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**Minutes of the Regular Meeting of the Salt Spring Island Local Community Commission
Held Thursday, October 19, 2023 at the Salt Spring Island Multi-Space (SIMS)
124 Rainbow Rd, Salt Spring Island, BC V8K 2K3**

Present: **Director:** Gary Holman
 Commission Members: Earl Rook (Chair), Gayle Baker, Ben Corno and
 Brian Webster
 Staff: Karla Campbell, Senior Manager, Salt Spring Island Administration,
 Dan Ovington, Parks and Recreation Manager, Dean Olafson, Engineering
 Manager, Salt Spring Island, Shayla Burnham, Committee Clerk, MacKenzie
 Williamson, A/Committee Clerk

These minutes follow the order of the agenda although the sequence may have varied.

1. Call to Order

The meeting was called to order at 9:00am by Commissioner Rook.

2. Territorial Acknowledgement

A Territorial Acknowledgement was provided by Commissioner Rook.

3. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That agenda for the October 19, 2023, Session of the Local Community Commission
be approved with the following amendments:

- Addition of 7.1 – Drake Road Encampment
- Addition of Item 6.2 Delegation – David Norget and William MacPhearson Salt Spring Health Advancement Network Encampment Proposal
- addition of Item 7.6. Full Budget Overview and Budgeting for Local Community Costs
- Move item 8.4 Notice with Motion – Southern Gulf Island Tourism Partnership to Item 8.1
- Addition of Item 8.5 Notice of Motion - Housing Now
- Addition of Item 7.11. - Housing Meeting Update

CARRIED

4. Adoption of Minutes

4.1. Minutes of September 14, 2023 Local Community Commission Meeting

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno, That the minutes of the September 14, 2023 meeting be adopted as amended by updating page three, motion number six, to read “Request staff to provide a report on maintenance and capital responsibilities relating to facilities operated by societies contribution services operated under the Local Community Commission services.” Furthermore, update page four, motion number two, to read “The Salt Spring Island Local Community Commission defer the Community Economic Development Preliminary Budget Summary as presented.” Update item number 7.4 to read “The Salt Spring Island Local Community Commission defer a Grant-in-Aid to Salt Spring Film Festival Society in the amount of \$6,000.00’ and change the motion from deferred to carried.”

CARRIED

4.2. Minutes of the September 21, 2023 Local Community Commission Continuation meeting

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno, That the minutes of the September 21, 2023 Continuation meeting be adopted as amended by updating item 7.1 to read “That the Salt Spring Island Local Community Commission defer the devolution of the Saturday market.”

CARRIED

5. Chair and Commissioners Remarks

Director Holman briefly reported:

- Attended the SGI Housing Roundtable hosted over Zoom by Salt Spring Solutions on October 17, 2023.

6. Delegations/Presentations

6.1. Adam Olsen, Member of the Legislative Assembly (MLA) re: Introduction to the Local Community Commission.

- MLA Adam Olsen introduced himself to the Commission and expressed interest in future cooperation.

6.2. David Norget and William MacPherson re: Salt Spring Health Advancement Network Encampment Proposal

- Circulated a handout to the Commission titled “Our Insecurely-Housed: A Long and Short-Term Recommendation” for information.
- Requested the Commission initiate a collaborative conversation to assess community support of an encampment for insecurely-housed individuals.

7. Commission Business

7.1 Drake Road Encampment

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Local Community Commission and Salt Spring Island Electoral Area
Director commit to working with BC Housing and non-government organizations to
explore possibilities of various locations for a limited number of inadequately housed
workers currently located at Drake Road.

CARRIED

7.2. Local Community Commission Services External Grants

- Staff to update Appendix A - 2023 External Grants Dashboard pending total from \$123,900 to \$223,900.

There is no recommendation. This report is for information only.

7.3. Grant-In-Aid Applications - Salt Spring Film Festival And Green Ground Community Design Society

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission not support the Grant-in-Aid application from
the Green Ground Community Design Society in the amount of \$5,000 at this time.

