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**Minutes of a Meeting of the Saanich Peninsula Wastewater Commission
Held February 21, 2013 in the Saanich Peninsula Treatment Plant Meeting Room
9055 Mainwaring Road, North Saanich, BC**

PRESENT: **Commissioners:** G. Orr, S. Price (for M. Lougher-Goodey), J. Garrison (for A. Bryson), C. McBride (for T. Daly), M. Doehnel, M. Loveless, J. MacGowan, E. McMurphy, M. Williams
 Staff: T. Robbins, Acting General Manager, Integrated Water Services; D. Telford, Senior Manager, Environmental Engineering; A. Lui, Manager, Environmental Engineering; D. Green, Environmental Science Officer 4; M. Montague (recorder)

Also present: R. Rieberger, Manager, Facilities & Operations, Panorama Recreation
 S. Johnson, Tsawout First Nation Environmental Technologist

ABSENT: **Commissioners:** Z. King

The meeting was called to order at 9:15 am.

1. ELECTION OF CHAIR AND VICE CHAIR

T. Robbins called for nominations for the position of chair of the Saanich Peninsula Water Commission (SPWC) for 2013 and G. Orr's name was put forward. T. Robbins called a second and third time for further nominations and, as there were none, G. Orr was declared chair for 2013 by acclamation.

Chair Orr called for nominations for the position of vice-chair of the Saanich Peninsula Water Commission for 2013 and M. Lougher-Goodey's name was put forward. Chair Orr called a second and third time for further nominations and, as there were none, M. Lougher-Goodey was declared vice-chair for 2013 by acclamation.

2. APPROVAL OF AGENDA

Item 2 i) ii) and iii) of the Task List from November 15, 2012 were added to the agenda under New Business.

MOVED by Commissioner Loveless, **SECONDED** by Commissioner McMurphy, that the agenda be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner MacGowan, **SECONDED** by Commissioner Loveless, that the minutes of the November 15, 2012 meeting be adopted as previously circulated.

CARRIED

4. CHAIR'S REMARKS

The Chair noted that:

- A member of the Peninsula Recreation Commission, Ron Reiberger, Manager, Facilities Operations, will be joining the meeting today.
- There are a couple of very good reports on the agenda today.
- At the FCM meeting held February 13-15 in Windsor, Ontario, the CRD received a Sustainably Community Award in the energy category. D. Telford attended the meeting and accepted the award on behalf of the CRD.

5. REVIEW OF TASK LIST OF SEPTEMBER 20, 2012

The task list was reviewed.

6. SAANICH PENINSULA STORMWATER MONITORING PROGRAM

D. Green spoke to the report.

MOVED by Commissioner McMurphy, **SECONDED** by Commissioner Price, that the Saanich Peninsula Wastewater Commission direct staff to redirect program resources by reducing ambient shoreline monitoring efforts in 2013 as required to investigate potential contaminant sources associated with current high-rated discharges and report back to the Commission in early 2014.

CARRIED

7. THERMAL ENERGY RECOVERY SYSTEM – PERFORMANCE OPTIMIZATION PLAN

A. Liu spoke to the report.

MOVED by Commissioner Williams, **SECONDED** by Commissioner McGowan, that the Saanich Peninsula Wastewater Commission direct staff to add a new item in the 5 year capital plan to include the integration and optimization of heat recovery and pool heating systems in the amount of \$20,000, should it be needed.

CARRIED

MOVED by Commissioner Loveless, **SECONDED** by Commissioner Price, that the Saanich Peninsula Wastewater Commission direct staff to proceed with improvement opportunities 1, 3 and 5; report back to the Commission once they are completed; and request further direction on the other improvement opportunities.

CARRIED

Commissioner Doehnel noted that he would like CRD staff to make as much effort as possible to work with the Peninsula Recreation Commission on completing the plan.

MOVED by Commissioner Williams, **SECONDED** by Commissioner Loveless, that the Saanich Peninsula Wastewater Commission direct staff to provide an update on Items 3 and 4, at the next meeting.

CARRIED

Commissioners Loveless and Price left the meeting at 10:25 am.

8. New BusinessTask List from November 15, 2012**2. 2013 Operating and Capital Budget**

i) D. Green reported that the CRD has received authority to perform stormwater source control work.

ii) **MOVED** by Commissioner McMurphy, **SECONDED** by Commissioner Williams, that the Saanich Peninsula Wastewater Commission approve the Saanich Peninsula Wastewater budget as presented in November 2012.

CARRIED

iii) Staff will provide a report at a future meeting clarifying the Source Control Stormwater budget.

The Chair asked the members to review the membership list included with the agenda and advise M. Montague of any errors or omissions.

9. **Adjournment**

MOVED by Commissioner Williams, **SECONDED** by Commissioner MacGowan,
that the Saanich Peninsula Wastewater Commission meeting be adjourned at 10:40 am.

CARRIED

CHAIR