Income*		6,429					
<b>Ending Balance \$</b>		<b>171,114</b>	<b>97,114</b>	<b>112,189</b>	<b>121,874</b>	<b>147,264</b>	<b>185,314</b>

**Assumptions/Background:**

\* Interest is included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2074 - 2078

Service #:

1.238A

Service Name: Community Transit (SSI)

PROJECT BUDGET & SCHEDULE													
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	2024	2025	2026	2027	2028	5 - Year Total auto-populates
23-01	New	Bus Shelters	Bus Shelter program. Location TBA. Construction.	\$ 300,000	S	Grant	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 200,000
23-01	New	Bus Shelters	Bus Shelter program. Location TBA. Site and foundation design. (CVF Grant)		S	Grant	\$ -	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 60,000
23-01	New	Bus Shelters	Bus Shelter program. Location TBA. CRD Project Management.		S	Res	\$ -	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
23-02	New	O & M Facility Plan	O & M Facility Plan with secure vehicle parking and battery electric bus (BEB) charging infrastructure.	\$ 50,000	S	Cap	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
GRAND TOTAL:				\$ 350,000			\$ 50,000	\$ 110,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 350,000

Community Transit (SSI)  
 Reserve Summary Schedule  
 2024 - 2028 Financial Plan

Reserve/Fund Summary

	Actual	Budget				
		2024	2025	2026	2027	2028
Operating Reserve Fund	101,382	34,382	64,382	72,902	82,362	92,787
Capital Reserve Fund	8,583	8,583	3,583	33,583	63,583	93,583
<b>Total</b>	<b>109,965</b>	<b>42,965</b>	<b>67,965</b>	<b>106,485</b>	<b>145,945</b>	<b>186,370</b>

**Reserve Schedule**

**Reserve Fund: 1.238 SSI Transit - Operating Reserve Fund - Bylaw 4146**

**Reserve Cash Flow**

	Fund: Fund Centre:	Actual 2023	Budget				
			2024	2025	2026	2027	2028
	1500 105409						
Beginning Balance		192,796	101,382	34,382	64,382	72,902	82,362
Transfer from Ops Budget		21,292	-	30,000	8,520	9,460	10,425
Transfer to Ops Budget		(120,000)	(67,000)	-	-	-	-
Interest Income*		7,294					
<b>Ending Balance \$</b>		<b>101,382</b>	<b>34,382</b>	<b>64,382</b>	<b>72,902</b>	<b>82,362</b>	<b>92,787</b>

**Assumptions/Background:**

To fund service expansions & bus leasing costs

\*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**Reserve Schedule**

**Reserve Fund: SSI Transit - Capital Reserve Fund - Bylaw 4214**

Monies in the reserve fund will be used to provide for new capital works and extension or renewal of existing capital works, including the planning, study, design, construction of facilities, land acquisition, as well as machinery or equipment necessary for capitalworks and related debt servicing payments.

**Reserve Cash Flow**

Fund: Fund Centre:	1091 102201	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		23,915	8,583	8,583	3,583	33,583	63,583
Transfer from Ops Budget		35,000	-	5,000	40,000	40,000	40,000
Planned Purchase		(50,000)	-	(10,000)	(10,000)	(10,000)	(10,000)
Interest Income (expense)*		(332)					
<b>Ending Balance \$</b>		<b>8,583</b>	<b>8,583</b>	<b>3,583</b>	<b>33,583</b>	<b>63,583</b>	<b>93,583</b>

**Assumptions/Background:**

Capital Reserve Fund for new capital works, extension or renewal of capital works, planning, study, design, construction of facilities, land acquisition as well as machinery or equipment necessary for capital works and related dept servicing.  
 \*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

CAPITAL REGIONAL DISTRICT  
5 YEAR CAPITAL PLAN  
2024 - 2028  
Service #: 1.2318  
Community Transportation (51)

Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Completed	2024	2025	2026	2027	2028	5 - Year Total (sub-population)
22-03	New	Construction Program for Pathway - Rainbow Road (300 m)	Construction of pathway at Rainbow Road to east end of Lorraine Lane. (70% BICA, 30% SWF)	\$ 290,000	Pathway		\$ -	\$ 290,000	\$ -	\$ -	\$ -	\$ -	\$ 290,000
22-04	New	Construction Program for Pathway Network (Meridian Meads (300 m))	CRD Project Management	\$ 80,000	Pathway		\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
24-01	New	Strategic Asset Management Plan & Accessibility Assessment	Strategic Asset Management Plan & Accessibility Assessment	\$ 10,000	Plan		\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
24-09	New	Lower Ganges Road - Barrier removal or relocation	Removal of barrier along Lower Ganges Road from Baker Road south. Includes CRD project management.	\$ 14,000	Plan		\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 14,000
22-08	New	Lower Ganges Road - Concrete barrier removal or relocation	Removal of concrete barrier along Lower Ganges Road from Baker Road north. Includes CRD project management.	\$ 60,000	Plan		\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 60,000
22-12	New	Design and Construction of Pathway - Rainbow Road (350 m)	Design an asphalt sidewalk along the south side of Rainbow Road from Lower Ganges Road to 100-187 Street. Includes CRD project management and CRD project management.	\$ 1,070,000	Plan		\$ -	\$ -	\$ 10,000	\$ 700,000	\$ -	\$ -	\$ 710,000
22-12	New	Design and Construction of Pathway - Rainbow Road (350 m)	Construction of asphalt sidewalk along the north side of Rainbow Road from Lower Ganges Road to 100-187 Street. Includes CRD project management and CRD project management.	\$ 483,000	Plan		\$ -	\$ 483,000	\$ -	\$ -	\$ -	\$ -	\$ 483,000
22-14	New	Design and Construction of Pathway - Swanton Road (800 m)	Design of pathway network sections that has been designed in the previous year - Swanton Road from Adine to end of Lorraine Crescent. Includes construction administration and CRD project management.	\$ 190,000	Plan		\$ -	\$ -	\$ 10,000	\$ 310,000	\$ -	\$ -	\$ 320,000
22-14	New	Design and Construction of Pathway - Swanton Road (800 m)	Design of pathway network sections that has been designed in the previous year - Swanton Road from Adine to end of Lorraine Crescent. Includes construction administration and CRD project management.	\$ 190,000	Plan		\$ -	\$ -	\$ 10,000	\$ 310,000	\$ -	\$ -	\$ 320,000
22-01	New	Design and Construction of Pathway - Park Drive (200 m)	Design and construction of pathway along Park Drive from LOR to Adine. Includes CRD project management.	\$ 1,180,000	Plan		\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 100,000
22-03	New	Design and construction of Pathway along Harbour side on Lower Ganges Road.	Design and construction of pathway along Harbour side on Lower Ganges Road. Includes construction administration and CRD project management. (70% BICA)	\$ -	Plan		\$ -	\$ 10,000	\$ 750,000	\$ -	\$ -	\$ -	\$ 760,000
22-03	New	Design and construction of Pathway along Harbour side on Lower Ganges Road.	Construction of a pathway along Lower Ganges Road on the harbour side from Upper Ganges Road to the intersection of Rainbow Road. Includes construction administration and CRD project management. (70% BICA)	\$ -	Plan		\$ -	\$ -	\$ 320,000	\$ -	\$ -	\$ -	\$ 320,000
24-02	New	Design and Construction of Pathway - White Road (300 m)	Detailed design and obtain permit and regulatory approvals - White Road from Millbrook to North End Road. Includes CRD project management.	\$ 250,000	Plan		\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ 25,000
24-02	New	Design and Construction of Pathway - White Road (300 m)	Construction of a pathway along White Road from Millbrook to North End Road. Includes CRD project management.	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000
22-01	New	Design and Construction of Pathway - Summit Road (500 m)	Detailed design and obtain permit and regulatory approvals - Summit Road from Vanishes Bay Road to Duck Creek Park. Includes CRD project management.	\$ 400,000	Plan		\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ 6,000
22-01	New	Design and Construction of Pathway - Summit Road (500 m)	Construction of a pathway along Summit Road from Vanishes Bay Road to Duck Creek Park. Includes CRD project management.	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
22-01	New	Design and Construction of Pathway - Summit Road (500 m)	Construction of a pathway along Summit Road from Vanishes Bay Road to Duck Creek Park. Includes CRD project management.	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 310,000	\$ 310,000
22-09	New	Pathway Standards and Maintenance Development	Develop a set of standards and specifications for pathway design, construction and maintenance. Includes CRD project management.	\$ 22,000	Plan		\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ 22,000
22-05	New	Pathway Maintenance Equipment	Purchase of equipment for snow removal and pathway repair and maintenance.	\$ 50,000	Equip		\$ 45,000	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 90,000
22-05	New	Pathway Maintenance Equipment	Purchase of equipment for snow removal and pathway repair and maintenance.	\$ -	Equip		\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
24-03	New	McPhillips Avenue Pedestrian Facilities	Design of pedestrian facilities along McPhillips Avenue. Includes 30% of construction and CRD project management.	\$ 270,000	Plan		\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000
24-03	New	McPhillips Avenue Pedestrian Facilities	Construction of pedestrian facilities along McPhillips Avenue. (70% BICA)	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000
24-01	New	Design and Construction of Pathway - Drake Road (350 m)	Detailed design and obtain permit and regulatory approvals - Lower Ganges Road to 221 Drake Road along Drake Road. Includes CRD project management.	\$ 485,000	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 140,000	\$ 140,000
24-01	New	Design and Construction of Pathway - Drake Road (350 m)	Construction of a pathway from Lower Ganges Road to 221 Drake Road along Drake Road. Includes CRD project management.	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000
24-04	New	Design and Construction of Pathway - Drake Road (350 m)	Detailed design and obtain permit and regulatory approvals - Drake Road from Drake Road to Drake Road. Includes CRD project management.	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000
24-04	New	Design and Construction of Pathway - Drake Road (350 m)	Construction of a pathway from Drake Road to Drake Road. Includes CRD project management.	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,000	\$ 130,000
24-01	New	Design and Construction of Pathway - Jackson Road (310 m)	Design and construction of pathway - Jackson Road (310 m)	\$ 35,000	Plan		\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
24-01	New	Design and Construction of Pathway - Jackson Road (310 m)	Design and construction of pathway - Jackson Road (310 m)	\$ 250,000	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000
24-01	New	Design and Construction of Pathway - Jackson Road (310 m)	Design and construction of pathway - Jackson Road (310 m)	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24-01	New	Design and Construction of Pathway - Jackson Road (310 m)	Design and construction of pathway - Jackson Road (310 m)	\$ -	Plan		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24-02	New	Legal Survey of Drake Road proposed pathway	Legal survey of Drake Road proposed pathway to further understand pedestrian and cycling options. Includes CRD project management.	\$ 15,000	Plan		\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000
24-02	New	Prepare design in support of application for the BC Active Transportation Infrastructure Grant	Prepare design in support of application for the BC Active Transportation Infrastructure Grant for Lower Ganges Road from Baker Road to Drake Road. Includes CRD project management.	\$ 120,000	Plan		\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
24-02	New	Prepare design in support of application for the BC Active Transportation Infrastructure Grant	Prepare design in support of application for the BC Active Transportation Infrastructure Grant for Lower Ganges Road from Baker Road to Drake Road. Includes CRD project management.	\$ -	Plan		\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ 20,000
<b>GRAND TOTAL</b>													
\$ 45,000 \$ 497,000 \$ 1,270,000 \$ 985,000 \$ 1,420,000 \$ 1,070,000 \$ 3,310,000													

