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**Minutes of the Regular Meeting of the Salt Spring Island Local Community Commission
Held Thursday, September 14, 2023 at the Salt Spring Island Multi-Space (SIMS)
124 Rainbow Rd, Salt Spring Island, BC V8K 2K3**

Present: **Director:** Gary Holman
 Commission Members: Earl Rook (Chair), Gayle Baker, Ben Corno and
 Brian Webster
 Staff: Ted Robbins, Chief Administrative Officer, Kristen Morley, General
 Manager, Corporate Services, Karla Campbell, Senior Manager, Salt Spring Island
 Administration, Dan Ovington, Parks and Recreation Manager, Dean Olafson,
 Engineering Manager, Salt Spring Island, and Shayla Burnham, Committee Clerk

These minutes follow the order of the agenda although the sequence may have varied.

1. Call to Order

The meeting was called to order at 9:01am by Chair Rook.

2. Territorial Acknowledgement / Call Meeting to Order

A Territorial Acknowledgement was provided by Chair Rook.

3. Approval of Agenda

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission approve the agenda of August 22, 2023 as
amended by adding item number 7.6 Proposal for Temporary Winter Camp.

CARRIED

4. Adoption of Minutes

4.1 Minutes of August 22, 2023 Salt Spring Island Local Community Commission Meeting

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Local Community Commission minutes of the August 22, 2023 meeting
be adopted as amended by updating item 8.4. number 3. to read; "That costs
associated for additional and evening meetings to support the LCC on an ongoing
basis be included and reported in the 2024 Salt Spring Island Administration
Budget."

CARRIED

5. Chair and Commissioners Remarks

Director Holman briefly reported:

- Salt Spring Island awarded over \$2 million in Growing Communities Funding.
- Salt Spring Island Electoral Area Director 2024 Provisional Budget review meeting scheduled Friday, September 29, 2023.
- Alternative Approval Process for \$85 million in borrowing for Regional Housing approved by the CRD Board.
- Five-year funding agreement with CREST emergency telecommunications provider approved by the CRD Board. CREST co-located equipment on the new Rogers tower in Channel Ridge which will improve coverage for emergency responders in the north Salt Spring Island area.

Commission Webster briefly reported:

- Large number of attendees at the Thursday, August 31, 2023 Town Hall 2024 budget planning discussion.

Commissioner Baker briefly reported:

- Nicolas Jimenez, President & Chief Executive Officer, BC Ferries, attending Ask Salt Spring on Friday, October 20, 2023.

6. Delegations/Presentations

6.1. B. Johnson, Youth Baseball and Soccer; re: History of Attempted Playing Field Acquisitions on SSI

- Multiple organizations met to discuss Portlock Park's Master Plan three conceptual designs.

6.2. R. Jenkinson, Island Pathways; re: Salish Sea Trail Active Transportation Visions for SSI

- Reiterated the need for CRD funding partnerships to complete the Salish Sea Trail.

7. Commission Business

7.1. Memorandum: 2024 Preliminary Local Community Commission Budget Review

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
That the Local Community Commission approve the Street Lighting Preliminary Budget Summary as presented.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission approve the Search and Rescue
Preliminary Budget Summary as presented.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
That the Local Community Commission approve the Livestock Compensation
Preliminary Budget Summary as presented.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
That the Local Community Commission approve the Grant in Aid Preliminary
Budget Summary as amended by adding annual increases of \$3,000 for 2025 to
2028.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission approve the Arts Preliminary Budget
Summary as amended by moving the \$5,690 for Other Operating Expenses within
the 2024 Budget request from an ongoing expense to a one-time expense.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission approve the Library Preliminary Budget
Summary as amended by increasing the contribution payment to library operating
costs by 10% over 2023 for 2024 and an additional 10% over 2024 for 2025.

CARRIED

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
That the Local Community Commission request staff to provide a report on
maintenance and capital responsibilities relating to facilities operated by societies
contribution services operated under the Local Community Commission services..

CARRIED

MOVED by Commissioner Rook, **SECONDED** by Commissioner Baker,
That the Local Community Commission suspend the rules to allow K. Hudson,
Library Director, to speak in regard to the 2024 Library Preliminary Budget
Summary.

CARRIED

Commissioner Rook called for a recess at 11:51am.

Commissioner Rook announced the recess had ended and the meeting was
called to order again at 12:21pm.

