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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission  
Held September 15, 2016 in the Saanich Peninsula Treatment Plant Meeting Room,  
9055 Mainwaring Road, North Saanich, BC**

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**PRESENT**

**COMMISSIONERS:** M. Williams, P. Wainwright, R. Barnhart, S. Price, C. Stock, M. Weisenberger, R. Windsor, M. Underwood

**STAFF:** T. Robbins, General Manager, Integrated Water Services; G. Harris, Senior Manager, Environmental Protection; C. Lowe, Supervisor, Marine Assessment, Environmental Protection; D. Green, Supervisor, Stormwater Quality Program, Environmental Protection; M. Montague (recorder)

**GUEST:** C. Larochelle, Tsawout Band Manager

The meeting was called to order at 9 am.

**1. APPROVAL OF AGENDA**

**MOVED** by Commissioner Wainwright and **SECONDED** by Commissioner Weisenberger,  
That the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

**2. ADOPTION OF MINUTES**

**MOVED** by Commissioner Wainwright and **SECONDED** by Commissioner Weisenberger,  
That the Saanich Peninsula Wastewater Commission adopt the minutes of the July 21, 2016 meeting.

CARRIED

**3. CHAIR'S REMARKS**

The Chair's remarks are attached.

**4. PRESENTATIONS/DELEGATIONS**

There were no presentations/delegations.

**5. SAANICH PENINSULA WASTEWATER TREATMENT – FUTURE OPTIONS FOR RESIDUALS MANAGEMENT**

T. Robbins spoke to the report. He noted that the recently released Core Area Wastewater Treatment Plant Project Board recommendations provide clarity respecting a potential regional approach to wastewater treatment residuals management, including interim and long-term solutions that could consider a move to integrated resource management. The recommended solutions, which are subject to CRD Board approval on September 14, create a potential residuals disposal and beneficial use opportunity for the Saanich Peninsula Wastewater Service much sooner than originally anticipated.

**MOVED** by Commissioner Windsor and **SECONDED** by Commissioner Weisenberger,  
That the Saanich Peninsula Wastewater Commission direct staff to bring a report back to the Commission that sets out the concept feasibility, and a terms of reference and budget for staff to develop a Request for Expressions of Interest (RFEOI) to determine the level of private sector interest to undertake a project on the Saanich Peninsula to process raw sludge from the Saanich Peninsula Wastewater Treatment Plant and other food/green wastes at a site to be determined, and to consider end product beneficial use.

**MOVED** by Commissioner Wainwright and **SECONDED** by Commissioner Windsor,  
That the Saanich Peninsula Wastewater Commission direct staff to bring a report back to the Commission that sets out the concept feasibility, and a terms of reference and budget for staff to develop a Request for Expressions of Interest (RFEOI) to determine the level of private sector interest to undertake a project on the Saanich Peninsula to process raw sludge from the Saanich Peninsula Wastewater Treatment Plant:

- a) to produce a Class A biosolids product and consider end product beneficial use
- b) to process raw sludge and other food/green wastes at a site to be determined, and to consider end product beneficial use

CARRIED

The main motion

CARRIED

#### 6. **SAMPLING DESIGN AND COST ESTIMATE FOR WOODWYNN FARMS BIOSOLIDS IMPACT STUDY**

C. Lowe spoke to the report.

**MOVED** by Commissioner Price and **SECONDED** by Commissioner Stock,  
That the Saanich Peninsula Wastewater Commission direct CRD staff not to undertake the proposed biosolids assessment study at Woodwynn Farms at this time

CARRIED

#### 7. **SIDNEY LAWN BOWLING LICENSE AGREEMENT**

D. Green spoke to the report.

**MOVED** by Commissioner Price and **SECONDED** by Commissioner Stock,  
That the Saanich Peninsula Wastewater Commission recommends that the CRD renew the license agreement for another 5 years on the same terms between the Town of Sidney and the CRD, to allow the Sidney Lawn Bowling Club to continue operating the lawn bowling facility and that staff negotiate and execute the agreement.

CARRIED

#### 8. **SAANICH PENINSULA STORMWATER QUALITY – 2015 PROGRAM REPORT**

D. Green spoke to the report.

**MOVED** by Commissioner Price and **SECONDED** by Commissioner Stock,  
That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:

That the Saanich Peninsula Stormwater Quality 2015 Program Report be received for information.

CARRIED

**9. SAANICH PENINSULA STORMWATER QUALITY SERVICE REVIEW**

D. Green spoke to the report.

**MOVED** by Commissioner Wainwright and **SECONDED** by Commissioner Price,  
That the Saanich Peninsula Wastewater Commission direct staff to bring forward  
continuous supplementaries totaling \$45,000 for items listed in Appendix A for  
consideration in the 2017 budget deliberation.

CARRIED

**10. SAANICH PENINSULA TREATMENT PLANT WASTEWATER AND MARINE ENVIRONMENT PROGRAM – 2015 ANNUAL REPORT**

C. Lowe spoke to the report.

**MOVED** by Commissioner Stock and **SECONDED** by Commissioner Price,  
That the Saanich Peninsula Wastewater Commission recommend to the Capital  
Regional District Board that the Saanich Peninsula Treatment Plant Wastewater and  
Marine Environment Program 2015 Annual Report be approved and forwarded to the BC  
Ministry of Environment.

CARRIED

**11. NEW BUSINESS**

There was no new business.

**12. ADJOURNMENT**

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Wainwright,  
That the Saanich Peninsula Wastewater Commission meeting be adjourned at 10:45 am.

CARRIED

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CHAIR