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SAANICH PENINSULA WASTEWATER COMMISSION

Notice of Meeting on **Thursday, November 17, 2016 at 8:30 am**

Saanich Peninsula Treatment Plant Meeting Room, 9055 Mainwaring Road, North Saanich, BC

M. Williams (Chair)	P. Wainwright (Vice-Chair)	R. Barnhart	M. Doehnel
C. Graham	M. Lougher-Goodey	C. Stock	M. Thompson
M. Wiesenberger	R. Windsor		

SUPPLEMENTARY AGENDA

10. Saanich Peninsula Stormwater Programs (Report #SPWWC2016-10)

**REPORT TO SAANICH PENINSULA WASTEWATER COMMISSION
MEETING OF THURSDAY, NOVEMBER 17, 2016**

SUBJECT Saanich Peninsula Stormwater Programs

ISSUE

The service establishment bylaws for the Saanich Peninsula Stormwater Programs (Stormwater Source Control Program and Stormwater Quality Program) need to be amended in order to accommodate budget increases that the Saanich Peninsula Wastewater Commission (the Commission) has endorsed.

BACKGROUND

At its September 15, 2016 meeting, the Commission received a staff report identifying potential improvements to the Saanich Peninsula Stormwater Programs. In support of the recommended improvements, the Commission directed that staff include funding requests totalling \$45,000 for consideration in the 2017 budget deliberation at the Capital Regional District (CRD) Committee of the Whole on November 30, 2017.

As discussed at the October 20, 2016 Commission meeting, the two Stormwater Program service establishment bylaws need to be amended in order to accommodate the proposed budget increases for each program's 2017 requisition. These increases will provide the resources needed to undertake enhancements that align with each program's purpose as articulated in their respective establishment bylaws.

The Commission recommends that the bylaw amendments proposed in this report be submitted to the CRD Board at its December 14, 2016 meeting in order to accommodate the budget increases the Commission endorses for the 2017 Saanich Peninsula Stormwater Programs requisitions.

ALTERNATIVES

That the Saanich Peninsula Wastewater Commission recommends:

- 1 (a) That Bylaw No. 4140, "Saanich Peninsula Stormwater Source Control Service Establishment Bylaw No. 1, 2013, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time, and read a third time; and
 - (b) That Bylaw No. 4141, "Saanich Peninsula Stormwater Quality Service Establishment Bylaw No. 1, 2019, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time, and read a third time.
2. That Bylaws No. 4140 and 4141 be referred to staff for additional information.

FINANCIAL IMPLICATIONS

The proposed bylaws (See Appendices A and B) enable the budget increases that the Commission has endorsed for the Saanich Peninsula Stormwater Programs.

The Stormwater Source Control Program bylaw amendment (No. 4140) increases the maximum requisition from \$40,000 (\$0.004/\$1,000 of actual assessments) to \$51,715 (\$0.005/\$1,000 of actual assessments). Likewise, the Stormwater Quality Program bylaw amendment (No. 4141) increases the maximum requisition from \$80,000 (\$0.0082/\$1,000 of actual assessments) to \$106,017 (\$0.0103/\$1,000 of actual assessments).

These amendments will allow the proposed 2017 requisition amounts to be set as follows: Stormwater Source Control (Bylaw No. 4140) requisition of \$49,087 (a \$15,000 increase); and Stormwater Quality (Bylaw No. 4141) requisition of \$104,767 (a \$30,000 increase). These amounts were presented to the Commission on October 20, 2016 in the 2017 Capital and Operating Budget and are subject to CRD Board approval of the proposed 2017 program budgets.

Given that the maximum amount of the requisition for Bylaw No. 4141 will increase by less than 25% within a five-year period since the service's establishment, this bylaw does not require Inspector approval.

CONCLUSION

The Commission has endorsed enhancements to the Saanich Peninsula Stormwater Programs that result in the finding request totaling \$45,000. To accommodate this increase, the Stormwater Programs service establishment bylaws require amendment to raise their respective maximum allowable requisition.

The Commission recommends that the bylaw amendments proposed in this report be submitted to the CRD Board at its December 14, 2016 meeting in order to accommodate the budget increases the Commission endorses for the 2017 Stormwater Programs requisitions.

RECOMMENDATION

The Saanich Peninsula Wastewater Commission receives this report and recommends to the Capital Regional District Board:

- 1 (a) That Bylaw No. 4140, "Saanich Peninsula Stormwater Source Control Service Establishment Bylaw No. 1, 2013, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time, and read a third time; and
- (b) That Bylaw No. 4141, "Saanich Peninsula Stormwater Quality Service Establishment Bylaw No. 1, 2009, Amendment Bylaw No. 1, 2016" be introduced and read a first and second time, and read a third time.

