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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission  
Held November 19, 2015 in the Saanich Peninsula Treatment Plant Meeting Room,  
9055 Mainwaring Road, North Saanich, BC**

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**PRESENT**

**COMMISSIONERS:** M. Williams (Chair), P. Wainwright; S. Price (for M. Lougher-Goodey), J. Thornburgh, M. Doehnel, C. Stock, R. Barnhart

**STAFF:** T. Robbins, General Manager, Integrated Water Services; M. Cowley, Senior Manager, Infrastructure Engineering & Operations; D. Robson, Manager, Saanich Peninsula & Gulf Island Operations; G. Harris, Senior Manager, Environmental Protection; C. Lowe, Supervisor, Marine Assessment; H. Gibson, Senior Manager, Environmental Partnerships; T. Smyth, Supervisor, Source Control; M. Montague (recorder)

The meeting was called to order at 9:13 am.

**1. APPROVAL OF AGENDA**

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Wainwright, that the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

**2. ADOPTION OF MINUTES**

**MOVED** by Commissioner Wainwright, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Water Commission adopt the minutes of the October 15, 2015 meeting.

CARRIED

**3. CHAIR'S REMARKS**

The Chair remarked on the following items:

**4. PRESENTATIONS/DELEGATIONS**

None.

**5. SAANICH PENINSULA WASTEWATER & MARINE ENVIRONMENT PROGRAM – 2014 ANNUAL REPORT**

**MOVED** by Commissioner Wainwright, **SECONDED** by Commissioner Price, That the Saanich Peninsula Wastewater Commission recommend to the Capital Regional District Board:

- That the draft Saanich Peninsula Treatment Plant Wastewater and Marine Environment Program 2014 Annual Report be approved; and
- That staff be directed to forward the final report to the BC Ministry of Environment and all participating stakeholders, and post it on the Capital Regional District website.

CARRIED

**6. REGIONAL SOURCE CONTROL PROGRAM – 2014 ANNUAL REPORT**

H. Gibson spoke to the report.

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Stock,  
That the Saanich Peninsula Wastewater Commission receive the Regional Source Control Program 2014 Annual Report for information.

CARRIED

**7. UPDATE ON RECENT TECHNICAL RECEIVING WATER QUALITY REVIEW PANEL ACTIVITIES**

C. Lowe spoke to the report.

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Barnhart,  
That the Saanich Peninsula Wastewater Commission receive the report entitled “Summary of EC WWTP Classification Recommendations” for information.

CARRIED

**8. CORE AREA WASTEWATER TREATMENT PROGRAM – STATUS REPORT**

**MOVED** by Commissioner Wainwright, **SECONDED** by Commissioner Stock,  
That the Saanich Peninsula Wastewater Commission advise the Core Area Liquid Waste Management Committee, through the CRD Board, that the Saanich Peninsula Wastewater Commission would like the Saanich Peninsula to be a component of the public consultation process with regard to wastewater solids processing options.

CARRIED

**MOVED** by Commissioner Wainwright, **SECONDED** by Commissioner Doehnel,  
That the Saanich Peninsula Wastewater Commission advise the CRD that they would like to be involved in discussions regarding solids management and direct staff and the Chair of the Saanich Peninsula Wastewater Commission to discuss how this can happen with the Chair of the Core Area Liquid Waste Management Committee.

CARRIED

**9. NOTICE OF MOTION**

**MOVED** by Commissioner Wainwright, **SECONDED** by Commissioner Price,  
That the 2016 operating treatment and disposal budget be amended to include \$100,000 towards potential pilot studies or research into disposal of solid waste resulting from the Peninsula treatment plant.

CARRIED

**10. NEW BUSINESS**

No new business.

11. ADJOURNMENT

**MOVED** by Commissioner Price, **SECONDED** by Commissioner Thornburgh,  
that the Saanich Peninsula Water Commission meeting be adjourned at 10:30 am.

CARRIED

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CHAIR