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**Minutes of a Meeting of the Saanich Peninsula Water Commission  
Held October 2, 2014 in the Saanich Peninsula Treatment Plant Meeting Room,  
9055 Mainwaring Road, North Saanich, BC**

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**PRESENT: Commissioners:** M. Williams (C), M. Lougher-Goodey, T. Daly, M. Doehnel, M. Loveless, A. Bryson, Z. King, R. Barnhart, C. Mearns (for E. McMurphy), A. Rowland  
**Staff:** T. Robbins, General Manager, Integrated Water Services; B. Lapham, Chief Administrative Officer; P. Sparanese, Senior Manager, Infrastructure Engineering & Operations; S. Thaver, Senior Financial Analyst; G. Harris, Senior Manager, Environmental Protection; D. Robson, Manager, Saanich Peninsula & Gulf Island Operations; S. Mason, Manager, Water Engineering & Planning; C. Gottfred, Wastewater Engineering & Planning; M. Montague (recorder)

**1. APPROVAL OF AGENDA**

The following items were added to the agenda:

- Service Plan for Environmental Protection division under Item 4;
- Revised Agriculture Subsidy for 2011 – 2013 under Item 5;
- Volume comparisons for 2013 and 2014 under Item 5.

**MOVED** by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Bryson, that the Saanich Peninsula Wastewater Commission approve the agenda as amended.

CARRIED

**2. ADOPTION OF MINUTES**

Minor changes were made to the minutes of the meeting held June 19, 2014.

**MOVED** by Commissioner Loveless, **SECONDED** by Commissioner Lougher-Goodey, that the Saanich Peninsula Wastewater Commission adopt the minutes of the June 19, 2014 meeting.

CARRIED

**3. CHAIR'S REMARKS**

The Chair thanked M. Doehnel for arranging the farm tour in July.

**4. DIVISIONAL SERVICE PLANS - SERVICE PLANS REVIEW PROCESS**

T. Robbins spoke to the report.

**MOVED** by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Daly, that the Saanich Peninsula Water and Wastewater Commissions approve the attached service plan.

**5. 2015 CAPITAL AND OPERATING BUDGETS**

**MOVED** by Commissioner Loveless, **SECONDED** by Commissioner Lougher-Goodey, that the Saanich Peninsula Water Commission recommend that the CRD Board:

1. Approve the 2015 Capital and Operating budget with the following amendments:
  - Remove \$200,000 for the Airport Runway Project – AC Pipe Replacement; and
  - Fund the five year asset replacement from the Reserve.
2. Approve the 2015 Saanich Peninsula bulk water rate of \$0.8898 per cubic metre, and the Agricultural Research Station water rate of \$0.9250 per cubic metre, adjusted if necessary by any changes in the CRD Regional Water Supply wholesale water rate;

3. Balance the 2014 actual revenue and expense on the transfer to capital reserve fund; and
4. Approve Bylaw No. 3990, "Bulk Water Rates Bylaw, 1977, Amendment No. 34, 2014" to increase the Saanich Peninsula water rates accordingly.

CARRIED

**MOVED** by Commissioner Bryson, **SECONDED** by Commissioner Lougher-Goodey, that the Saanich Peninsula Water Commission ask staff to provide a full accounting on the reserves in the next budget cycle, including revenue.

CARRIED

**6. WATER QUALITY REPORTS (INFORMATION REPORT #SPWC 2014-03)**

T. Robbins spoke to the report. He noted that, following discussions with the Chair, it was decided to include the drinking water quality reports in the agenda package. Quarterly reports will be included in the agenda on a regular basis.

**MOVED** by Commissioner Mearns, **SECONDED** by Commissioner Loveless, that the Saanich Peninsula Water Commission receive the staff report for information.

CARRIED

**7. FIRST NATIONS APPOINTMENT TO SAANICH PENINSULA WATER COMMISSION**

T. Robbins reported that an expression of interest has been received for a First Nations representative to the Saanich Peninsula Water Commission. The recommendation will be sent to the December Board meeting and the new member will start her term on January 1, 2015.

**8. WATER WATCH**

**MOVED** by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Loveless, that the Saanich Peninsula Water Commission receive the verbal report for information.

CARRIED

**9. NEW BUSINESS**

M. Lougher-Goodey brought up the agriculture subsidy for discussion. M. Doehnel and T. Robbins will discuss this item further.

**10. ADJOURNMENT**

**MOVED** by Commissioner Loveless, **SECONDED** by Commissioner Lougher-Goodey that the Saanich Peninsula Water Commission meeting be adjourned at 10 am.

CARRIED

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**CHAIR**