



**SAANICH PENINSULA WASTEWATER COMMISSION**  
 Notice of Meeting on **Thursday, September 28, 2023 at 9:30 am**  
 Meeting Room, Sidney Community Safety Building (Fire Hall),  
 2245 Oakville Ave, Sidney BC

For members of the **public who wish to listen to the meeting** via telephone please call **1-833-353-8610** and enter the **Participant Code 1911461 followed by #**. You will not be heard in the meeting room but will be able to listen to the proceedings.

- |                         |                 |                |
|-------------------------|-----------------|----------------|
| D. Kelbert (Chair)      | P. Jones        | S. Shrivastava |
| M. Doehnel (Vice Chair) | Z. King         | R. Windsor     |
| S. Duncan               | C. McNeil-Smith |                |
| D. Halldorson           | C. Pinches      |                |

**AGENDA**

1. TERRITORIAL ACKNOWLEDGEMENT
2. APPROVAL OF AGENDA
3. ADOPTION OF MINUTES .....3  
*Recommendation: That the minutes of the July 20, 2023 meeting be adopted.*
4. CHAIR’S REMARKS
5. PRESENTATIONS / DELEGATIONS  
*Delegations will have the option to participate electronically. Please complete the [online](#) application for “Addressing the Board” on our website and staff will respond with details.*  
  
*Alternatively, you may email your comments on an agenda item to the Saanich Peninsula Wastewater Commission at [iwsadministration@crd.bc.ca](mailto:iwsadministration@crd.bc.ca). Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.*
  - 5.1. Presentation: Wastewater, stormwater and biosolids: A perfect storm, or superlative opportunity?: Dr. Peter Ross, Raincoast Conservation Foundation
6. GENERAL MANAGER’S REPORT
  - 6.1. General Manager’s Introduction

*To ensure quorum, advise [iwsadministration@crd.bc.ca](mailto:iwsadministration@crd.bc.ca) if you cannot attend.*

**7. COMMISSION BUSINESS**

**8. NOTICE(S) OF MOTION**

**8.1. Speaker Series: Commissioners King, Doehnel and Chair Kelbert.....6**

*Whereas, there is a need for the commission to engage with citizens about water and wastewater trends, technologies and ideas, and*

*Whereas, the benefits of engaging with the community before tackling pressing issues will move the relationship with the public beyond a transactional exchange and toward increased trust, and*

*Whereas hearing from outside experts on topics of public interest will benefit staff, leaders and the community.*

*Therefore, be it resolved that the Saanich Peninsula Wastewater Commission direct staff to organize an annual speaker series for the peninsula, dedicated to presentations by researchers and public interest groups that are focused on emerging topics concerning water and wastewater.*

**8.2. First Nations Wastewater Representation: Commissioners King, Doehnel and Chair Kelbert.....7**

*Whereas, there has been a long standing vacant position for First Nations representation on the Wastewater Commission, and*

*Whereas all residents of the peninsula have a shared interest in the issues related to the Wastewater Commission; such as land application of biosolids from the Residual Treatment Facility at Hartland, and*

*Whereas the responsibility of reconciling this representation has resided solely with the Capital Regional District Staff, and*

*Whereas building an integrated and strong sense of community requires representation from all groups.*

*Therefore, be it resolved that the Peninsula Wastewater Commission discuss and implement the idea of sending a delegation of commissioners to each of the four nations on the peninsula to address, and acknowledge the Nations concerns regarding representation on the Peninsula Wastewater Commission.*

**9. NEW BUSINESS**

**10. ADJOURNMENT**

**Next Meeting:** Thursday, October 19, 2023 – Budget Review



Making a difference...together

**MINUTES OF A MEETING OF THE Saanich Peninsula Wastewater Commission, held Thursday, July 20, 2023 at 9:30 am, Sidney Community Safety Building, 2245 Oakville Ave., Sidney BC**

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**PRESENT: Commissioners:** D. Kelbert (Chair); M. Doehnel (Vice Chair); S. Duncan; D. Halldorson; P. Jones; Z. King; C. McNeil-Smith; C. Pinches; R. Windsor (EP)  
**Staff:** I. Jesney, Acting General Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental Protection; J. Marr, Acting Senior Manager, Infrastructure Engineering; J. Dales, Senior Manager, Wastewater Infrastructure Operations; S. Irg, Senior Manager, Water Infrastructure Operations; D. Dionne, Administrative Coordinator, Integrated Water Services (Recorder)

**REGRETS:** S. Shrivastava;

EP = Electronic Participation

The meeting was called to order at 9:30 am.