Community Transportation (SSI)  
 Reserve Summary Schedule  
 2024 - 2028 Financial Plan

**Reserve/Fund Summary**

	Actual		Budget			
	2023	2024	2025	2026	2027	2028
Operating Reserve Fund	19,987	29,757	34,487	36,487	38,487	40,487
Pathways Capital Reserve Fund	355,426	248,426	238,426	150,426	165,426	120,426
<b>Total</b>	<b>375,413</b>	<b>278,183</b>	<b>272,913</b>	<b>186,913</b>	<b>203,913</b>	<b>160,913</b>

**Reserve Schedule**

**Reserve Fund: 1.238B Transportation (SSI) - Operating Reserve Fund - Bylaw 4146**

For non-recurring repairs and maintenance on paths and trails

**Reserve Cash Flow**

	Fund:	Actual	Budget					
			2023	2024	2025	2026	2027	2028
Fund Centre:	1500 105539							
Beginning Balance		19,068	19,987	29,757	34,487	36,487	38,487	
Transfer from Ops Budget		-	9,770	4,730	2,000	2,000	2,000	
Planned Purchase		-	-	-	-	-	-	
Interest Income*		919						
<b>Ending Balance \$</b>		<b>19,987</b>	<b>29,757</b>	<b>34,487</b>	<b>36,487</b>	<b>38,487</b>	<b>40,487</b>	

**Assumptions/Background:**

\*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.



