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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission
Held October 20, 2016 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC**

PRESENT

COMMISSIONERS: M. Williams, P. Wainwright, R. Barnhart, M. Lougher-Goodey, M. Weisenberger, R. Windsor, C. Graham, M. Doehnel, M. Thompson

STAFF: T. Robbins, R. Lapham, M. McCrank, D. Robson, M. Cowley, C. Lowe, D. Green, J. Poncelet (9:40 am), B. Semmens, M. Montague (recorder)

GUEST: K. Brown

The meeting was called to order at 9:35 am.

1. APPROVAL OF AGENDA

MOVED by Commissioner Graham and **SECONDED** by Commissioner Lougher-Goodey, That the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

2. ADOPTION OF MINUTES

MOVED by Commissioner Lougher-Goodey and **SECONDED** by Commissioner Graham, That the Saanich Peninsula Wastewater Commission adopt the minutes of the September 15, 2016 meeting.

CARRIED

3. CHAIR'S REMARKS

The Chair remarked as follows:

- He noted that the IRM Select Committee is scheduled to meet on November 9 at which there will be a discussion on the RFEOI for the IRM; the Commission has asked staff to produce an RFEOI for the Peninsula also. This RFEOI will have to be coordinated with the Core Area project;
- He reported that, under Item 8, the Organic Matter Recycling Regulation is up for renewal and noted that any amendments may have some bearing on what is done on the Peninsula. This item is on the agenda for discussion and comment.

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. CORRESPONDENCE

MOVED by Commissioner Wainwright and **SECONDED** by Commissioner Barnhart, That the Saanich Peninsula Wastewater Commission receive the correspondence for information.

CARRIED

6. 2017 SERVICE PLANS REVIEW PROESS

T. Robbins spoke to the report. He noted that the service and financial planning process for the Capital Regional District (CRD) is currently underway. The focus of the service planning cycle will be on years 2017 to 2019. This cover report is developed to provide information on the planning process to all Committees and various Commissions reviewing Service Plans.

MOVED by Commissioner Wainwright and **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:

That the attached service plans be approved as presented, and direct staff to prepare the 2017 Financial Plan in accordance with the approved service plan.

CARRIED

7. 2017 CAPITAL AND OPERATING BUDGET

T. Robbins spoke to the report.

MOVED by Commissioner Wainwright and **SECONDED** by Commissioner Lougher-Goodey,

That the Saanich Peninsula Wastewater Commission direct staff to amend the 2017 budget to identify the \$100,000 in the 2016 budget for Pilot Studies or Research into Disposal of Solids, as a carry forward item.

CARRIED

MOVED by Commissioner Wainwright and **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission direct staff to amend the 2017 budget to include an item for a study regarding installation of solar power at the Saanich Peninsula Wastewater Treatment Plant.

MOVED by Commissioner Windsor and **SECONDED** by Commissioner Weisenberger,
That the Saanich Peninsula Wastewater Commission direct staff to amend the 2017 budget to include an item for a study regarding installation of solar power at the Saanich Peninsula Wastewater Treatment Plant, to a maximum of \$25,000.

CARRIED

The main motion

CARRIED

Commissioner Graham OPPOSED

MOVED by Commissioner Wainwright and **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission recommend that the CRD Board:

1. Approve the 2017 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget, as amended;
2. Approve the 2017 Parks and Environmental Services program budgets that support the Saanich Peninsula Wastewater service, including Liquid Waste Management Plan, Saanich Peninsula Stormwater Quality Management, and Saanich Peninsula Stormwater Source Control, as amended; and

3. Direct staff to prepare the amendment bylaws to increase the maximum requisition for Saanich Peninsula Stormwater Quality Management Program and for the Saanich Peninsula Stormwater Source Control budget (subject to CRD Board approval of the program budgets).
4. Balance the 2016 actual revenue and expense on the transfer to capital reserve fund.

CARRIED

8. ORGANIC MATTER RECYCLING REGULATION – FOR DISCUSSION

C. Lowe reported on the Organic Matter Recycling Regulation, noting that the Provincial government announced in April 2016 that it will be undertaking a comprehensive review of the OMRR to ensure it remains protective of human health and the environment. Comments and feedback will be reviewed by the ministry and all information received during consultation will be considered when revising the regulation. The ministry expects to amend and implement the revised regulation in 2017. The deadline for submission of comments is December 2, 2016.

MOVED by Commissioner Windsor and **SECONDED** by Commissioner Wainwright,
That the Saanich Peninsula Wastewater Commission:

1. Provide comments on the Organic Matter Recycling Regulation to advise that the Commission is investigating options for suitable methods of dealing with the Peninsula green waste streams, and that the Commission's main concern is the ability to conduct pilot projects to evaluate different technologies;
2. Request that the permitting process for conducting pilot projects be streamlined so there are no delays and minimal red tape involved.
3. Direct staff to draft a letter incorporating the motion and bring it back to the next Commission meeting for approval; and
4. Provide a draft of the letter to the Saanich Peninsula municipalities to give them an opportunity to write a letter of support for this submission as well.

CARRIED

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

MOVED by Commissioner Graham, **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission meeting be adjourned at 10:30 am.

CARRIED

CHAIR