**1. TERRITORIAL ACKNOWLEDGEMENT**

The Chair provided the Territorial Acknowledgement.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner King, **SECONDED** by Commissioner McNeil-Smith, That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Halldorson, **SECONDED** by Commissioner King, That the minutes of the March 16, 2023 meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair made the following remarks:

- This Commission oversees important and critical infrastructure and reminded everyone to remain respectful of that fact as we conduct our business.
- The Chair challenged members to consider bringing forward notices of motion for consideration – putting forward concepts and ideas you're passionate about or seeking positions of support. Providing the new business through a notice of motion gives everyone the opportunity to prepare and spend some time thinking about it.

**5. PRESENTATIONS/DELEGATIONS**

**5.1. Presentations**

- 5.1.1.** Presentation – Sarah Cook; Representing: SeaChange Marine Conservation Society RE: Proposal to Update the Saanich Inlet and Peninsula Atlas of Shorelines (SIPAS)

Sarah Cook (Executive Director, SeaChange Marine Conservation Society) was joined by Bob Peart and Peter Wainwright. She made a presentation to the Commission and spoke regarding SeaChange Marine Conservation Society's desire to update the Shoreline Mapping for the Saanich Peninsula.

SeaChange Marine Conservation Society are seeking funding of up to \$50,000 to update the Saanich Inlet and Peninsula Atlas of Shorelines (SIPAS) Mapping.

The presenters responded to questions from the Commission regarding:

- Previous funding partners
- Whether they would be seeking funding from other sources such as municipalities
- Connection of this project with the Saanich Peninsula Wastewater Commission
- How the information relates to the Capital Regional District's (CRD) Shoreline Atlas
- Ownership of the data (GIS layers)
- Baseline creation and monitoring and how the Commission would be informed of any stormwater impacts
- Natural Asset Management

**MOVED** by Commissioner King, **SECONDED** by Commissioner McNeil-Smith, That, subject to receiving a formal written proposal from SeaChange Marine Conservation Society, staff be directed to review the Saanich Inlet and Peninsula Atlas of Shorelines data and provide information and options to the Commission for the October budget.

**CARRIED**

## 5.2. Delegations

There were none.

## 6. GENERAL MANAGER'S REPORT

I. Jesney provided the following information:

- This will be his last meeting with this Commission and with the CRD. He will be continuing to work with the CRD in a consulting capacity.
- He expressed his appreciation for working with this Commission.
- He advised that the new General Manager starts Monday, July 24, 2023.

## 7. COMMISSION BUSINESS

### 7.1. Saanich Peninsula Wastewater Service Mid-Year Update

Staff presented a summary of the staff report and responded to questions from the Commission regarding:

- Odour control upgrade
- Long term plan for the Beneficial Biosolids Reuse

- Residuals Treatment Facility functionality and timeline to receive Other Municipal Solid Waste
- Gasification and pyrolysis pilot project and testing timeline and process

**MOVED** by Commissioner King, **SECONDED** by Commissioner Duncan,  
That staff provide regular formal updates on core area biosolids planning and management, including the advanced thermal pilot study, and Saanich Peninsula Wastewater Treatment Plant sludge management.

**CARRIED**

**8. NOTICE(S) OF MOTION**

There were none.

**9. NEW BUSINESS**

There was none.

**10. ADJOURNMENT**

**MOVED** by Commissioner King, **SECONDED** by Commissioner Halldorson,  
That the July 20, 2023 meeting be adjourned at 10:30 am.

**CARRIED**

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**CHAIR**

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**SECRETARY**

**Notice of Motion Saanich Peninsula Wastewater Commission**  
**Thursday, September 28, 2023**

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**SUBJECT** Speaker Series

**BACKGROUND**

Whereas, there is a need for the commission to engage with citizens about water and wastewater trends, technologies and ideas, and

Whereas, the benefits of engaging with the community before tackling pressing issues will move the relationship with the public beyond a transactional exchange and toward increased trust, and

Whereas hearing from outside experts on topics of public interest will benefit staff, leaders and the community.

**RECOMMENDATION**

Therefore, be it resolved that the Saanich Peninsula Wastewater Commission direct staff to organize an annual speaker series for the peninsula, dedicated to presentations by researchers and public interest groups that are focused on emerging topics concerning water and wastewater.

**SUBMITTED BY:**

Commissioners:

- Zeb King
- Mike Doehnel
- David Kelbert

**Notice of Motion Saanich Peninsula Wastewater Commission**  
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**SUBJECT** First Nations Wastewater Representation

**BACKGROUND**

Whereas, there has been a long standing vacant position for First Nations representation on the Wastewater Commission, and

Whereas all residents of the peninsula have a shared interest in the issues related to the Wastewater Commission; such as land application of biosolids from the Residual Treatment Facility at Hartland, and

Whereas the responsibility of reconciling this representation has resided solely with the Capital Regional District Staff, and

Whereas building an integrated and strong sense of community requires representation from all groups.

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