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SAANICH PENINSULA WASTEWATER COMMISSION
 Notice of Meeting on **Thursday, January 18, 2024 at 9:30 am**
 Meeting Room, Sidney Community Safety Building (Fire Hall),
 2245 Oakville Ave, Sidney BC

For members of the **public who wish to listen to the meeting** via telephone please call **1-833-353-8610** and enter the **Participant Code 1911461 followed by #**. You will not be heard in the meeting room but will be able to listen to the proceedings.

M. Doehnel
 S. Duncan
 D. Halldorson
 P. Jones

D. Kelbert
 Z. King
 C. McNeil-Smith
 C. Pinches

S. Shrivastava
 R. Windsor

AGENDA

1. TERRITORIAL ACKNOWLEDGEMENT

2. ELECTION OF CHAIR

(Pursuant to Section 2(e) Bylaw No. 3427)
Election conducted by the General Manager, Integrated Water Services

3. ELECTION OF VICE CHAIR

(Pursuant to Section 2(e) Bylaw No. 3427)
Election conducted by the Chair

4. APPROVAL OF AGENDA

5. ADOPTION OF MINUTES3

Recommendation: That the minutes of the October 19, 2023 meeting be adopted.

6. CHAIR’S REMARKS

7. PRESENTATIONS/DELEGATIONS

Delegations will have the option to participate electronically. Please complete the [online](#) application for “Addressing the Board” on our website and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Saanich Peninsula Wastewater Commission at iwsadministration@crd.bc.ca. Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

8. GENERAL MANAGER’S REPORT

8.1. 2024 Saanich Peninsula Wastewater Commission Work Plan7

To ensure quorum, advise iwsadministration@crd.bc.ca if you cannot attend.

9. COMMISSION BUSINESS

**9.1. Governance Options for First Nations Participation on the Saanich Peninsula
Wastewater Commission8**

There is no recommendation. This report is for information only.

**9.2. Capital Regional District Board Staff Report: Long-Term Biosolids Management
Planning – Consultation Update14**

There is no recommendation. This report is for information only.

10. NOTICE(S) OF MOTION

11. NEW BUSINESS

12. ADJOURNMENT

Next Meeting: Thursday, March 21, 2024

Staff Report Title and Link if Applicable	Meeting Date	Report Frequency	Author
Saanich Peninsula Wastewater Commission Governance Options for First Nations Participation	January	One off	Alicia Fraser
Implications of Organizing an Annual Speaker Series for Saanich Peninsula Water and Wastewater Community.	March	One off	Alicia Fraser
Treatment Plant and Conveyance Capacity Update (TBC)	March	Annual	Malcolm Cowley
Saanich Peninsula LWMP - Annual Programs Update Summary (PES)	March	Annual	Glenn Harris
Residual Treatment Facility – Operational Update	March	One off	Glenn Harris
Saanich Peninsula Inflow & Infiltration Update	May	One off	Glenn Harris
Saanich Peninsula Wastewater Asset Management Update	May	One off	Joseph Marr
Saanich Peninsula Wastewater Service 2024 Mid-Year Update	July	Annual	Joseph Marr
Core Area Biosolids and SPWWTP Sludge Management Update to SPWWC	July	Annual	Glenn Harris
Saanich Peninsula Wastewater Service 2024 Capital and Operating Budget	October	Annual	FIN / IWS
Service Planning - Wastewater	October	Annual	RPS / IWS

MINUTES OF A MEETING OF THE Saanich Peninsula Wastewater Commission, held Thursday, October 19, 2023 at 11 am, Training Room 2, Sidney Community Safety Building, 2245 Oakville Ave, Sidney BC

PRESENT: Commissioners: D. Kelbert (Chair); S. Duncan; D. Halldorson; P. Jones; Z. King; C. McNeil-Smith; C. Pinches
Staff: A. Fraser, General Manager, Integrated Water Services; J. Marr, Senior Manager, Infrastructure Engineering; G. Harris, Senior Manager, Environmental Programs; J. Dales, Senior Manager, Wastewater Infrastructure Operations; L. Westinghouse, Senior Financial Advisor; Y. Li, Senior Financial Advisor; D. Dionne, Administrative Coordinator, Integrated Water Services (Recorder)
Also in Attendance: C. Stock, Alternate Commissioner to P. Jones

REGRETS: M. Doehnel; S. Shrivastava; R. Windsor

The meeting was called to order at 11:03.

