



Making a difference...together

**MINUTES OF A MEETING OF THE SAANICH PENINSULA WASTEWATER COMMISSION
Held January 19, 2017 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC**

PRESENT: **COMMISSIONERS:** R. Barnhart, M. Lougher-Goodey, C. Stock,
M. Thompson, B. Fallot, M. Williams, R. Windsor

STAFF: T. Robbins, General Manager, Integrated Water Services; Ian Jesney, Senior
Manager, Infrastructure Engineering; Matt McCrank, Senior Manager,
Infrastructure Operations; G. Harris, Senior Manager, Environmental
Protection; M. Montague, S.Orr (recorder)

T. Robbins called the meeting to order at 8:56 am and welcomed members, staff and guests to the meeting. He extended his thanks to M. Williams for his role as Chair of the Saanich Peninsula Wastewater Commission in 2016 and P. Wainwright for his role as Vice-Chair in 2016.

1. ELECTION OF CHAIR AND VICE-CHAIR

T. Robbins called for nominations for the Chair of the Saanich Peninsula Wastewater Commission for 2017.

- C. Stock nominated M. Williams.

T. Robbins called a second and third time for further nominations and, as there were none, declared M. Williams elected as Chair of the Saanich Peninsula Wastewater Commission for 2017 by acclamation.

M. Williams assumed the Chair and called for nominations for the position of Vice-Chair of the Saanich Peninsula Wastewater Commission for 2017.

- R. Windsor nominated P. Wainwright.

M. Williams called a second and third time for further nominations and, as there were none, declared P. Wainwright elected as Vice-Chair of the Saanich Peninsula Wastewater Commission for 2017 by acclamation.

2. APPROVAL OF AGENDA

MOVED by Commissioner Stock, **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Lougher-Goodey,
That the Saanich Peninsula Wastewater Commission adopt the minutes of the November 17,
2016 meeting.

CARRIED

4. CHAIR'S REMARKS

The Chair had no remarks.

5. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

6. EXECUTION OF WASTEWATER SERVICE AGREEMENT WITH VICTORIA AIRPORT AUTHORITY

I. Jesney stated at the Capital Regional District and Victoria Airport Authority have had a successful wastewater service agreement without issue since 2000, with no negative impacts resulting from their wastewater flows into the Saanich Peninsula system.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock,
That the Saanich Peninsula Wastewater Commission approve the execution of the Victoria Airport Authority wastewater service agreement.

CARRIED

7. WASTEWATER CONNECTION AGREEMENT WITH THE TOWN OF SIDNEY.

I. Jesney stated that the Town of Sidney is upgrading its collection system as a result of subdividing one lot into two small lots on Ocean Avenue. A new connection to the CRD trunk sewer system is required to replace two existing connections that will accommodate Sidney's wastewater system upgrades. An agreement defining the new connection and ownership transfer point will provide clarity on the responsibilities of the parties with respect to asset ownership.

MOVED by Commissioner Stock **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission direct staff to finalize the Connection Agreement with Sidney and authorize execution of the Agreement by the Saanich Peninsula Wastewater Commission Chair after it has been signed by the Town of Sidney.

CARRIED

8. NEW BUSINESS

There was no new business.

9. ADJOURNMENT

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey,
That the Saanich Peninsula Wastewater Commission meeting be adjourned at 9:02 am.

CARRIED

CHAIR