**Reserve Schedule**

**Reserve Fund: 1.238B Transportation (SSI) - Capital Reserve Fund - Bylaw 3943**

For Pathway and Bike Lane infrastructure

**Reserve Cash Flow**

Fund: Fund Centre:	1086 102142	Actual	Budget				
		2023	2024	2025	2026	2027	2028
Beginning Balance		391,522	355,426	248,426	238,426	150,426	165,426
Transfer from Ops Budget		61,454	40,000	100,000	100,000	100,000	100,000
Transfer from Capital Fund		-					
Planned Purchase		(115,000)	(147,000)	(110,000)	(188,000)	(85,000)	(145,000)
Interest Income*		17,450					
<b>Ending Balance \$</b>		<b>355,426</b>	<b>248,426</b>	<b>238,426</b>	<b>150,426</b>	<b>165,426</b>	<b>120,426</b>

**Assumptions/Background:**

Fund balance to provide for capital expenditures for or in respect of capital projects, land, machinery or equipment for them and extension or renewal of existing capital works and related debt servicing payments. Should allow for CRD to participate in partnership with Island Pathways on planned projects

\*Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

# Salt Spring Island Administration Project Tracker

Report No. 14, 2024 | January - March



Project	Description	Status	%	Comments	Timing
<b>Priority Area: Drinking Water</b>					
Fulford Water Main Distribution System Replacement	Investigation, analysis, design and strategy for replacement of asbestos/concrete (A/C) sections of Fulford water main distribution system.	In-Progress	80	Consultant contract awarded Q4 2022. Draft Technical Report complete. Commission reviewed and provided comments. CRD responding to Commission questions and to bring forward report to Commission to finalize A/C replacement strategy.	Q4 2024
Beddis Intake Construction	Construct and install intake screen and pipe improvements	In-Progress	10	Seeking regulatory approval prior to procurement. Procuring riparian report. Preparing tender package. Requesting additional Grant funding to support this project.	Q4 2024
Highland Fernwood Intake Construction	Construct and install intake screen and pipe improvements	In-Progress	10	Seeking regulatory approval prior to procurement. Procuring riparian report. Preparing tender package. Requesting additional Grant funding to support this project.	Q4 2024
Highland/Fernwood - DAF Float Waste Pump Design and Construct	Design and construct waste pump.	On-Hold	80	Design complete. Delayed to 2023 due to insufficient funds available for construction in 2022. Revised operations procedures may preclude requirement	Q2 2024
Highland (Legacy Service Area)	Highland Upper Reservoir Repair.	In-Progress	50	Detailed design essentially complete. Coordinate and include back up power design. Class A cost estimate required. Funding process (debt) for construction.	Q2 2025
Highland / Fernwood Back Up Power	Design back up power system for Highland /Fernwood water system.	In-Progress	95	Engineering and design essentially complete. Need to integrate final design with Upper Reservoir project.	Q1 2024
Fulford Water System Connection	Request to include a proposed development connected to the Fulford System	In-Progress	90	Draft impact study reviewed and feedback provided. Consulting internal CRD stakeholders. Report to be presented Q2 2024.	Q1 2024
Cedars of Tuam	New well and water treatment plant designs and construction; and water conservation plan.	On-Hold	10	Federal/provincial Investing in Canada Infrastructure Program grant application submitted February 2022. Grant application unsuccessful. Staff to develop alternatives. Staff seeking grant funding alternatives	Q1 2024
Cedar Lane	Manganese treatment system engineering designs - Phase 1.	On-Hold	95	Engineering and design complete. Staff preparing report on the next steps to advance the infrastructure improvement and ratepayer consultation. Investigating alternate well. Grant funding has been received to support this project	Q1 2024
Dam Safety	Review weir and water licenses; and CRD responsibilities	On-hold	5	Consultation with province on inspection and reporting requirements.	Q1 2024
Lake level monitoring	Install lake level monitors in Weston and Cusheon Lake	In-Progress	10	Purchase and install lake level monitors	Q2 2024
Dragonfly Commons Water System	Dragonfly water systems transfer to CRD ownership	On-Hold	20	Owner to provide housing agreement and required to build water system to CRD standards.	NA
Turbidity meter on influent line	Install turbidity meter on influent line on Fulford water system.	In-Progress	95	Turbidity meters purchased	Q1 2024
Install in-line strainers	Install in-line strainers at Stewart Creek and Sunnyside pressure control stations on Beddis system.	In-Progress	10	Specifying equipment. Grant funding has been received to support this project.	Q4 2024
Design and install lifting apparatus	Design and install lifting apparatus for saturator lid at Fulford, Beddis and Highland Fernwood	In-Progress	95	Grant funding has been received to support this project. Design contract is essentially complete. Construction will be awarded.	Q2 2024

