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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission
Held September 17, 2015 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC**

PRESENT

COMMISSIONERS: P. Wainwright (Acting Chair); M. Lougher-Goodey, J. Thornburgh, C. Graham (for R. Windsor), M. Doehnel, C. Stock, A. Rowland, R. Barnhart

STAFF: T. Robbins, General Manager, Integrated Water Services; M. Cowley, Senior Manager, Infrastructure Engineering & Operations; I. Sander, Manager, Capital Projects; D. Puskas, Acting Manager, Wastewater Engineering and Planning; D. Robson, Manager, Saanich Peninsula & Gulf Island Operations; M. Montague (recorder)

ALSO PRESENT: P. O'Reilly, District of North Saanich

1. APPROVAL OF AGENDA

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey, that the Saanich Peninsula Water Commission approve the agenda.

CARRIED

2. ADOPTION OF MINUTES

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Barnhart, that the Saanich Peninsula Water Commission adopt the minutes of the June 18, 2015 meeting.

CARRIED

3. CHAIR'S REMARKS

The Chair made no remarks.

4. PRESENTATIONS/DELEGATIONS

None.

5. SAANICH PENINSULA WASTEWATER DEVELOPMENT COST CHARGES UPDATE

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey That the Saanich Peninsula Wastewater Commission receive the staff report for information.

CARRIED

6. SAANICH PENINSULA WASTEWATER TREATMENT – CURRENT SOLUTIONS AND CONTINGENCIES AND FUTURE OPTIONS FOR SLUDGE DISPOSAL, BIOSOLIDS PRODUCTION AND USE AND POSSIBLE ENERGY PRODUCTION ALTERNATIVES

M. Cowley spoke to the report.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock, That the Saanich Peninsula Wastewater Commission receive the staff report for information and direct staff to add this item to an agenda of the Saanich Peninsula Wastewater Commission in the spring.

CARRIED

7. RENEWAL OF WASTEWATER SERVICE AGREEMENT WITH THE INSTITUTE OF OCEAN SCIENCES, PAUQUACHIN FIRST NATION AND TSEYCUM FIRST NATION

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey, That the Saanich Peninsula Wastewater Commission receive the staff report for information.

CARRIED

8. CORRESPONDENCE

T. Robbins spoke to the draft letter to District of Central Saanich regarding the transfer of sewer infrastructure assets. Discussions will be held with the District of Central Saanich and staff will bring reports back to this Commission throughout the process.

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey,
That the Saanich Peninsula Water Commission receive the staff report for information.

CARRIED

9. NEW BUSINESS

None.

10. NEXT MEETING – The next meeting of the Saanich Peninsula Wastewater Commission will be held Thursday, October 15, 2015, at which time the 2016 Capital and Operating budget will be discussed.

11. ADJOURNMENT

MOVED by Commissioner Stock, **SECONDED** by Commissioner Lougher-Goodey,
that the Saanich Peninsula Water Commission meeting be adjourned at 10:13 am.

CARRIED

CHAIR