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**MINUTES OF A MEETING OF THE SAANICH PENINSULA WASTEWATER COMMISSION
Held October 4, 2018 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC**

PRESENT P. Wainwright (Vice-Chair); R. Barnhart; M. Doehnel; M. Lougher-Goodey; Z. King;
C. Stock; M. Thompson; M. Weisenberger; R. Windsor

STAFF: T. Robbins, General Manager, Integrated Water Services; M. McCrank, Senior
Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure
Engineering; C. Lowe, Environmental Protection; D. Green, Environmental
Protection; L. Xu, Senior Financial Advisor; B. Semmens, Senior Financial Analyst;
T. Duthie, Manager, Administrative Services; D. Dionne (recorder)

ABSENT: M. Williams (Chair)

The meeting was called to order at 9:41 a.m.

1. APPROVAL OF AGENDA

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock,
That the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

2. ADOPTION OF MINUTES

MOVED by Commissioner Stock, **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission adopt the minutes of the June 21, 2018.

CARRIED

3. CHAIR'S REMARKS

The Chair had no remarks.

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. 2019 CAPITAL AND OPERATING BUDGET (REPORT #SPWWC 2018-09)

T. Robbins provided an overview of the 2019 Saanich Peninsula Wastewater Service operating and capital budget, highlighting the changes from the 2018 budget and the proposed 2019 budget figures as detailed in the staff report. Some of the items highlighted were:

- Capital Projects projecting at \$3 million over the next five years.
- Planned transfer in 2019 of \$238,000.
- Equipment replacement fund for replacement of small Wastewater Treatment Plant equipment.
- Value of the five year plan and out contributions over the five years, not seeing a need to borrow.

T. Robbins responded to a question regarding an update on the Core Area Wastewater Treatment Project plan for residuals at Hartland. He noted that direction from the Board

was originally a request around how proponents would deal with residuals. It was then decided to take a client discovery approach to see what solutions proponents could offer. There are some proponents that could provide a solution to deal with the Residuals Treatment Facility residuals in a way that didn't consider land application. The proponents will be invited to submit proposals through a Request for Proposals. Staff anticipate going to market in the next month.

Discussion ensued regarding options for transporting sludge from the Saanich Peninsula Wastewater Treatment Plant to Hartland landfill for processing by the Residuals Treatment Facility. The Commission discussed trucking versus a pipeline and the various costs related to both.

T. Robbins noted that staff will be bringing a report to the Core Area Liquid Waste Management Committee in January that will lay out all the costs and long-term operating, shifting from capital to operating and confirming the actual tipping fee for Saanich Peninsula Wastewater Treatment Plant sludge.

There was further discussion around biosolids treatment and disposal, the estimated cost for the electric vehicle charging station and trucking options for moving sludge to Hartland. The Commission discussed the idea of an electric truck and made the following motion:

MOVED by Commissioner Windsor, **SECONDED** by Commissioner King,
That the Saanich Peninsula Wastewater Commission request that staff review and report back on the feasibility of purchasing an electric powered truck for the purpose of transferring sludge from the Saanich Peninsula Wastewater Treatment Plant to Hartland.

CARRIED

D. Green spoke to the Stormwater and Source Control budgets noting the 2019 budgets remain status quo, continuing with the same programs as in the past.

Discussion ensued and it was noted that there is a staff report coming forward regarding Brentwood Bay, giving attention to the Keating Industrial park.

MOVED by Commissioner Stock, **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission recommend that the CRD Board:

1. Approve the 2019 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget and the 2019 Saanich Peninsula Liquid Waste Management Plan (LWMP) program budgets including the LWMP administration budget, the Saanich Peninsula Stormwater Quality Management Program budget and the Saanich Peninsula Stormwater Source Control budget; and
2. Balance the 2018 actual revenue and expense on the transfer to capital reserve fund.

CARRIED

6. NEW BUSINESS

Commissioner Lougher-Goodey noted that this will be his last meeting with this Commission and thanked staff for their patience, knowledge and hard work. He acknowledged the citizen volunteers for their service on this Commission and thanked the Chair for his service. He thanked Commissioner Doehnel for his hard work.

T. Robbins noted that this is the last Commission meeting before the election next month, he recognized the value of contributions of this Commission and presented each member with Certificates of Appreciation for their service on the Commission during the 2015 to 2018 term.

7. ADJOURNMENT

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission meeting be adjourned at 10:19 a.m.

CARRIED

CHAIR

SECRETARY