# Salt Spring Island Administration Project Tracker

Report No. 14, 2024 | January - March



Project	Description	Status	%	Comments	Timing
Replace Impellers at Sunnyside Pump Station	Replace impellers at Sunnyside Pump Station to match Fulford WTP capacity.	In-Progress	15	Specifying impellers. Grant funding has been received to support this project.	Q2 2024
<b>Priority Area: Sewer/Liquid Waste</b>					
Ganges WWTP Storage	Concept Design for Storage at Ganges WWTP.	In-Progress	75	Currently reviewing preliminary design, analysis and cost estimates, as well as evaluating various options to optimize the construction of the storage/work area building. Coordinating with Aeration project	Q2 2024
Ganges WWTP Aeration System Design	Design for upgrade to Ganges WWTP aeration system.	In-Progress	20	Consultant contract awarded Q4 2022. Providing flow data and testing results to consultant. Continuing to gather data to support design. Preliminary report received	Q2 2024
Ganges WWTP VFD Installation	VFD installation for the EQ Tank at the Ganges WWTP.	In-Progress	5	Project initiated. Included in Aeration System.	Q2 2024
Maliview WWTP Upgrade Detailed Design	Detailed design and cost estimation for upgrading of Maliview WWTP	In-Progress	45	Major equipment proposals received and being evaluated. Issued purchase order for major equipment (MBBR). Grant funding has been received to support this project. All Shop drawings received for major equipment have been received. Detailed design underway	Q2 2024
Maliview Electoral Assent for Borrowing	Electoral assent for borrowing of funds for the upcoming Maliview WWTP Upgrading Project	On-Hold	20	Grant awarded in the amount of \$1.98M. Staff hosted public open house/consultation March 2021. On hold until detailed designs and cost estimates are completed to determine amount of borrowing. Preparing FAQ for status update to ratepayers.	Q3 2024
Composting Facility	Community based composting facility and service agreement	In-Progress	70	Executing service planning and procurement of capital works to operationalize composting facility. Shelter redesign required for shelter foundation. Requesting an extension on the grant deadline (March 2024) to allow for improved ground conditions to install foundation. Grant funding has been received to support this project. Grant extension granted until June 30, 2024 to allow for facility completion due to ground conditions. Operating agreement and land tenure completed	Q2 2024
Liquid Waste Treatment Upgrades	Public consultation and engagement strategy	On-Hold	5	Prepare a public consultation and engagement strategy to gather comments and input from the community on Option 4. On-hold while staff report back on the possibility of including geotubes pilot test study in the options	Q2 2024
Liquid Waste Treatment Upgrades	Geotube Pilot Study	In-Progress	5	Preparing project scope and budget.	Q3 2024
Maliview Inflow and Infiltration Program	Investigation of sewer collection system to determine inflow and infiltration points and strategy for repair.	In-Progress	5	Project initiated.	Q4 2024
Ganges WWTP Membrane Lifting Brackets	Replace MBR membrane lifting brackets.	Complete	100		
Liquid Waste Burgoyne Grit Chamber	Design and install Grit Chamber to reduce maintenance on pumps and improve process	In-Progress	10	Project initiated. Design under way with Operations.	Q2 2024