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission approve the Liquid Waste Preliminary Budget Summary as presented.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Local Community Commission defer the Community Economic Development Preliminary Budget Summary as presented.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission approve the Community Economic Development Preliminary Budget Summary as presented.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission request staff to report on the Community Economic Development Preliminary Budget Operating Other item for 2024 to assist the commission with decisions on whether to continue with expenses.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
That the Local Community Commission approve the Transportation Preliminary Budget Summary as amended by increasing the transfer to Capital Reserve Fund by \$10,000 from \$90,000 to \$100,000 for 2024-2028.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
That the Local Community Commission approve the Transit Preliminary Budget Summary as amended by reducing the transfers to Capital Reserve Fund by \$25,000 from \$35,000 to \$10,000, fund the bus shelter with grant funding in the 2024 Capital Plan and to not support the BC Transit 2024-2025 Transit Expansion Service Expansion MOU in 2024 with a review of the BC Transit Service Expansion MOU in 2025.

CARRIED

7.2. Project updates

MOVED by Commissioner Baker, **SECONDED** by Director Holman,
That the Local Community Commission defer Project Updates to the Thursday, September 21, 2023 Continuation of the September 14, 2023 Regular meeting.

CARRIED

7.3. Grants-In-Aid Salt Spring Island Film Festival Society

MOVED by Commissioner Baker, **SECONDED** by Commissioner Corno,
That the Local Community Commission defer a Grant-in-Aid to Salt Spring Film
Festival Society in the amount of \$6,000.00.

CARRIED

7.4. Centennial Park Plaza Upgrade and Lighting Project

MOVED by Commissioner Webster, **SECONDED** by Commissioner Baker,

1. That an application for \$198,000 of Community Works Funding be submitted.
2. That the Salt Spring Island Community Commission recommends the Capital Regional District Board amend the Salt Spring Island Community Parks Service Five-Year Financial Plan to increase the Centennial Park Project budget by \$198,000 (from \$761,748 to \$959,748) to upgrade Centennial Park with funding from a combination of Capital Reserve Funding and Community Works Funding in 2023.

CARRIED

7.5. Future Meeting Dates

MOVED by Commission Rook, **SECONDED** by Commissioner Baker,
That the Local Community Commission pause the Regular meeting due to time
constraints and continue the Regular meeting on Thursday, September 21, 2023
at 9:00am.

CARRIED

7.6. Proposal for Temporary Winter Camp – deferred

8. Notice(s) of Motion

8.1. Motion with Notice: Salt Spring Island Local Community Commission (LCC) be branded as "Salt Spring Island LCC Services" (B. Webster)

That all services under the purview of the Salt Spring Island Local Community Commission (LCC) be branded as "Salt Spring Island LCC Services" and the following steps be taken to implement this new branding:

1. Conduct a community logo/wordmark design contest for Salt Spring Island LCC Services during fall 2023.
 2. Open the contest to all Salt Spring residents and particularly encourage youth submissions.
 3. Assemble a selection of LCC service-related prizes for the contest (such as a swim pass, a transit pass and other items) in addition to a modest cash award.
 4. Invite a small group of local art teachers, commercial artists and/or graphic designers plus a staff member to serve as ad hoc contest judges/advisors, tasked with selecting from the contest entries a shortlist of three logos/wordmarks for the consideration of the commission.
 5. Ask the judges/advisors to rate the entries using six criteria:
 - Appropriateness to our community
 - Graphic quality
 - Distinctiveness
 - Versatility
 - Memorableness
 - Timelessness
 6. The Commission shall assess the three shortlisted logo/wordmarks at an LCC meeting using the same criteria.
 7. Roll out the selected logo/wordmark over time as new signs, documents and other materials are needed.
- The Commission discussed this motion at their Thursday, September 21, 2023 Continuation meeting of the Thursday, September 14, 2023 Regular meeting.

9. Correspondence

9.1. Email dated September 5, 2023 M. Squires re: Support in Exploring ALR Land for Regulation Ball Field on SSI

- The Commission received this correspondence for information at their Thursday, September 21, 2023 Continuation meeting of the Thursday, September 14, 2023 Regular meeting.

10. Motion to Close the Meeting

10.1. MOVED by Commissioner Corno, **SECONDED** by Commissioner Webster,

1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter.
2. That the meeting be closed for Labour Relations in accordance with Section 90(1)(c) of the Community Charter.

CARRIED

The Commission left the meeting at 3:52pm.

The Commission returned to the meeting at 4:15pm.

11. Rise and Report

MOVED by Commissioner Rook, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission appoints Jen Oestreicher, Robin Williams and Sonja Collombin to the Ganges Harbour Walk Steering Committee as the three members at large, effective immediately, for a two-year term, expiring December 31, 2025.

CARRIED

12. Adjournment

MOVED by Commissioner Rook, **SECONDED** by Commissioner Corno,
That the Salt Spring Island Local Community Commission recess the meeting at 4:18pm.

CARRIED

CHAIR

SENIOR MANAGER