1. TERRITORIAL ACKNOWLEDGEMENT

An acknowledgment was provided in the preceding meeting.

2. APPROVAL OF AGENDA

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Jones, That the agenda be approved.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Jones, That the minutes of the September 28, 2023 meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

The Chair made no remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. GENERAL MANAGER'S REPORT

There was no report.

7. COMMISSION BUSINESS

7.1. Service Planning 2024 – Wastewater Community Need Summary

A. Fraser provided a summary of the staff report. She highlighted the Initiative Business Cases related to the wastewater service.

MOVED by Commissioner McNeil-Smith, **SECONDED** by Commissioner Duncan, The Saanich Peninsula Wastewater Commission recommends the Committee of the Whole recommend to the Capital Regional District Board:
That Appendix A, Community Need Summary – Wastewater, be approved as presented and form the basis of the 2024-2028 Financial Plan.

CARRIED

7.2. Service Planning 2024 – Wastewater Community Need Summary

A. Fraser provided an overview of the proposed 2024 Operating and Capital Budget and the five-year capital plan staff report.

MOVED by Commissioner Duncan, **SECONDED** by Commissioner McNeil-Smith, The Saanich Peninsula Wastewater Commission recommends that the Committee of the Whole recommends that the Capital Regional District Board:

1. Approve the 2024 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget and the 2024 Saanich Peninsula Liquid Waste Management Plan (LWMP) program budgets including the LWMP administration budget, the Saanich Peninsula Stormwater Quality Management Program budget and the Saanich Peninsula Stormwater Source Control budget, and the Harbours Environmental Action Service (Peninsula) budget;
2. Direct staff to update carry forward balances in the 2024 Capital Budget for changes after year end; and
3. Direct staff to balance the 2023 actual revenue and expense on the transfer to capital reserve fund.

CARRIED

Opposed: Jones

8. NOTICE(S) OF MOTION

8.1. Speaker Series

Significant discussion on this topic occurred in the preceding Saanich Peninsula Water Commission meeting, with several benefits and concerns raised.

Benefits:

- There is a disconnect with public understanding about water and there should be more appreciation, connection and understanding by the general population.
- There is lots of valuable emerging science and information and there would be a benefit to bringing that information to educate and provide for more engagement between the community, the Capital Regional District (CRD) and the Saanich Peninsula Water Commission.
- Hearing from other groups that are passionate about the environment.
- Speaker series generally focus on the objective of the people organizing it and therefore the speakers would be approved by the organizer.
- the public have no idea of what Regional Districts do and the more opportunity for the CRD, or municipalities, to get out there and talk to the public the better.
- Utilizing a CRD-directed series would allow for the CRD to vet speakers to ensure relevance to CRD business.

Concerns:

- This is outside the scope of this commission.
- There are many community groups who already provide information and speaker series that the public can attend.
- Instead, have CRD representatives participate in existing speaker series put on by community groups.
- Potential for speakers who may express political views on matters that are before the CRD Board that could involve some expectation of the CRD to respond.
- CRD already engages with the community appropriately on specific matters at the Board.
- More information is helpful to the public, but there are already other channels out there for delivering that information.
- Dedicated staff would be required to coordinate. Would be onerous on the water service to do this.
- Perhaps the commission could do more outreach to community groups to have the subject matter experts out to provide presentations.
- A speaker series may provide the public with a whole bunch of ideas they may want to consider but may not be practical which may lead down a path that would be hard to keep up with. Not sure it would be as helpful a result as intended.

MOVED by Commissioner King, **SECONDED** by Commissioner Kelbert, That staff to provide a report on implications and a potential budget for associated costs to organize an annual speaker series for the peninsula, dedicated to presentations by researchers and public interest groups that are focused on emerging topics concerning water and wastewater.

CARRIED

Opposed: McNeil-Smith, Duncan

8.2. First Nations Wastewater Representation

Chair Kelbert stated that because there are no service agreements in place with the First Nations communities, they have no representation on the commission. He asked for input from all commissioners to come up with a way to accomplish this to solidify this position on the commission.