CARRIED

MOVED by Commissioner Webster, **SECONDED** by Commissioner Baker,
That the Local Community Commission approve a Grant-In-Aid to Salt Spring Film
Festival Society in the amount of \$3,000.00.

CARRIED

7.4. Local Community Commission Branding

There is no recommendation. This report is provided for information.

7.5. Salt Spring Island Parks and Recreation Bylaw Enforcement

There is no recommendation. This report is for information only.

7.6. Full Budget Overview and Budgeting for Local Community Commission Operating Cost

- Staff reported plans to purchase two snow blowers and a gator with plow for snow removal.
- Discussion on Salt Spring Island Public Library service ensued:

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
The Local Community Commission requests a letter to the Province to confirm if a
portion of the additional provincial funding provided to the Salt Spring Island Public
Library may be used to fund new core library staffing.

CARRIED

7.7. Local Community Commission Administrative Support

MOVED by Commission Webster, **SECONDED** by Commissioner Corno,
That the Local Community Commission (LCC) defer the full-time administrative support position to the 2024 Salt Spring Island LCC Administrative budget until further consideration in January 2024.

CARRIED

Commissioner Rook called for a recess at 12:05pm.

Commissioner Rook announced the recess had ended and that the meeting was called to order again at 12:36pm.

7.8. 2024 - 2028 Transportation Capital Overview

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Local Community Commission endorse the 2023 Salt Spring Island Active Transportation Network Plan.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Local Community Commission add a multi-use pathway along Jackson Road from Rainbow Road to Seaview Avenue as a priority, to the 1.238B Community Transportation service Five-Year Capital Plan.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Local Community Commission request staff undertake a legal Survey of Drake Road to better understand pedestrian and cycling options.

CARRIED

MOVED by Director Holman **SECONDED** by Commissioner Baker,
That the Local Community Commission defer consideration of moving or removing the curbs on the Booth Canal Pathway to future years in the 1.238B Community Transportation service Five-Year Capital Plan.

CARRIED

MOVED by Director Holman **SECONDED** by Commissioner Corno,
That the Local Community Commission add the preparation of designs in the 1.238B Community Transportation service Five-Year Capital Plan, in the following order of priority for the 2024 BC Active Transportation Infrastructure Grant:

1. Lower Ganges and Fulford-Ganges Road from Rainbow Road to Seaview
2. McPhillips Avenue (Option 1, 2023 Active Transportation Network Plan)
3. Jackson Avenue
4. South Rainbow Road

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno, That the Local Community Commission take the following actions to enhance public transit on Salt Spring Island by proceeding with an application to the Ministry of Transportation and Infrastructure Betterment Fund for two bus shelters located on:

1. Mobrae Avenue
2. Fulford-Ganges Road at Horel Road West

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker, That the Local Community Commission strongly supports the completion of the Salish Sea Trail and the Capital Regional District Regional Trail on Salt Spring Island.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno, That the Local Community Commission's (LCC) primary role and focus with respect to the Salish Sea Trail and Regional Trail is on the portions of the trails that are in or near the villages. The LCC also urges the Ministry of Transportation and Infrastructure and Capital Regional District Regional Parks to declare their commitment and work together with the LCC to achieve this goal.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno, That the Local Community (LCC) urges the Ministry of Transportation and Infrastructure to implement the recommendations of the Salt Spring Cycling Safety Study (2023), including:

- Continuation of its repaving program on Fulford-Ganges Road beginning with the extension of the Ganges hill project to the Blackburn bridge.
- Cycling and pedestrian safety improvements at Fulford, Vesuvius, and Long Harbour ferry terminals.
- More frequent line painting and shoulder sweeping.
- Reduction of speed limits on Fulford-Ganges Road.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno, That the Local Community urges Capital Regional District (CRD) Regional Parks to help fund active transportation planning, design, and construction of the Salt Spring Island (SSI) section of the Regional Trail, including:

