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MINUTES OF A MEETING OF THE SAANICH PENINSULA WATER COMMISSION
Held Thursday, January 17, 2019 in the Saanich Peninsula Treatment Plant Meeting
Room, 9055 Mainwaring Road, North Saanich, BC

PRESENT: R. Barnhart; M. Doehnel; C. Graham; C. McNeil-Smith (9:04 am); G. Orr; M. Thompson; P. Wainwright; M. Weisenberger; K. Wing

STAFF: T. Robbins, General Manager, Integrated Water Services; M. McCrank, Infrastructure Operations; I. Jesney, Infrastructure Engineering; G. Harris, Environmental Protection; D. Green, Environmental Science Officer; C. Lowe, Environmental Science Officer; T. Duthie, Manager, Administration Services; D. Dionne, Administrative Coordinator; S. Orr (recorder)

ALSO PRESENT: S. Duncan, Alternate Commissioner

ABSENT: R. Windsor, M. Underwood

The meeting was called to order at 9 a.m.

1. INTRODUCTIONS AND COMMISSION REPRESENTATIVES DISCUSSION

T. Robbins welcomed new and returning commissioners and thanked the previous chair and vice-chair for their service in 2018. He noted emergency procedures, building amenities and regular meeting times.

Introductions were made around the table.

2. ELECTION OF CHAIR AND VICE-CHAIR

T. Robbins called for nominations for the position of Chair of the Saanich Peninsula Water Commission for the term ending December 31, 2019.

Commissioner Orr nominated Commissioner Wainwright.
Commissioner Wainwright accepted the nomination.

T. Robbins called for nominations a second and third time and hearing none, declared Commissioner Wainwright elected as Chair of the Saanich Peninsula Water Commission by acclamation.

Commissioner Wainwright took the chair and called for nominations for Vice-Chair of the Saanich Peninsula Water Commission for the term ending December 31, 2019.

Commissioner Orr nominated Commissioner Thompson.
Commissioner Thompson accepted the nomination.

The Chair called for nominations a second and third time and hearing none, declared Commissioner Thompson elected as Vice Chair of the Saanich Peninsula Water Commission by acclamation.

The Chair called for nominations a second and third time and hearing none, declared nominations closed.

3. APPROVAL OF AGENDA

MOVED by Commissioner Graham, **SECONDED** by Commissioner McNeil-Smith,
That the Saanich Peninsula Water Commission approve the agenda.

CARRIED

4. ADOPTION OF MINUTES OF OCTOBER 4, 2019

MOVED by Commissioner Barnhart, **SECONDED** by Commissioner Weisenberger,
That the Saanich Peninsula Water Commission adopt the minutes of the meeting held
October 4, 2018.

CARRIED

5. CHAIR'S REMARKS

The Chair had no remarks

6. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

7. COMMISSION BUSINESS

7.1 SAANICH PENINSULA WATER COMMISSION – COMMISSION ORIENTATION

T. Robbins provided an overview of the Letters Patent, which sets out the commission structure for Saanich Peninsula Water Commission and Saanich Peninsula Wastewater Commission and noted that each appointment term is two years. He stated there is some administrative follow up required to confirm appointments, but overall is satisfied that the current representation complies with Letters Patent. He gave a presentation and provided an overview of the governance framework, regional water supply service, Saanich peninsula water system, infrastructure, departmental programs, service budget and rates.

Commissioner Orr requested that staff send a letter to the municipalities outlining the Letters Patent and confirming appointments.

7.2 WATER WATCH

T. Robbins stated the Sooke Lake Reservoir was at full capacity Dec. 26, 2018 and there are no concerns for water supply and quality.

MOVED by Commissioner Barnhart, **SECONDED** by Commissioner Weisenberger,
That the Saanich Peninsula Water Commission receive the report for information.

CARRIED

8. NEW BUSINESS

There was no new business.

9. ADJOURNMENT

MOVED by Commissioner Graham, **SECONDED** by Commissioner Barnhart,
That the Saanich Peninsula Water Commission meeting be adjourned at 9:50 a.m.

CARRIED

Chair

Secretary