Discussion ensued with several points raised:

- There would likely need to be a bylaw change to create a position. Staff would need to review legally whether the bylaw can be changed and investigate what is allowed.
- Commissioner Jones would like to delay the motion until after North Saanich has met with Paquachin First Nation, the meeting will include a discussion on this topic.
- Prior to considering the motion there should be a motion to direct staff to determine the governance issues to understand how a position could be established.
- The motion is about having a delegation of commissioners meet with the Nations to hear any concerns they have on wastewater matters.

- Before giving consideration, the Commission would need to understand the governance options from staff.

MOVED by Commissioner Kelbert, **SECONDED** by Commissioner Jones, Therefore, be it resolved that the Saanich Peninsula Wastewater Commission discuss and implement the idea of sending a delegation of commissioners to each of the four nations on the peninsula to address, and acknowledge the Nations concerns regarding representation on the Saanich Peninsula Wastewater Commission.

WITHDRAWN

MOVED by Commissioner Jones, **SECONDED** by Commissioner King, That staff provide governance options related to First Nations participation on the Saanich Peninsula Wastewater Commission.

CARRIED

Commissioner McNeil-Smith stated that at the Forum of Councils he heard the Frist Nations state very clearly their capacity is their number one challenge in terms of all the requests and interactions they have with all levels of government. He asked that staff include the capacity concerns in the report coming back to the Commission.

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

MOVED by Commissioner Halldorson, **SECONDED** by Commissioner McNeil-Smith, That the October 19, 2023 meeting be adjourned at 11:40 am.

CARRIED

CHAIR

SECRETARY

**REPORT TO SAANICH PENINSULA WASTEWATER COMMISSION
MEETING OF WEDNESDAY, JANUARY 17, 2024**

SUBJECT **Governance Options for First Nations Participation on the Saanich Peninsula Wastewater Commission**

ISSUE SUMMARY

To present the Saanich Peninsula Wastewater Commission (Commission) with information related to governance options for First Nations participation on the Wastewater Commission.

BACKGROUND

At its October 19, 2023 meeting the Commission directed staff to provide Governance options related to First Nations participation on the Saanich Peninsula Wastewater Commission.

The Saanich Peninsula includes the Tsawout, Pauquachin, Tseycum and Tsartlip First Nation Communities. The Saanich Peninsula Wastewater Service has provided wastewater treatment to Pauquachin and Tseycum First Nations since the start of the service in 2000. Wastewater from both First Nations is pumped through a dedicated force main that discharges into the Victoria Airport Authority collection system then into the District of North Saanich collection system. The agreements with Pauquachin and Tseycum First Nations expired in 2012 and 2006, respectively. New draft agreements were provided to both Nations in June 2023.

Tsartlip First Nation has a wastewater service agreement with the District of Central Saanich, which receives Tsartlip First Nations' sewage within their collection system. District of Central Saanich is a primary member of the Saanich Peninsula Wastewater Service, the Tsartlip wastewater flow is not differentiated from Central Saanich wastewater flow.

Tsawout First Nation has a dedicated wastewater treatment plant and collection system that is not part of the Saanich Peninsula Wastewater system.

The Commission is governed by Bylaw 3427, the *Saanich Peninsula Wastewater Commission Bylaw, 2007* (Appendix A). The Commission Bylaw defines the membership and term of office of Commissioners in section 1. There are no positions that are reserved exclusively for First Nation representatives, however, there is one position that is available for a representative that has a written service agreement for use of the treatment facility (section 1(a)(iv)). The bylaw also allows each of the three municipal participants to nominate a community member to the Commission in section 1(a)(iii). While these sections do not mandate First Nations representation, they also do not preclude municipal participants from selecting a First Nations community member as their nominee.

IMPLICATIONS

Any changes to the membership of the Commission would need to be made by adoption of an amending bylaw to Bylaw 3427. The bylaw amendment would need to be endorsed by the Capital Regional District (CRD) Board and could be given all three readings, from introduction through to adoption, in one meeting.

