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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission  
Held October 15, 2015 in the Saanich Peninsula Treatment Plant Meeting Room,  
9055 Mainwaring Road, North Saanich, BC**

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**PRESENT**

**COMMISSIONERS:** P. Wainwright (Acting Chair); M. Lougher-Goodey, J. Thornburgh, R. Windsor, Z. King, M. Doehnel, C. Stock, A. Rowland, R. Barnhart

**STAFF:** T. Robbins, General Manager, Integrated Water Services; R. Lapham, Chief Administrative Officer; M. Cowley, Senior Manager, Infrastructure Engineering & Operations; D. Robson, Manager, Saanich Peninsula & Gulf Island Operations; G. Harris, Environmental Protection; J. Poncellet, Senior Financial Analyst, Wastewater, R. Sharma, Finance and Technology; M. Montague (recorder)

The meeting was called to order at 10:15 am.

**1. APPROVAL OF AGENDA**

**MOVED** by Commissioner King, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

**2. ADOPTION OF MINUTES**

**MOVED** by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Water Commission adopt the minutes of the September 17, 2015 meeting.

CARRIED

**3. CHAIR'S REMARKS**

The Chair made no remarks.

**4. PRESENTATIONS/DELEGATIONS**

The chair noted that Commissioner Thornburgh was the only Commission member able to attend the Integrated Waste Management Workshop held recently.

**5. 2016 CAPITAL AND OPERATING BUDGET**

T. Robbins spoke to the report. He noted that the report provides an overview of the 2016 Saanich Peninsula Wastewater Service operating and capital budget, highlighting the changes from the 2015 budget and the proposed 2016 budget figures.

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Stock, That the Saanich Peninsula Wastewater Commission remove the continuous supplementary item from the 2016 budget regarding installation of a security system at the wastewater treatment plant facility in the amount of \$5,500.

DEFEATED

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Windsor, That the Saanich Peninsula Wastewater Commission recommend that the CRD Board approve the 2016 Saanich Peninsula trunk sewers, treatment and disposal operating and capital budget.

CARRIED

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Windsor, That the Saanich Peninsula Wastewater Commission recommend that the CRD Board approve the 2016 debt budget.

CARRIED

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Windsor,  
That the Saanich Peninsula Wastewater Commission recommend that the CRD Board approve the 2016 Parks and Environmental Services program budgets that support the Saanich Peninsula Wastewater service, including Liquid Waste Management Plan Implementation, Saanich Peninsula Stormwater Quality Management, and Saanich Peninsula Source Control Stormwater.

CARRIED

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Windsor,  
That the Saanich Peninsula Wastewater Commission recommend that the CRD Board balance the 2015 actual revenue and expense on the transfer to capital reserve fund.

CARRIED

## 6. NEW BUSINESS

**MOVED** by Commissioner Windsor, **SECONDED** by Commissioner Stock,  
That the Saanich Peninsula Wastewater Commission seek support from the CRD Board for a pilot program to handle Biosolids at the Saanich Peninsula Wastewater Treatment Plant.

Discussion included:

- Current ban regarding Biosolids
- Type of process for the pilot
- Costs
- Preparation of a proposal to the Board accompanied by a recommendation

Commissioner Windsor noted that the motion was to give the Board flexibility regarding what type of pilot project it would be willing to support and suggest that the SPWWTP facility could be used to test whichever process they choose.

CARRIED

Commissioner King OPPOSED

## 7. ADJOURNMENT

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey,  
that the Saanich Peninsula Water Commission meeting be adjourned at 11:35 am.

CARRIED

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CHAIR