# Salt Spring Island Administration Project Tracker

Report No. 14, 2024 | January - March



Project	Description	Status	%	Comments	Timing
Ganges Sewer Service Area Modelling	Update expand and recalibrate sewer model	In-Progress	5	Project initiated. RFP Posted.	Q3 2024
<b>Priority Area: Transportation</b>					
Merchants' Mews Pathway Design	Design a separate pathway along Upper Ganges Rd from Leisure Lane to Merchants Mews	In-Progress	90	Contract awarded to Island Pathways to develop detailed designs to meet Min. of Transportation specifications; BC Active Transportation (BCAT) grant submitted Oct/22. Grant declined due to the designs not meeting standards. Drawings have been revised and BCAT Grant application to be submitted in October 2023; approved April 2024. Awaiting MoTI approval of drawings for anticipation fo tendering and construction in Q4.	Q2 2024
Rainbow Road Pathway Design	Design an asphalt sidewalk along Rainbow Road from 167 to Lower Ganges Road	On-Hold	5	Preparing Project Charter to define project scope. On-hold until Merchant Mews designs complete.	Q4 2024
Swanson Road Pathway Design	Design a pathway along Swanson Road from Atkins to Leisure Lane.	On-Hold	5	Preparing Project Charter to define project scope. On-hold until Rainbow Road designs complete.	Q4 2024
Bus Shelter	Design and construction for West Horel bus shelter	On Hold	20	Survey complete. Dec/22 application submitted through BC Transit's Bus Shelter Program. Will apply to MoTI's Minor Betterments program for funding. Grant funding has been received to support this project. On Hold	Q4 2024
Bus Shelter	Design and construction of art-inspired bus shelter at Mobrae Avenue and Vesuvius Bay Road	On-Hold	5	Design/build contract being developed with local contractor. Contractor has declined to work on project. Will apply to MoTI's Minor Betterments program for funding. Grant funding has been received to support this project. On hold	Q4 2024
Speed Reader Boards	Costing and installing speed reader boards at speed transition zones	Complete	100	Three of five locations approved by MoTI. Speed Reader Boards purchased. Support structure designed. Grant funding has been received to support this project. Installation completed.	Q1 2024
Transit Bus Depot	Concept designs for a transit bus dept including EV chargers	See Parks Works Yard		Please see Parks Works Yard project under Park Land section for updates on a shared facility to accommodate park maintenance facility and bus depot including EV chargers for both buses and CRD vehicles	
Bus Tour Parking	Ganges Village Tour Bus Parking Study	In-Progress	75	Assessment of potential locations within Ganges Village for designated tour bus parking. Concept plans to be presented in June/24.	Q1 2024
Parking Proposal	Review parking proposal for additional Saturday parking in Ganges	Issue has arisen	20	Proponent will not be submitting a proposal	NA
<b>Priority Area: Economic Development</b>					
Economic Sustainability Bylaw Review	Review economic development service authority limits	In-Progress	20	Review economic development service authority to expand authority scope to do promotion of economic development broadly and address housing needs.	Q4 2023