Alignment with Board & Corporate Priorities

The 2023 – 2026 CRD Board Priorities include a commitment to developing strong relationships with First Nations based on trust and mutual respect, partnerships and working together on shared goals. Within this priority there are four initiatives and the addition of First Nation Representation on the Saanich Peninsula Wastewater Commission aligns with the following Board initiatives:

- 4b Collaborate with First Nations to build and strengthen new processes for respectful, reciprocal government-to-government decision-making and service delivery that uplift Indigenous self-determination
- 4c Invite, respect and incorporate Indigenous leadership and traditional knowledge to enhance initiatives and strategies that support other priorities in the plan

Equity, Diversity & Inclusion

First Nations in the region have expressed a desire to be more involved in CRD decision-making, particularly with respect to taking care of the land and water. In 2018, the CRD Board undertook a consultation process which led to the Board creating seats for First Nations members on CRD Board standing committees. While the initiative was well-received, there has been minimal uptake by local First Nations in seeking appointment to standing committees, in part due to a lack of capacity within the Nations to participate. During a recent Forum of all Councils, First Nation participants expressed that their communities and staff are often overwhelmed with a high volume of consultation requests from multiple levels of government, leaving them unable to fully participate in all the governance and consultation opportunities that may be available. To that end, creating dedicated First Nations positions on the Commission does not in and of itself ensure that the Nations will have capacity to fill those positions. In addition, creating a single First Nation position may not provide adequate representation as there are multiple First Nations within the Saanich Peninsula who do not speak for each other.

Financial Implications

There are no financial implications related to this change.

Intergovernmental Implications

First Nations currently can participate on the CRD Water Advisory Committee, the Core Area Liquide Waste Management Committee and the Saanich Peninsula Water Commission. Providing additional opportunities for First Nations to participate in discussions on Committees and Commissions and for the Nations to have the space to bring items for discussions on this Commission will enhance the ability for First Nations and the CRD to work together towards building strong relationships that are based on trust and mutual respect, partnerships and working together on shared goals.

CONCLUSION

Staff have been directed to present the Saanich Peninsula Wastewater Commission with information related to governance options for First Nations participation on the Commission. Staff

have reviewed the current governance framework and determined it would be possible to have First Nations representation under the current bylaw in two ways: if nominated as a municipal citizen representative by one of the Municipal participants; or, as a representative with a service agreement (pending renewal of the expired service agreements with Pauquachin and Tseycum First Nations). If the Commission wishes to expand its membership and create dedicated positions for First Nation commissioners, it will require the Regional Board to adopt an amendment to the Commission Bylaw No. 3427.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Alicia Fraser, P. Eng., General Manager, Integrated Water Services
Concurrence:	Kristen Morley, J.D., General Manager, Corporate Services & Corporate Officer
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT(S)

Appendix A: Bylaw No. 3427

CAPITAL REGIONAL DISTRICT
BYLAW NO. 3427

A BYLAW FOR THE CONTINUATION OF THE SAANICH PENINSULA LIQUID WASTE MANAGEMENT LOCAL SERVICE COMMITTEE AS THE SAANICH PENINSULA WASTEWATER COMMISSION

(Amended by 4133)

WHEREAS:

- A: Supplementary Letters Patent, Division VII, dated December 28, 1967, as amended by further Supplementary Letters Patent, the Capital Regional District (CRD) was granted the function of acquisition, design, construction, operation, maintenance, renewal and administration of trunk sewers and sewage disposal facilities within all member municipalities of the CRD, except the electoral areas of Juan de Fuca and the Southern Gulf Islands; and
B. Bylaw No. 2388, "Liquid Waste Management Saanich Peninsula Local Service Establishment Bylaw No. 1, 1996," converted the authority for liquid waste management to a service for the Saanich Peninsula; and
B. The CRD, under Section 176 (1) of the Local Government Act is authorized to establish a commission and to delegate to the commission any or all of the administrative powers of the Regional Board;

NOW THEREFORE, the Regional Board of the CRD in open meeting assembled, enacts as follows:

MEMBERSHIP AND TERMS OF OFFICE

- 1. (a) A Commission to be known as the "Saanich Peninsula Wastewater Commission" (the "Commission") is hereby established and shall consist of:
(i) those members of the Councils of the Corporations of the District of Central Saanich, the District of North Saanich and the Town of Sidney who are Directors of the Regional Board of the CRD;
(ii) three members, one each nominated from and by the Councils of the Corporations of the District of Central Saanich, the District of North Saanich and the Town of Sidney on or before December 31 to serve for a two-year term;
(iii) three members, one each nominated by the Councils of the Corporations of the District of Central Saanich, the District of North Saanich and the Town of Sidney on or before December 31 to serve for a two-year term;
(iv) one representative nominated from each service recipient that has concluded a written service agreement with the CRD for the use of capacity in the Peninsula Treatment Plant on or before December 31 each year to serve for a two-year term;
(v) one representative nominated from the Peninsula Agricultural Commission on or before December 31 each year to serve for a two-year term;

(Bylaw 4133)

to be accepted and appointed by resolution of the Regional Board.

