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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission
Held April 16, 2015 in the Saanich Peninsula Treatment Plant Meeting Room,
9055 Mainwaring Road, North Saanich, BC**

PRESENT: Commissioners: M. Williams (Chair), M. Lougher-Goodey, J. Thornburgh, P. Wainwright, R. Windsor, M. Doehnel, Z. King, R. Barnhart
ABSENT: Commissioners: C. Stock, A. Rowland
Staff: T. Robbins, General Manager, Integrated Water Services; P. Sparanese, Senior Manager, Infrastructure Engineering & Operations; G. Harris, Senior Manager, Environmental Protection; D. Robson, Manager, Saanich Peninsula & Gulf Island Operations; C. Gottfred, Manager, Wastewater Engineering and Planning, Integrated Water Services; D. Puskas, Engineer 5, Integrated Water Services; T. Smyth, Supervisor, Source Control, Parks & Environmental Services; T. Johnson, Supervisor, Source Control & ICI Demand Management, Parks & Environmental Services; M. Montague (recorder)

1. APPROVAL OF AGENDA

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Barnhart, that the Saanich Peninsula Water Commission approve the agenda.

CARRIED

2. ADOPTION OF MINUTES

Minor changes were made to the minutes of the meeting held April 16, 2015.

MOVED by Commissioner Windsor, **SECONDED** by Commissioner King, that the Saanich Peninsula Water Commission adopt the minutes of the April 16, 2015 meeting.

CARRIED

3. CHAIR'S REMARKS

The Chair remarked as follows:

- He noted that a staff report on the District Energy System will be presented to the Commission at the June meeting.
- The recommendation in Item 6 will be revised and T. Robbins will speak to the changes.

4. PRESENTATIONS/DELEGATIONS

None.

5. RENEWAL OF WASTEWATER SERVICE AGREEMENT WITH VICTORIA AIRPORT AUTHORITY

T. Robbins spoke to the report.

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Lougher-Goodey, That the Saanich Peninsula Wastewater Commission:

1. Approve the renewal of the Victoria Airport Authority wastewater service agreement for the term January 31, 2015 – January 30, 2020; and
2. Direct CRD staff to develop a terms of reference for a Saanich Peninsula Liquid Waste Management Plan Oversight Committee in consultation with staff from the participating areas, for the Commission's consideration.

MOVED by Commissioner King, **SECONDED** by Commissioner Lougher-Goodey, That the main motion be amended as follows: That the Saanich Peninsula Wastewater Commission:

1. Approve the renewal of the Victoria Airport Authority wastewater service agreement for the term January 31, 2015 – January 30, 2025, if the parties agree; and

2. Direct CRD staff to develop a terms of reference for a Saanich Peninsula Liquid Waste Management Plan Oversight Committee in consultation with staff from the participating areas, for the Commission's consideration.

CARRIED

The question on the main motion was called.

MOVED by Commissioner Windsor, **SECONDED** by Commissioner Lougher-Goodey,
That the Saanich Peninsula Wastewater Commission:

1. Approve the renewal of the Victoria Airport Authority wastewater service agreement for the term January 31, 2015 – January 30, 2025, if the parties agree; and
2. Direct CRD staff to develop a terms of reference for a Saanich Peninsula Liquid Waste Management Plan Oversight Committee in consultation with staff from the participating areas, for the Commission's consideration.

CARRIED

6. SAANICH PENINSULA WASTEWATER – PARTICIPATING MUNICIPALITIES INFLOW & INFILTRATION

T. Robbins spoke to the report. He noted that the recommendation in the staff report is not the correct one.

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner King,
That the Saanich Peninsula Wastewater Commission receive the staff report for information; and direct CRD staff to proceed with establishment of a working group with staff representation from each of the participants to implement a coordinated inflow and infiltration program and report back to the Commission at the end of the year.

7. SAANICH PENINSULA WASTEWATER TREATMENT PLANT – BIOSOLIDS HISTORY AND OPERATION

T. Robbins spoke to the report.

MOVED by Commissioner King, **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission direct staff to prepare a contingency with regard to options.

MOVED by Commissioner Wainwright, **SECONDED** by Commissioner Windsor,
That the main motion be amended as follows: That the Saanich Peninsula Wastewater Commission direct staff to prepare a contingency with regard to options, and include those options that may require a change in policy by the CRD Board.

CARRIED

The question on the main motion was called.

MOVED by Commissioner Wainwright, **SECONDED** by Commissioner Windsor,
That the main motion be amended as follows: That the Saanich Peninsula Wastewater Commission direct staff to prepare a contingency with regard to options, and include those options that may require a change in policy by the CRD Board.

CARRIED

Commissioner King **OPPOSED**

8. REGIONAL SOURCE CONTROL PROGRAM – 2013 ANNUAL REPORT

T. Johnson spoke to the report.

MOVED by Commissioner King, **SECONDED** by Commissioner Thornburgh,
That the Saanich Peninsula Wastewater Commission ask staff to make a presentation
to the Commission on pharmaceutical personal care products.

CARRIED

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Windsor,
That the Saanich Peninsula Wastewater Commission receive the report for information.

CARRIED

9. NEW BUSINESS

There was no new business.

10. ADJOURNMENT

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Windsor,
that the Saanich Peninsula Water Commission meeting be adjourned at 10:50 am.

CARRIED

CHAIR