



Making a difference...together

MINUTES OF A MEETING OF THE SAANICH PENINSULA WASTEWATER COMMISSION
Held Thursday, October 15, 2020 in Meeting Room #6 at Greenglade Community Centre,
2151 Lannon Way, Sidney BC

PRESENT: Commissioners: P. Wainwright (Chair); R. Barnhart (Vice Chair); M. Doehnel; B. Falot for C. McNeil-Smith; G. Orr; M. Underwood; M. Williams
By WebEx: D. Kelbert

Staff: R. Lapham, CAO; T. Robbins, General Manager, Integrated Water Services; I. Jesney, Senior Manager, Infrastructure Engineering; G. Harris, Senior Manager, Environmental Protection; E. Elder, Senior Financial Advisor; D. Dionne (recorder)

REGRETS: Z. King; M. Weisenberger; R. Windsor

The meeting was called to order at 9:57 a.m.

1. TERRITORIAL ACKNOWLEDGEMENT

Chair Wainwright provided the territorial acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Williams, **SECONDED** by Commissioner Doehnel,
That the Agenda be approved as circulated.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Orr, **SECONDED** by Commissioner Barnhart,
That the minutes of the July 16, 2020 meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

The Chair made no remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. COMMISSION BUSINESS

6.1. 2019-2022 Wastewater Service Planning

T. Robbins introduced the report and advised that only one of the four initiatives identified in the Plan relates to the Saanich Peninsula Wastewater Service which is the development of an Inflow and Infiltration Reduction Management Program for the Peninsula.

MOVED by Commissioner Orr, **SECONDED** by Commissioner Williams,
The Saanich Peninsula Wastewater Commission recommends to the Capital Regional District Board:

That Appendix A Community Need Summary – Wastewater be approved as presented and advanced to the October 28, 2020 Provisional budget review process.

CARRIED

T. Robbins introduced staff in the room. He acknowledged that today is the day that British Columbian's participate in the Great British Columbian Shakeout earthquake drill, an annual opportunity to practice how to be safer during big earthquakes.

6.2. Saanich Peninsula Wastewater Service - 2021 Operating and Capital Budget

T. Robbins summarized the report as presented by reviewing:

- 2020 Year-end financial projections
- The net increase in the 2021 operating expenses
- The planned transfer to the maintenance reserve fund in 2021
- Operating revenue related to the District Energy System
- Planned capital expenditures for 2021
- The planned transfer to the capital reserve fund in 2021
- The Development Cost Charges program

Discussion ensued and staff responded to questions from the Commission regarding:

- Inflow and Infiltration related to our own infrastructure
- Tipping fee for biosolids at the Residuals Treatment Facility
- First Nations participation related to infrastructure and service agreements
 - Improving communications between the Capital Regional District (CRD) and First Nations and engagement with the W̱SÁNEĆ Leadership Council
 - Capital funding challenges for First Nations for aging infrastructure
 - Municipal discussions with technical staff with respect to First Nations infrastructure
 - The work progressing with T'sawout staff on the wastewater initiative
- Flood Construction Level (FCL) and sea level rise adaptation considerations

MOVED by Commissioner Orr, **SECONDED** by Commissioner Barnhart,
The Saanich Peninsula Wastewater Commission recommends that the CRD Board:

1. Approve the 2021 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget and the 2021 Saanich Peninsula Liquid Waste Management Plan (LWMP) program budgets including the LWMP administration budget, the Saanich Peninsula Stormwater Quality Management Program budget and the Saanich Peninsula Stormwater Source Control budget; and
2. Balance the 2020 actual revenue and expense on the transfer to capital reserve fund.

CARRIED

B. Lapham left the meeting

6.3. Bylaw No. 4372, Transfer of Funds from Development Cost Charges Reserve to Related Capital Reserve

T. Robbins summarized the report as presented.

Chair Wainwright stated how the Development Cost Charges are calculated and how the funds can be used.

MOVED by Commissioner Orr, **SECONDED** by Commissioner Williams,
That the Saanich Peninsula Wastewater Commission recommends to the Capital Regional District Board:

1. That Bylaw No. 4372 cited as “Saanich Peninsula Water and Wastewater Development Cost Charges Transfer to Capital Reserve Bylaw No. 1, 2020” be introduced and read a first, second, and a third time.
2. That Bylaw No. 4372 be referred to the Inspector of Municipalities for review as required by the Local Government Act and Community Charter.

CARRIED

6.4. Reay Creek Environmental Incident (Verbal Report)

G. Harris provided a verbal update noting the following:

- There is some historical contamination associated with the creek
- The Township of Sidney is conducting some work related to the contamination and the creek is being diverted around the stormwater retention pond and dam
- A fish kill was reported in the stormwater retention pond
- It appeared that a storm event damaged the diversion fencing which allowed the fish to bypass the diversion
- The fish kill appeared to be caused by a low dissolved oxygen content in the water
- There was no obvious leak of sewage contamination
- Staff have placed an aerator into the pond to improve oxygenation

MOVED by Commissioner Williams, **SECONDED** by Commissioner Orr,
That the verbal update on the Reay Creek Environmental Incident be received for information.

7. SAANICH PENINSULA WASTEWATER COMMISSION APPOINTMENT LETTERS EXPIRING TERMS – DECEMBER 31, 2020

Chair Wainwright advised that this is a reminder that Commission appointments are coming due for the next term. T. Robbins advised that letters will be sent to municipal staff as a reminder.

8. NEW BUSINESS

Discussion ensued regarding First Nations relationships and how Nations are funded. M. Underwood expressed her appreciation for receiving stormwater updates and reporting information.

9. ADJOURNMENT

MOVED by Commissioner Williams, **SECONDED** by Commissioner Barnhart,
That the meeting be adjourned at 11:00 a.m.

CARRIED

CHAIR

SECRETARY