- (b) The Regional Board shall appoint individuals to act as members of the Commission as provided above, and appoint or re-appoint members to the Commission to fill the term of office of those members whose terms expire as of December 31 in each year.
- (c)
 - (i) No appointee may serve more than six consecutive years after adoption of this bylaw.
 - (ii) At the request of the CRD municipal directors, under unique circumstances, the Regional Board may extend the aforementioned terms.
- (d) In the event of the death, resignation or disqualification of a member of the Commission, the Regional Board shall appoint a successor for the remainder of the term.
- (e) Each of the persons or organizations with a power to nominate a member under any of sections 1 (a) (ii), (iii), (iv) or (v) may nominate an alternate member, to be accepted and appointed by the Regional Board, to attend the Commission in the absence of that person's or organization's appointed representative.
- (f) Sections 1(a)(ii) and (iii) come into effect for members appointed for a term starting on or after January 1, 2017.

(Bylaw 4133)

PROCEDURE

- 2.
 - (a) A quorum shall be a majority of all members of the Commission appointed under sections 1 (a) (i) to (iii), except that where a meeting of the Commission includes a matter which affects costs to a service recipient, a quorum shall be a majority of all members appointed under 1 (a).
 - (b) A member appointed under 1 (a) (i) to (iii) may vote on all matters related to the provision of the service established by Bylaw No. 2388, "Liquid Waste Management Saanich Peninsula Local Service Establishment Bylaw No. 1, 1996."
 - (c) A member appointed under 1 (a) (iv) and (v) may vote on all matters related to the provision of the service established by Bylaw No. 2388, "Liquid Waste Management Saanich Peninsula Local Service Establishment Bylaw No. 1, 1996", which will affect costs to the service recipient or organization that the member represents.
 - (d) The rules of procedure for the Commission shall not be inconsistent with those of the Regional District.
 - (e) The Commission shall, at its first meeting of each year, elect a Chairperson and Vice-chairperson from amongst its members.

DUTIES

- 3.
 - (a) The Regional Board hereby delegates to the Commission all of the administrative powers of the Regional Board with respect to the provision of the service established by Bylaw No. 2388, "Liquid Waste Management Saanich Peninsula Local Service Establishment Bylaw No. 1, 1996", and without limiting the generality of the foregoing, the Commission shall establish policies governing the provision and operation of the service including the recommendation of levels of requisition, fees and other charges and capital and operating expenditures. The operational and administrative functions of the Service shall be performed by the staff of the Regional District.

- (b) The Commission shall:
 - (i) advise the Regional Board on liquid waste matters on its own initiative or where such matters are referred to it by the Regional Board, or the Council of a participating municipality or a service recipient; and
 - (ii) act as liaison between the Regional Board and member municipalities, service recipients and the public.
- (c) Notwithstanding the provisions of section 3 (a) of this bylaw, the Regional Board retains the right of approval of operational rules, procedures and policies and the levels of requisitions, fees, other charges and capital and operating expenditures to be established by bylaw of the Regional Board.
- (d) The minutes and reports of the Commission shall be submitted to the Councils of participating municipalities and service recipients.

BUDGET

- 4. (a) In November and January of each year, the Commission shall approve an annual budget for the services provided in the Service area, which shall include estimates for the administrative, development, maintenance, operational and other expenses, including debt charges, and shall submit such expenditure estimates, together with estimates for expected revenue, in a form approved by the Financial Officer of the Regional Board for the approval of the Regional Board and for inclusion in the Regional Board's financial plan.
- (b) No expenditures, other than those provided for in the approved budgets of the Commission as included in the approved budget of the Regional Board, shall be made by the Commission.
- (c) Any facilities or equipment acquired by the Commission in its administrative capacity shall be acquired in the name of the Regional District, shall be the property of the Regional District and shall not be disposed of without the approval of the Regional Board.

REPEAL

- 5. Bylaw No. 2519, cited as "Saanich Peninsula Liquid Waste Management Local Service Committee, Bylaw No. 1, 1997", as amended, is repealed upon adoption of this bylaw.

