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**MINUTES OF A MEETING OF THE SAANICH PENINSULA WASTEWATER COMMISSION**  
**Held November 16, 2017 in the Saanich Peninsula Treatment Plant Meeting Room,**  
**9055 Mainwaring Road, North Saanich, BC**

- PRESENT**     **COMMISSIONERS:** M. Williams (Chair), R. Barnhart, M. Lougher-Goodey, R. Windsor, M. Doehnel, C. Stock, M. Thompson, P. Wainwright (Vice-Chair). Also present; M. Underwood
- STAFF:**     T. Robbins, General Manager, Integrated Water Services; Ian Jesney, Senior Manager, Infrastructure Engineering; G. Harris, Senior Manager, Environmental Protection; D. Green, Environmental Science Officer; C. Lowe, Supervisor, Marine Programs; S. Orr (recorder)
- ABSENT:**     Z. King, M. Weisenberger

The meeting was called to order at 8:40 am.

**1 APPROVAL OF AGENDA**

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Windsor,  
That the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

**2 ADOPTION OF MINUTES**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Stock,

That the Saanich Peninsula Wastewater Commission adopt the minutes of the October 19, 2017.

CARRIED

**3 CHAIR'S REMARKS**

The Chair stated that he attended the Integrated Resource Management Advisory Committee (IRMAC) meeting held November 8, 2017 and suggested that the slides effectively summarize the reports.

**4 PRESENTATIONS/DELEGATIONS**

There were no presentations/delegations.

**5 GENERAL MANAGERS REPORT**

T. Robbins provided verbal updates on the Saanich Peninsula Development Cost Charge Bylaw Update program and the Proposed Central Saanich Sewer Transfer Agreement and stated that the projects are moving forward and that required upgrades to the Turgoose pump station are affecting each project.

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Windsor,

That the Saanich Peninsula Wastewater Commission receive the General Managers report as presented.

CARRIED

## 6 INTEGRATED RESOURCE MANAGEMENT

T. Robbins spoke to the report and provided a summary of the presentation that was given by the consultant at the IRMAC meeting held November 8, 2017. He stated that an Integrated Resource Management (IRM) workshop will be held in December 2017, and that the SPWWC members will be invited to attend. He provided an overview of the draft letter addressed to the 3 municipalities requesting that the SPWWC be given a mandate to explore IRM solutions at a sub-regional level.

A discussion took place about IRM planning and the second letter prepared by the Vice Chair and Chair, which was circulated prior to the meeting.

A discussion took place about inviting the 3 councils to a special meeting to discuss the IRM.

MOVED by Commissioner Doehnel, SECONDED by Commissioner Stock,

That the Saanich Peninsula Wastewater Commission direct staff to forward the letters to the municipalities and to request a special meeting of the three municipal councils to discuss IRM.

CARRIED

Commissioner Windsor, member of the First Nations Task Force, formally invited the Tsawout First Nation to attend the IRM Workshop in December 2017 and to the special meeting of 3 municipal councils.

MOVED by Commissioner Stock, SECONDED by Commissioner Windsor,

That the Saanich Peninsula Wastewater Commission receive the Integrated Resource Management report as presented.

CARRIED

## 7 SAANICH PENINSULA LIQUID WASTE MANAGEMENT PLAN – 2016 ANNUAL PROGRAMS

G. Harris introduced the report and provided a summary of the 8 programs that support the liquid waste management plan. He introduced C. Lowe and D. Green who provided highlights of their respective programs.

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:

1. That the following annual reports be approved:
  - a) Saanich Peninsula Liquid Waste Management Plan 2016 Annual Programs Report
  - b) Saanich Peninsula Wastewater and Marine Environmental Program 2016 Annual Report
  - c) Regional Source Control Program 2016 Annual Report
  - d) Saanich Peninsula Stormwater Quality Program 2016 Annual Report
  - e) Trucked Liquid Waste Program 2016 Annual Report; and

2. That the annual reports fulfilling regulatory requirements be forwarded to the BC Ministry of Environment.

CARRIED

**8 NEW BUSINESS**

There was no new business.

**9 ADJOURNMENT**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission meeting be adjourned at 9:51 am.

CARRIED

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CHAIR