Submitted by:	Rajat Sharma, MBA, CPA, CMA, Senior Manager, Financial Services
Concurrence:	Larisa Hutcheson, P.Eng., General Manager, Parks & Environmental Services
Concurrence:	Nelson Chan, MBA, CPA, CMA, Chief Financial Officer
Concurrence:	Robert Lapham, MCIP, RPP, Chief Administrative Officer

RS:ab

Appendix A: Bylaw No. 4140

Appendix B: Bylaw No. 4141

CAPITAL REGIONAL DISTRICT BYLAW NO. 4140

A BYLAW TO AMEND BYLAW NO. 3906 TO INCREASE THE MAXIMUM ALLOWABLE REQUISITION

WHEREAS:

- A. The Board of the Capital Regional District wishes to amend Capital Regional District Bylaw No. 3906, "Saanich Peninsula Stormwater Source Control Service Establishment Bylaw No. 1, 2013" to increase the maximum allowable requisition;
B. Participating area approval is required under Section 349 of the Local Government Act;
C. The approval of the Inspector of Municipalities is required under Section 349 of the Local Government Act.

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled enacts as follows:

- 1. Bylaw No. 3906 "Saanich Peninsula Stormwater Source Control Service Establishment Bylaw, No. 1, 2013" is amended by replacing Section 6 in its entirety as follows:

"6. In accordance with Section 339(1)(e) of the Local Government Act, the maximum amount that may be requisitioned annually for the cost of the Service is the greater of:
a) Fifty-One Thousand Seven Hundred, Fifteen Dollars (\$51,715); or
b) A property value tax rate of \$0.005 per One Thousand Dollars (\$1,000) that, when applied to the net taxable value of land and improvements in the Service Area, will yield the maximum amount that may be requisitioned for the Service."

- 2. This Bylaw may be cited as the "Saanich Peninsula Stormwater Source Control Service Establishment Bylaw No. 1, 2013, Amendment Bylaw No. 1, 2016".

READ A FIRST TIME THIS th day of 2016
READ A SECOND TIME THIS th day of 2016
READ A THIRD TIME THIS th day of 2016
RECEIVED INSPECTOR OF MUNICIPALITIES APPROVAL THIS th day of
RECEIVED PARTICIPATING AREA APPROVAL THIS th day of
ADOPTED THIS th day of

CHAIR

CORPORATE OFFICER

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS th day of 2017

CAPITAL REGIONAL DISTRICT
BYLAW NO. 4141

A BYLAW TO AMEND BYLAW NO. 3642 TO INCREASE THE
MAXIMUM ALLOWABLE REQUISITION

WHEREAS:

- A. The Board of the Capital Regional District wishes to amend Capital Regional District Bylaw No. 3642, "Saanich Peninsula Stormwater Quality Service Establishment Bylaw No. 1, 2009" to increase the maximum allowable requisition;
- B. Pursuant to Section 349 of the *Local Government Act*, participating area approval is required.

NOW THEREFORE the Board of the Capital Regional District in open meeting assembled enacts as follows:

- 1. Bylaw No. 3642 "Saanich Peninsula Stormwater Quality Service Establishment Bylaw No. 1, 2009" is amended by replacing Section 6 in its entirety as follows:
 - "6. In accordance with Section 339(1)(e) of the *Local Government Act*, the maximum amount that may be requisitioned annually for the cost of the Service is the greater of:
 - a) One Hundred Six Thousand, Seventeen Dollars (\$106,017); or
 - b) A property value tax rate of \$0.0103 per One Thousand Dollars (\$1,000) that, when applied to the net taxable value of land and improvements in the Service Area, will yield the maximum amount that may be requisitioned for the Service."
- 2. This Bylaw may be cited as the "Saanich Peninsula Stormwater Quality Service Establishment Bylaw No. 1, 2009", Amendment Bylaw No. 1, 2016".

READ A FIRST TIME THIS	th day of	2016
READ A SECOND TIME THIS	th day of	2016
READ A THIRD TIME THIS	th day of	2016
RECEIVED PARTICIPATING AREA APPROVAL THIS	th day of	
ADOPTED THIS	th day of	

CHAIR

CORPORATE OFFICER

FILED WITH THE INSPECTOR OF MUNICIPALITIES THIS th day of 2017