CITATION

- 6. This bylaw may be cited as "Saanich Peninsula Wastewater Commission Bylaw, 2007, Amendment Bylaw No. 1, 2016".

READ A FIRST TIME THIS	5 th	day of	December	2007
READ A SECOND TIME THIS	5 th	day of	December	2007
READ A THIRD TIME THIS	5 th	day of	December	2007
ADOPTED THIS	5 th	day of	December	2007

Original signed by Denise Blackwell
CHAIR

Original signed by Carmen Thiel
SECRETARY

**REPORT TO CAPITAL REGIONAL DISTRICT BOARD
MEETING OF WEDNESDAY, JANUARY 10, 2024**

SUBJECT Long-Term Biosolids Management Planning – Consultation Update

ISSUE SUMMARY

To provide an update on the structure, components and progress of the consultation in support of the development and submission of a Long-Term Biosolids Management Plan in advance of a June 18, 2024 deadline submission to the Province.

BACKGROUND

Since the commissioning of the core area wastewater treatment project in 2020, the Capital Regional District (CRD) has been responsible for the residuals management of the Class A biosolids produced from the Residuals Treatment Facility (RTF). This new function requires a management plan that demonstrates beneficial use to the provincial regulator. Currently, the CRD is operating under a five-year Short-Term Biosolids Management Plan, with a primary focus to provide biosolids to a cement manufacturing plant in Richmond, BC as an alternative fuel source for their kiln operations. A supplement to the plan has been the beneficial use of biosolids as a cover material at the regional landfill. Due to significant maintenance, operational and economic challenges at the cement plant, and limited space for cover material, a significant volume of biosolids had to be landfilled even though this is out of compliance with provincial regulatory direction. Staff have recently developed an option to move biosolids to a former mine quarry site in Cassidy, BC, which has alleviated some of the recent logistical and financial challenges with landfilling.

Beyond 2025, the Province requires a Long-term Biosolids Management Plan (Plan). This Plan will be dynamic and should be able to adapt to new information and opportunities over the coming years. The CRD has undertaken an options analysis with expert technical support. The CRD has initiated a consultation process that will include all current information and solicit input to a draft plan for the Board's consideration before submission to the Province under the Core Area Liquid Waste Management Plan (CALWMP) commitments. A Technical and Community Advisory Committee (TCAC) was established in late 2023 to provide recommendations for updates to the CALWMP in the areas of Inflow & Infiltration (I&I) and Biosolids and this committee has met monthly since October 2023.

The two TCAC meetings to date have focused on presentation and discussion of background material relating to the CALWMP and I&I. The TCAC toured the RTF in December and is now turning its focus to the scientific, regulatory and technical information and discussing the options in the context of public opinions, concerns and priorities. The TCAC will meet January 19, February 13, March 19 and, if necessary, in April, to complete its mandate for technical and public review of the information.

First Nations consultation, in collaboration with the CRD's First Nations Relations team, will run parallel to the public consultation process and will include in-person and online engagement sessions.

Public consultation on long-term options and technologies to harness the benefits of biosolids will launch on Thursday, January 11, 2024 via the CRD’s Get Involved engagement platform (www.getinvolved.crd.bc.ca). Concurrent with the input from the TCAC and First Nations consultation, the public consultation process will involve a range of activities from January to March 2024, including an online survey, a virtual open house and the opportunity to provide written feedback by email to a dedicated and monitored email (biosolids@crd.bc.ca). Materials developed to date include: media release, social media content, overview video, RTF virtual tour, survey, options overview and frequently asked questions. A consultation summary report will capture what was heard throughout the process and will be presented to the Board and shared online.

CONCLUSION

The Capital Regional District (CRD) is undertaking a comprehensive consultation process to support the development of a draft Long-Term Biosolids Management Plan as part of its commitments under the Core Area Liquid Management Plan. Public consultation will launch January 11, 2024, with a draft report to the Board in early Q2 followed by submission to the Province by June 18, 2024. The public will be able to provide input through the CRD’s Get Involved engagement platform on the public website, as well as through written submissions and a virtual open house.

RECOMMENDATION

There is no recommendation. This report is for information only.

Submitted by:	Glenn Harris, Ph.D., R.P.Bio., Senior Manager, Environmental Protection
Concurrence:	Larisa Hutcheson, P. Eng., General Manager, Parks & Environmental Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer