



Making a difference...together

MINUTES OF A MEETING OF THE Saanich Peninsula Wastewater Commission, held January 18, 2024 at 9:30 am, Training Room 2, Sidney Community Safety Building, 2245 Oakville Ave, Sidney BC

PRESENT: Commissioners: D. Kelbert (Chair); M. Doehnel (Vice Chair); S. Duncan; D. Halldorson; P. Jones (EP); C. McNeil-Smith; C. Pinches; S. Shrivastava (EP); R. Windsor (EP)

Staff: A. Fraser, General Manager, Integrated Water Services; J. Marr, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Water Infrastructure Operations; G. Harris (EP), Senior Manager, Environmental Programs; J. Dales, Senior Manager, Wastewater Infrastructure Operations; D. Dionne, Administrative Coordinator, Integrated Water Services (Recorder)

Also in Attendance: D. Puskas, Director of Engineering, District of Central Saanich

REGRETS: Z. King

EP = Electronic Participation

The meeting was called to order at 10:05 am.

1. TERRITORIAL ACKNOWLEDGEMENT

An acknowledgement was provided in the preceding meeting.

2. ELECTION OF CHAIR

Election conducted by the General Manager, Integrated Water Services.

The General Manager called for nominations for the position of Chair of the Saanich Peninsula Wastewater Commission for 2024.

Commissioner Duncan nominated Commissioner Kelbert. Commissioner Kelbert accepted the nomination.

The General Manager called for nominations a second time.

The General Manager called for nominations a third and final time.

Hearing no further nominations, the General Manager declared Commissioner Kelbert Chair of the Saanich Peninsula Wastewater Commission for 2024 by acclamation.

3. ELECTION OF VICE CHAIR

Election conducted by the Chair.

The Chair called for nominations for the position of Vice Chair of the Saanich Peninsula Wastewater Commission for 2024.

Chair Kelbert nominated Commissioner Doehnel. Commissioner Doehnel accepted the nomination.

The Chair called for nominations a second time.
The Chair called for nominations a third and final time.

Hearing no further nominations, the Chair declared Commissioner Doehnel Vice Chair of the Saanich Peninsula Wastewater Commission for 2024 by acclamation.

4. APPROVAL OF AGENDA

MOVED by Commissioner Halldorson, **SECONDED** by Commissioner Duncan,
That the agenda be approved as circulated.

CARRIED

5. ADOPTION OF MINUTES

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Duncan,
That the minutes of the October 19, 2023 meeting be adopted.

CARRIED

6. CHAIR'S REMARKS

The Chair made no remarks.

7. PRESENTATIONS/DELEGATIONS

There were none.

8. GENERAL MANAGER'S REPORT

8.1. 2024 Saanich Peninsula Wastewater Commission Work Plan

There was no discussion. The plan is a working document for the Commission's information.

9. COMMISSION BUSINESS

9.1. Governance Options for First Nations Participation on the Saanich Peninsula Wastewater Commission

A. Fraser introduced the report and noted that there has been some interest from the Pauquachin and Tseycum First Nations in moving forward with signing an agreement.

Discussion ensued related to:

- Intergovernmental implications, including the Core Area Liquid Waste Management Committee and what level of representation would be.
- Options for amending the Bylaw to include positions.

The report was received for information.

9.2. Capital Regional District Board Staff Report: Long-Term Biosolids Management Planning – Consultation Update

G. Harris introduced the report noting that it is being brought to this Commission for information and to keep them informed.

Discussion ensued and staff responded to questions from the Commission regarding membership representation on the Technical and Community Advisory Committee (TCAC).

Staff advised that a summary would be provided to this Commission following any TCAC meetings, to continue to inform.

10. NOTICE(S) OF MOTION

There were none.

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

MOVED by Commissioner Duncan, **SECONDED** by Commissioner McNeil-Smith,
That the January 18, 2024 meeting be adjourned at 10:31 am.

CARRIED

CHAIR

SECRETARY