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MINUTES OF A MEETING OF THE SAANICH PENINSULA WASTEWATER COMMISSION
Held January 18, 2018 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC

PRESENT COMMISSIONERS: M. Williams (Chair), R. Barnhart, M. Lougher-Goodey, R. Windsor, M. Doehnel, C. Stock (8:35 am), M. Weisenberger, P. Wainwright (Vice-Chair). Also present; M. Underwood

STAFF: T. Robbins, General Manager, Integrated Water Services; M. McCrank, Senior Manager, Infrastructure Operations; I. Jesney, Senior Manager, Infrastructure Engineering; S. Mason, Manager, Water Engineering and Planning; M. Cowley, Malcolm Cowley, P. Eng. Manager, Wastewater Engineering and Planning; S. Orr (recorder)

ABSENT: M. Thompson, Z. King

The meeting was called to order at 8:31 am.

1. ELECTION OF CHAIR AND VICE-CHAIR

T. Robbins called for nominations for the Chair of the Saanich Peninsula Wastewater Commission for 2018.

- R. Windsor nominated M. Williams.

T. Robbins called a second and third time for further nominations and, as there were none, declared M. Williams elected as Chair of the Saanich Peninsula Wastewater Commission for 2018 by acclamation.

M. Williams assumed the Chair and called for nominations for the position of Vice-Chair of the Saanich Peninsula Wastewater Commission for 2018.

- R. Windsor nominated P. Wainwright.

M. Williams called a second and third time for further nominations and, as there were none, declared P. Wainwright elected as Vice-Chair of the Saanich Peninsula Wastewater Commission for 2018 by acclamation.

2. APPROVAL OF AGENDA

There were two additions to the agenda:

- Item 6 – Integrated Resource Management Update
- Item 7 – Turgoose Pump Station Overflow Event

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Wainwright,

That the Saanich Peninsula Wastewater Commission approve the agenda as amended.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission adopt the minutes of the November 16, 2017.

CARRIED

4. CHAIR'S REMARKS

The Chair had no remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

6. INTEGRATED RESOURCE MANAGEMENT UPDATE

T. Robbins provided an update and handed out copies of Capital Regional District Board's resolution dated January 10, 2018 regarding modifications to the Integrated Resource Management work plan. He requested the Commission provide feedback on how to move forward with their plans for Integrated Resource Management.

MOVED by Commissioner Wainwright, SECONDED by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission notify the three municipalities and First Nations that due to the change in the Integrated Resource Management process that the proposed special meeting be postponed.

CARRIED

MOVED by Commissioner Wainwright, SECONDED by Commissioner Windsor,

That the Saanich Peninsula Wastewater Commission direct staff to bring forward an estimate for the cost of reactivating biosolids capabilities at the Saanich Peninsula Wastewater Treatment Plant.

CARRIED

7. TURGOOSE PUMP STATION UPDATE

T. Robbins provided a verbal update of a 10 cubic meter overflow event that took place on December 19, 2017, caused by the discharge of storm water from a local development. Public health protection protocols were activated and public health advisories were removed December 28, 2017. CRD staff met with Tsawout First Nation and agreed to conduct further shoreline sampling to determine any lingering effects or impacts. Cost recovery from the contractor will be covered under the agreement between The District of Central Saanich and the CRD and the contractor has disconnected connections from the site to reduce the risk of future discharges.

Commissioner Underwood stated that the developer has made a contribution to salmon enhancement.

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission receive the report for information.

CARRIED

8. CAPITAL PROJECTS UPDATE - BAZAN BAY OUTFALL REMEDIATION AND TREATMENT PLANT ROTARY PRESS REPLACEMENT

I. Jesney spoke to the report and provided an update on the Capital Project 19-01 SPWWTP Replacement of Rotary Presses. He stated that the project will assess and replace the presses with a technology that is appropriate for the final use of biosolids. Other technologies and processes will be investigated in the pre-design phase of this project.

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission receive the report for information.

CARRIED

9. SAANICH PENINSULA WASTEWATER DEVELOPMENT COST CHARGES UPDATE

M. Cowley spoke to the report and stated that the Development Cost Charge (DCC) program was last reviewed in 2007 and it is a good practice to review the DCC program at least every 10 years. He stated that a consultant evaluated the projected growth information and identified 3 eligible DCC projects, and since the total estimated cost of the DCC eligible projects is less than the balance in the DCC reserve fund that the new DCC rates be set to \$0.00, subject to review by the Provincial Inspector of Municipalities.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock,

That the Saanich Peninsula Wastewater Commission direct staff to proceed with finalizing the 2018 Saanich Peninsula Wastewater Development Cost Charges Update and draft amendments to DCC Bylaw No. 3208 (including amendments by subsequent amending bylaws to 2017) for the Commission's consideration.

DEFEATED

MOVED by Commissioner Wainwright, **SECONDED** by Commissioner Stock,

That the Saanich Peninsula Wastewater Commission direct staff to report back with additional information on maintaining the Development Cost Charge's

CARRIED

Commissioner Windsor left the meeting at 9:40 a.m.

10. NEW BUSINESS

There was no new business.

11. ADJOURNMENT

MOVED by Commissioner Wainwright, **SECONDED** by Commissioner Stock,

That the Saanich Peninsula Wastewater Commission meeting be adjourned at 9:40 am.

CARRIED

CHAIR