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**Minutes of the Regular Meeting of the Salt Spring Island Local Community Commission  
Held Thursday, March 21, 2024 at the Salt Spring Island Multi-Space (SIMS)  
124 Rainbow Rd, Salt Spring Island, BC V8K 2K3**

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**Present: Commissioners:** E. Rook, G. Holman (Director), B. Corno, B. Webster,

**Staff:** K. Campbell, Senior Manager, Salt Spring Island Administration, D. Ovington  
Parks and Recreation Manager, Salt Spring Island Administration, M. Williamson,  
Committee Clerk, (Recorder)

**Guest:** S. Wright, BC Transit, J. Youmans, Island Trust (EP), L. Patrick, Island Trust,

EP- Electronic Participation

**Regrets: Commissioners:** G. Baker,

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 09:05 am.

**1. TERRITORIAL ACKNOWLEDGEMENT**

Commissioner Rook provided a Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Rook,  
That agenda for the March 21, 2024, meeting of the Local Community Commission  
be approved with the addition of Item 6.7. Staff Verbal Updates.  
**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1. Minutes of February 15, 2024 Salt Spring Island Local Community Commission**

**MOVED** by Commissioner Webster, **SECONDED** by Director Holman,  
That the minutes of the February 15, 2024 meeting be adopted with the amendment  
of second motion under item 3.2. third bullet point change the word "Amende" after  
the words "...after the words" and before the words "Project 23-06 SIMS  
Upgrades..." to "Amend".  
**CARRIED**

**4. CHAIR, DIRECTOR, AND COMMISSIONER REPORTS**

Director Holman spoke of the following items:

- Alternative approval process for Regional Housing borrowing.
- Construction materials banned from landfills.
- Salt Spring Island Watershed Protection Alliance meeting with Island Trust and North Salt Spring Waterworks.
- Tour of Heiwa Garden /Peace park
- CRD tax notice
- Centennial Park bylaw enforcement
- Grow Local program

Commissioner Webster remarked about Grace Point trail beach bylaw enforcement and local service administration.

Commissioner Rook informed the members present of the Island Trust joint meeting.

## **5. DELEGATIONS/PRESENTATIONS**

### **5.1. Presentations**

#### **5.1.1. Presentation: Seth Wright; BC Transit, Re: BC Transit Update**

S. Wright provided a presentation on the BC Transit operations on Salt Spring Island.

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That Salt Spring Island Local Community Commission have a detailed discussion of expansion possibilities at a future meeting with BC Transit.  
**CARRIED**

#### **5.1.2. Presentation: Jason Youmans; Islands Trust Re: Complete Communities Assessment**

J. Youmans provided a presentation on the Complete Communities Assessment.

### **5.2. Delegation**

There were no Delegations.

## **6. COMMISSION BUSINESS**

### **6.1 Salt Spring Island Portlock Park Site Master Plan**

**MOVED** by Commissioner Webster, **SECONDED** by Commissioner Corno,  
That the Portlock Park Project Charter milestones be amended to add “present conceptual design, and Rainbow, Portlock, Fernwood and Hydrofield potential development visual to the LCC for approval”.  
**CARRIED**

**MOVED** by Director Holman, **SECONDED** by Commissioner Webster,

That the Salt Spring Island Local Community Commission approves the additional milestones in the Portlock Park Site Master Plan Project Charter as amended.  
**CARRIED**

**6.2. Salt Spring Island Public Water Accesses Points**

There is no recommendation. This is for information only.

D. Ovington presented Item 6.2. for information.

**6.3. Salt Spring Island Parks and Recreation Sport Field Fees and Charges**

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That the Salt Spring Island Local Community Commission approve including booking fees for sports field usage in the Salt Spring Island Parks and Recreation 2024/2025 Fees and Charges Bylaw, for future consideration.  
**CARRIED**

**6.4. Japanese Canadian Memorial Story Corridor Project**

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That the Salt Spring Island Local Community Commission supports the Japanese Garden Society of Salt Spring Island funding application to the Japanese Canadian Legacies Society to support the Japanese Canadian Memorial Story Corridor Installation project on Capital Regional District land on Salt Spring Island.  
**CARRIED**

**6.5. Housing Now HomeShare Registry Project**

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That consideration of report be deferred to the Salt Spring Island Local Community Commission meeting in April and request a presentation from Housing Now.  
**CARRIED**

**6.6 Ganges Harbourwalk Project Steering Committee Chair Appointment**

**MOVED** by Director Holman **SECONDED** by Commissioner Webster,  
That Robin Williams be appointed as Chair of the Ganges Harbourwalk Project Steering Committee.  
**CARRIED**

**6.7. Staff Verbal Update**

Staff provided verbal updates for information regarding the Grow Local funding proposal.

**7. Notice(s) of Motion**

**7.1. Motion with Notice: SSI Chamber of Commerce's Visitor Centre Funding (G. Baker)**

[At the March 14, 2024, Salt Spring Local Community Commission meeting, the following notice was read by the Chair on behalf of Commissioner Baker into record to be discussed at the next meeting:]

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That \$10,000 be allocated from the Economic Development service for continued support of the Salt Spring Chamber of Commerce's Visitors' Centre.  
**CARRIED**

**7.2. Motion with Notice: Harbour Management Workshop (G. Holman)**

[At the March 14, 2024, Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record to be discussed at the next meeting:]

**MOVED** by Director Holman, **SECONDED** by Commissioner Corno,  
That Director Holman and Chair Rook attend the planned CRD workshop regarding harbour management and report back to the LCC.  
**CARRIED**

**7.3. Notice of Motion: Capacity for Capital Projects of LCC Services (B. Webster)**

Commissioner Webster provided the following Notice of Motion for consideration at the next meeting of the Salt Spring Island Local Community Commission:

"That the Salt Spring Island Local Community Commission (LCC) request that staff report on options for increasing the capacity of Salt Spring LCC services to undertake capital projects in areas such as transportation, liquid waste and others."

**8. ADJOURNMENT**

**MOVED** by Commissioner Rook,  
That the Local Community Commission adjourn the meeting at 12:08pm.  
**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**