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**MINUTES OF A MEETING OF THE SAANICH PENINSULA WASTEWATER COMMISSION
Held June 21, 2018 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC**

PRESENT M. Williams (Chair), C. Stock, R. Barnhart, M. Doehnel, M. Lougher-Goodey, P. Wainwright (Vice-Chair), M. Weisenberger. Also present; M. Underwood

STAFF: T. Robbins, General Manager, Integrated Water Services; M. McCrank, Senior Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; G. Harris, S. Orr (recorder)

ABSENT: M. Thompson, R. Windsor, Z. King

The meeting was called to order at 9:16 a.m.

1. APPROVAL OF AGENDA

There was one addition to the agenda:

- Item 8 – Correspondence

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock,

That the Saanich Peninsula Wastewater Commission approve the agenda as amended.

CARRIED

2. ADOPTION OF MINUTES

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Wainwright,

That the Saanich Peninsula Wastewater Commission adopt the minutes of the March 15, 2018.

CARRIED

3. CHAIR'S REMARKS

The Chair had no remarks.

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. SAANICH PENINSULA WASTEWATER DEVELOPMENT COST CHARGES UPDATE

I. Jesney spoke to the report and stated that further to Commission direction from their meeting held March 15, 2018, staff have finalized the 2018 Development Cost Charges (DCC) Wastewater Update and prepared draft bylaw amendments. He stated that a final stakeholder information session to present the program updates will be held.

MOVED by Commissioner Wainwright, **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission recommend to the CRD Board:

1. That Bylaw No. 4251, "Saanich Peninsula Water and Wastewater Development Cost Charges Bylaw No. 1, 2004, Amendment Bylaw No. 2, 2018", be introduced and given first and second reading, and,
2. That Bylaw No. 4251, "Saanich Peninsula Water and Wastewater Development Cost Charges Bylaw No. 1, 2004, Amendment Bylaw No. 2, 2018", be given third reading.

CARRIED

6. SAANICH PENINSULA WASTEWATER TREATMENT PLANT SOLAR POWER FEASIBILITY STUDY

I. Jesney spoke to the report stating that the capital cost of the recommended option, as stated in the report, is \$122,826.65, with annual maintenance costs estimated at \$1,020, and the return on investment is 92 years, is well in excess of the equipment's service life. He stated that the financial analysis costs of implementation outweigh the energy savings.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock,
That the Saanich Peninsula Wastewater Commission receive the report for information.

CARRIED

Commissioner Stock left the meeting at 9: 26 am.

7. PROJECTS AND INITIATIVES UPDATE

I. Jesney provided an update of the ongoing projects and initiatives as identified in the staff report.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Wainwright,
That the Saanich Peninsula Wastewater Commission receive the report for information.

CARRIED

8. CORRESPONDENCE

- Email from G. Heyman, Minister of Environment, dated June 20, 2018, re: Work Plan for Beneficial Reuse of Biosolids

T. Robbins spoke to the correspondence.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Wainwright,
That the Saanich Peninsula Wastewater Commission receive the report for information.

CARRIED

9. BENEFICIAL USE OF BIOSOLIDS – UPDATE – REPORT TO CORE AREA WASTEWATER TREATMENT PROJECT BOARD, MAY 31, 2018

T. Robbins stated the report provides an update to the Wastewater Treatment Project Board regarding the CRD's biosolids beneficial reuse procurement process. He stated that, as per the Core Area Liquid Waste Management Plan, the CRD has an obligation to submit a plan regarding the beneficial reuse of biosolids for the core area to the Minister of Environment by

June 30, 2019. He stated that staff is currently working towards issuing a procurement method.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Wainwright,
That the Saanich Peninsula Wastewater Commission receive the report for information.

CARRIED

10. NEW BUSINESS

- **Centre for Plant Health Expansion**

T. Robbins stated that the Centre of Plant Health will be undergoing an \$80 million facility expansion and that may present an opportunity for collaboration regarding the expansion of the CRD's District Energy system.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Wainwright,
That the Saanich Peninsula Wastewater Commission direct staff to contact the Centre for Plant Health regarding the District energy system.

CARRIED

11. NEXT MEETING

T. Robbins stated that the next meeting will take place on September 13, 2018 to discuss the 2019 Budget.

12. ADJOURNMENT

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Weisenberger,
That the Saanich Peninsula Wastewater Commission meeting be adjourned at 9:52 am.

CARRIED

CHAIR