- Collaboration with the Ministry of Transportation and Infrastructure (MoTI) and other agencies to help secure grant funding to complete the Regional Trail on SSI.
- Making any necessary revisions to its policies and design standards to allow funding support for the design and construction of shoulder bike lanes as part of the Regional Trail on SSI, the maintenance of which would be a MOTI responsibility.
- Inclusion of a substantive SSI component in the CRD Regional Parks plan regarding proposed borrowing for CRD Regional Trail investments active
- participation in the Salish Sea Trail Working Group convened under the auspices of our local MLA.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Local Community Commission's top priorities for the 1.238B Community Transportation service budget, to be funded by Community Works Funding, and/or funding from the Ministry of Transportation and Infrastructure (MOTI) Active Transportation Grant Program, are the completion of the active transportation network in and around Ganges village (including implementation of the recently completed Salt Spring Island Active Transportation Network Plan and the village components of the MOTI Salt Spring Cycling Safety Study, both completed in 2023), Fulford Harbour and Vesuvius, in that order, subject to funding opportunities or initiatives by other agencies.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
That the Local Community Commission (LCC) supports the recommendations in the 2023 Salt Spring Island Active Transportation Network Plan and Salt Spring Island 2023 Cycling Safety Review for investments in infrastructure, traffic calming measures, and safety signage and pavement markings to improve cycling and pedestrian; and further, that the LCC urge the Ministry of Transportation and Infrastructure to collaborate with the LCC in implementing these measures as soon as possible.

CARRIED

Commissioner Corno left the meeting at 2:52pm.

Commissioner Corno returned to the meeting at 2:57pm

7.9. SSI Community Transit Monthly Revenue Report - Quarter 3

There is no recommendation. This report is for information only.

7.10. Salt Spring Island 2023 Quarterly Project Tracker No. 3

There is no recommendation. This report is for information only.

7.11. Housing Meeting Update

CRD Housing staff invited to next Commission Regular meeting.

8. Notice(s) of Motion

8.1 Motion with Notice: Southern Island Tourism Partnership

No discussion.

8.1. Motion with Notice: Public Meeting Notifications (B.Webster)

MOVED by Commission Webster, **SECONDED** by Commissioner Baker,
That the Local Community Commission (LCC) request staff to provide the LCC with where possible, seven days advance notice of plans to post, repost, or cancel public procurement relating to any LCC service.

CARRIED

8.2. Motion with Notice: Park Infrastructure

MOVED by Commission Corno,
That the Local Community Commission (LCC) request staff notify the LCC before moving infrastructure from CRD parks and consult with them on whether this infrastructure will be repaired or replaced.

- Motion with Notice: Park Infrastructure was not seconded and therefore discussion did not proceed.

8.3 Motion with Notice: Local Policy Update (E. Rook)

MOVED by Commission Rook, **SECONDED** by Commissioner Corno,
That the Local Community Commission defer the Motion with Notice: Local Policy Update (E. Rook).

CARRIED

8.4 Motion with Notice: Housing Now

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission work with Housing Now representatives to develop a Salt Spring Island specific plan under this program, to be funded from the Community Economic Sustainability Service budget.

CARRIED

9. Correspondence – None

Commissioner Corno declared a personal conflict and recused himself from the meeting room at 4:44 pm.

10. Motion to Close the Meeting

- 10.1. MOVED** by Commissioner Rook, **SECONDED** by Commissioner Webster,
That the meeting be closed for Negotiations in accordance with Section 90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

The Commission left the meeting at 4:45pm.

The Commission returned to the meeting at 5:00pm.

11. Rise and Report

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission will Rise and Report upon the call of the Senior Manager.

CARRIED

12. Set Future Meeting Date(s)

MOVED by Commissioner Rook, **SECONDED** by Director Holman,
That the next Local Community Commission Regular meeting will be set for November
23, 2023 at 9:00 am subject to the availability of the CRD Housing staff.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Rook
That the Local Community Commission hold a Regular meeting December 7, 2023 at
9:00 am.
CARRIED

13. Adjournment

MOVED by Commissioner Rook,
That the Local Community Commission adjourn the meeting at 5:01pm.
CARRIED

CHAIR

SENIOR MANAGER