

Meeting Minutes

Regional Water Supply Commission

Wednesday, May 15, 2024

11:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT

COMMISSIONERS: G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna;
N. Chambers; C. Coleman; Z. de Vries; S. Duncan (EP); C. Graham (EP); S. Gray;
C. Green; K. Guiry; S. Hammond (EP); S. Kim; D. Lajeunesse (EP); T. Morrison;
T. Phelps Bondaroff; J. Rogers (EP); C. Stock; M. Wagner; M. Westhaver (EP);
A. Wickheim

STAFF: T. Robbins, Chief Administrative Officer; A. Fraser, General Manager, Integrated Water Services; A. Constabel, Senior Manager, Watershed Protection; G. Harris, Senior Manager, Environmental Protection; J. Marr, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Infrastructure Water Operations; P. Nyhuus, Associate Legal Counsel, Legal and Risk Management; T. Duthie, Manager, Administration Services, Integrated Water Services; J. Zimmerman, Communications Coordinator; D. Dionne, Administrative Coordinator, Integrated Water Services; M. Risvold, Committee & Administrative Clerk, Integrated Water Services

REGRETS: K. Jordison

EP - Electronic Participation

The meeting was called to order at 11:30 am

1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Stock, and **SECONDED** by Commissioner Kim,
That the agenda be approved as circulated.
CARRIED

3. ADOPTION OF MINUTES

3.1 [24-462](#) Adoption of the Minutes of the April 17, 2024 Meeting

Attachments: [Draft Minutes of the April 17, 2024 Meeting](#)

MOVED by Commissioner Green, and **SECONDED** by Commissioner Morrison,
That the Minutes of the April 17, 2024 Regional Water Supply Commission
meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

The chair provided remarks on the following:

- The Capital Regional Districts' Drinking Water Symposium on May 2
- emergency management, disaster response
- new emergency management and disaster act
- Acknowledged staff for their work

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. GENERAL MANAGER'S REPORT

A. Fraser spoke to the following:

- Provided an update on the work plan that was provided at the beginning of 2024
- Watering bylaw and amendments to the bylaw
- Training for irrigation industry
- Summer outreach staff
- Development Cost Charges (DCC) program public engagement coming in June

Staff responded to questions regarding:

- Correspondence from First Nations
- Third party engagement for system design
- Point of time metering for water

Staff to circulate finalized links for the DCC public outreach as it rolls out.

7. COMMISSION BUSINESS

7.1 [24-434](#) Greater Victoria Drinking Water Quality - 2023 Annual Report

Attachments: [Staff Report: Greater Victoria Drinking Water Quality - 2023 Annual Report](#)
[Appendix A: Greater Victoria Drinking Water Quality - 2023 Annual Report](#)

G. Harris spoke to item 7.1.

Staff responded questions regarding:

- Turbidity
- Ability to provide a smaller version for the public - taken as feedback and consideration for future
- Fire and emergency storage balancing
- Smith Hill Reservoir and its ability to be used for emergency storage
- Seismic resilience for dams and regional reservoirs
- Charters creek

The commission thanked staff for the report.

MOVED by Commissioner Phelps-Bondaroff, and SECONDED by Commissioner Coleman,

The Regional Water Supply Commission recommends to the Capital Regional District Board:

That the Greater Victoria Drinking Water Quality 2023 Annual Report be approved.

CARRIED

7.2 [24-459](#) Summary of Recommendations from Other Water Commissions

Attachments: [Summary of Recommendations from Other Commissions](#)

7.3 [24-460](#) Water Watch Report

Attachments: [Water Watch Report](#)

8. NOTICE(S) OF MOTION

There were no notices of motion.

9. NEW BUSINESS

There was no new business.

10. MOTION TO CLOSE THE MEETING

10.1 [24-461](#) Motion to Close the Meeting

The Commission moved into closed session at 12:03 pm.

**MOVED by Commissioner Stock, and SECONDED by Commissioner Green,
That the meeting be closed for Intergovernmental Relations in accordance with
Community Charter, Part 4, Division 3, Section 90(2)(b).
CARRIED**

11. RISE AND REPORT

The Commission rose from its closed session at 12:55 pm without report.

12. ADJOURNMENT

**MOVED by Commissioner Chambers, and SECONDED by Commissioner Guiry,
That the May 15, 2024 Regional Water Supply Commission meeting be adjourned
at 12:55 pm.
CARRIED**

CHAIR

SECRETARY