# Salt Spring Island Administration Project Tracker

Report No. 14, 2024 | January - March



Project	Description	Status	%	Comments	Timing
<b>Priority Area: Parks and Recreation</b>					
<b>Park Land:</b>					
Ganges Harbour Walk	A steering committee has been established to secure right of ways, develop designs and consult with the community to build the Ganges Harbour walk.	In-Progress	25	Application submitted to the Province to secure foreshore right of way within existing alignment. Province requested detailed designs be submitted. Conceptual designs are being drafted for consultation with upland owners, First Nations and the community to inform detailed design and Class D estimates (+/- 40%).	Q3 2024
Parks Works Yard	Maintenance facility designs and costing	In-Progress	5	Initiated conceptual designs to move ahead with approvals. Designs will be coordinated with SSI transit O&M facility planning project for EV bus charging infrastructure and storage. Grant funding has been received to support this project.	Q4 2024
Parkland Acquisition - Playing Fields	Purchase additional parkland for the purpose of playing fields	Issue has arisen	0	On hold until suitable land outside of ALR become available	
Portlock Park Master Plan	Develop a master plan to reconfigure the park with the replacement of failing infrastructure	In-Progress	20	Staff and stakeholder workshop, draft designs presented to LCC and two community surveys are now complete. Information received was presented to LCC and incorporated into one draft design for LCC consideration. LCC has referred back to staff for additional consultation with stakeholders.	Q2 2024
Hydrofield - Field Upgrades	Proposed enhancement project to upgrade fields with two minor baseball and a soccer practice	Issue has arisen	5	Conceptual designs and cost estimates have been obtained. CRD has formalized a joint use agreement with SD64 for construction and field bookings. A private donation has been received to support this project	Q4 2024
<b>Community Parks:</b>					
Mt. Maxwell Community Park Management Plan	Management Plan to inform use and open to the public.	In-Progress	5	RFP has closed and contract has been awarded. Consultation with First Nations is underway. Community consultation scheduled to begin in the spring.	Q3 2024
131 Brinkworthy Road	Private owner offered CRD a statutory right of way to develop a pedestrian pathway to connect Lower Ganges Road to the Brinkworthy community, alongside the western portion of the property along Brinkworthy Road	On-Hold	50	Land survey identifying SRW and trail location has been completed and right of way registered on title. Project is reliant on Community Works Funding (CWF) or grant funding for the project to proceed	Q3 2024
Trail Development - Trincomali	Development of a connector trail from Dunbabin Park to Trincomali Heights	On-Hold	25	Survey and environmental assessment now complete. Initial brush clearing partially complete. Project is on hold until additional staff resources become available.	
Fernwood Dock	Continue with maintenance and repairs as identified in the Condition Assessment report.	In-Progress	10	Completed condition assessment in 2023 to plan for capital works in 2024. Preventative maintenance has been completed in 2023.	Q4 2024

# Salt Spring Island Administration Project Tracker

Report No. 14, 2024 | January - March



Project	Description	Status	%	Comments	Timing
Centennial Park Plaza	Replace plaza and install lighting in Centennial Park	Complete	100	Grant funding has been secured, detailed designs complete. Construction began in November 2023 and is scheduled for completion in March 2024. Grant funding has been received to support this project.	Q1 2024
Saturday Market	CRD to hand over the operation and management of the Saturday Market.	Complete	100	LoC for Market operation and management has been awarded to a local not for profit group.	Q1 2024
Drummond Park Playground	Replace the Drummond Park playground structure	Issue has arisen	5	An archaeologist has been retained to submit permits for approval of ground altering works on this site.	Q4 2024
Centennial Boardwalk Repair	Repair or replace boardwalk and railing as identified in the 2021 condition assessment report.	Complete	100	Preventative maintenance completed in 2023. Railing and piling repairs and been completed s to damaged section following a sail boat tying up to the railing.	Q1 2024
<b>Community Recreation:</b>					
Program Development	Develop additional programming for seniors, adults, and youth. Additional programming to better utilize PARC bus	In-Progress	25	Recreation Program Assistant has been approved for 2024 to support additional program offerings including drop in gym activities and bus.	Q1 2024
<b>Pool:</b>					
Pool Electrical	Replacement of the Rainbow Recreation Centre electrical system	In-Progress	75	Assessment has been completed and so has a more detailed report with recommendations. Electrical room has been isolated and electrical equipment design is now complete. Tender has been awarded with replacement scheduled April 2024. CWF has been received to support this project.	Q2 2024
Pool Structural	Structural assessment for pool exterior wall	In-Progress	25	Assessment has been completed. Recommendations and costing have been brought back to LCC with a recommendation for debt borrowing. Alternative Approval Process (AAP) 2024 - repairs 2025.	Q3 2025
Pool Cold Water Piping Replacement	Replacement of leaking piping above family change room at the Rainbow Recreation Centre	In-Progress	5	Piping above family change room began leaking in December. Several sections of pipe needing to be replaced. CWF has been allocated to support this project.	Q2 2024
Pool DDC Replacement	Replacement of pool DDC controls at the Rainbow Recreation Centre	In-Progress	5	DDC Controls were identified for replacement during last pool shutdown. CWF has been allocated to support this project.	Q2 2024
<b>Other</b>					
Library	Archives climate control system replacement	In-Progress	5	Climate control system to be replaced. CWF funding approved. Work will proceed upon Board budget approval in March 2024.	Q2 2024