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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission
Held February 19, 2015 in the Saanich Peninsula Treatment Plant Meeting Room
9055 Mainwaring Road, North Saanich, BC**

PRESENT: **Commissioners:** M. Williams, M. Lougher-Goodey, C. Stock, J. Thornburgh, P. Wainwright, R. Windsor, M. Doehnel, Z. King, A. Rowland
Staff: T. Robbins, General Manager, Integrated Water Services; P. Sparanese, Senior Manager, Infrastructure Engineering & Operations; G. Harris, Senior Manager, Parks Environmental Protection; D. Robson, Manager, Saanich Peninsula & Gulf Island Operations; C. Lowe, Environmental Science Officer, Environmental Protection; M. Montague (recorder)

The meeting was called to order at 9:50 am.

1. ELECTION OF CHAIR AND VICE CHAIR

T. Robbins welcomed everyone to the first meeting of the Saanich Peninsula Water Commission for 2015, and called for nominations for the Chair of the Saanich Peninsula Wastewater Commission for 2015.

- M. Lougher-Goodey nominated M. Williams

T. Robbins called a second and third time for further nominations and, as there were none, M. Williams was declared Chair of the Saanich Peninsula Wastewater Commission for 2015 by acclamation.

Chair Williams assumed the Chair and called for nominations for the position of Vice-Chair of the Saanich Peninsula Wastewater Commission for 2015.

- J. Thornburgh nominated P. Wainwright

Chair Williams called a second and third time for further nominations and, as there were none, P. Wainwright was declared Vice-Chair of the Saanich Peninsula Wastewater Commission for 2015 by acclamation.

2. APPROVAL OF AGENDA

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Wastewater Commission approve the agenda.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Lougher-Goodey, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Wastewater Commission adopt the minutes of the October 2, 2014 meeting.

CARRIED

4. CHAIR'S REMARKS

The Chair made no remarks.

5. COMMISSION ORIENTATION

T. Robbins made a presentation to the Commission on the Saanich Peninsula Wastewater Service.

The following items were discussed:

- Reporting schedule to the Federal and Provincial Government
- Pharmaceuticals
- Production and beneficial use of biosolids

MOVED by Commissioner Wainwright, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Wastewater Commission request staff to prepare a report on the history, decisions and recommendations made by the Saanich Peninsula Wastewater Commission regarding the use of biosolids, changes that have occurred through the Liquid Waste Management Plan, and impacts associated with Amendment 9 on the Saanich Peninsula Wastewater Commission.

CARRIED

6. SAANICH PENINSULA TREATMENT PLANT WASTEWATER AND MARINE ENVIRONMENT PROGRAM 2013 ANNUAL REPORT AND UPDATE ON TECHNICAL WATER QUALITY REVIEW PANEL ACTIVITIES

C. Lowe spoke to the report.

MOVED by Commissioner King, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Wastewater Commission:

1. Receive the Technical Water Quality Review Panel progress update and the *Saanich Peninsula Treatment Plant Wastewater and Marine Environment Program 2013 Annual Report* for information;
 - (a) Forward the *Saanich Peninsula Treatment Plant Wastewater and Marine Environment Program 2013 Annual Report*, to the Capital Regional District Board for approval; and
 - (b) Request that the Board direct staff to forward the final report to the Ministry of Environment and all participating stakeholders, and post it on the CRD website.

CARRIED

7. NEW BUSINESS

There was no new business.

8. ADJOURNMENT

MOVED by Commissioner King, **SECONDED** by Commissioner Stock, that the Saanich Peninsula Wastewater Commission meeting be adjourned at 11:12 am.

CARRIED

CHAIR