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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission
Held May 19, 2016 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC**

PRESENT

COMMISSIONERS: M. Williams, P. Wainwright, R. Barnhart, M. Doehnel, S. Price (for M. Lougher-Goodey), M. Wiesenberger, R. Windsor

STAFF: T. Robbins, General Manager, Integrated Water Services; M. McCrank, Senior Manager, Infrastructure Operations; D. Robson, Manager, Saanich Peninsula & Gulf Island Operations; G. Harris, Senior Manager, Environmental Protection; M. Montague (recorder)

The meeting was called to order at 9:11 am.

1. APPROVAL OF AGENDA

MOVED by Commissioner Windsor and **SECONDED** by Commissioner Graham,
That the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

2. ADOPTION OF MINUTES

MOVED by Commissioner Windsor and **SECONDED** by Commissioner Wainwright,
That the Saanich Peninsula Wastewater Commission adopt the minutes of the March 17,
2016 meeting.

CARRIED

3. CHAIR'S REMARKS

The Chair's remarked as follows:

- He noted that, at the last meeting, the Commission resolved that he and Commissioner Windsor be appointed to the IRM select committee as representatives for the Saanich Peninsula. Since their appointment, there have only been two meetings. The sewage treatment project is changing and regular updates will be provided.

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. PROPOSED CENTRAL SAANICH SEWER TRANSFER AGREEMENT

T. Robbins spoke to the report. He reported that at the September 2015 meeting of the Saanich Peninsula Wastewater Commission, CRD staff presented a draft letter that was to be sent to Central Saanich staff, seeking to transfer ownership of sewer infrastructure assets currently held by the CRD to Central Saanich. The process to transfer portions of the sewer collection, and trunk sewer system and associated pump stations and land/encumbrances was initiated in 2003, but was never completed because the CRD still held debt on the assets. This debt was fully paid in 2006. Central Saanich has historically operated the assets being considered under the proposed transfer. Since last

Fall, CRD staff have been working with Central Saanich staff to assemble asset and financial information associated with the proposed transfer. At their meeting of May 9, 2016, the District of Central Saanich Committee of the Whole considered a report on this matter and endorsed the staff recommendation.

MOVED by Commissioner Windsor and **SECONDED** by Commissioner Wainwright,
That the Saanich Peninsula Wastewater Commission endorse the proposed transfer of sewer infrastructure assets in principle and direct staff to conduct due diligence and prepare a transfer agreement for consideration at a future Commission meeting in 2016.

CARRIED

6. **CORE AREA TREATMENT PROGRAM AND IRM STATUS UPDATE**

T. Robbins provided an update on the Core Area Treatment Program and IRM Status. At the Capital Regional District (CRD) Board meeting on May 11, 2016, the Honourable Peter Fassbender, Provincial Minister of Communities, Sport and Cultural Development, presented to the CRD Board regarding a solution to move forward with the Core Area Wastewater Treatment Project. The next steps for the project will be to prepare Terms of Reference and a new Core Area Wastewater Treatment Project Board Bylaw based on the recommendations presented to the CRD Board and incorporate a vision and objectives that reflect the Board Strategic Priority for Integrated Resource Management (IRM). The terms of reference will be brought to the Board within a few weeks.

MOVED by Commissioner Graham and **SECONDED** by Commissioner Barnhart,
That the Saanich Peninsula Wastewater Commission recommend to the CRD Board that sub regional residuals management be considered in the new Core Area Wastewater Treatment program plan approach.

CARRIED

7. **WINTER SHORELINE BACTERIAL LEVELS – CORE AREA AND SAANICH PENINSULA**

MOVED by Commissioner Wiesenberger and **SECONDED** by Commissioner Price,
That the Saanich Peninsula Wastewater Commission receive the staff report for information.

CARRIED

8. **NEW BUSINESS**

It was noted that a presentation on waves and the study of sea level will be held at the Mary Winspear Centre on June 7.

9. **ADJOURNMENT**

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Price,
That the Saanich Peninsula Wastewater Commission meeting be adjourned at 9:40 am.

CARRIED

CHAIR