

Meeting Minutes

Regional Water Supply Commission

Wednesday, October 18, 2023

11:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna; N. Chambers; C. Coleman;
Z. de Vries; S. Duncan (EP); C. Graham (EP); S. Gray; C. Green; K. Guiry; S. Hammond (EP);
K. Jordison (EP); S. Kim; T. Morrison (EP); T. Phelps Bondaroff (EP);
J. Rogers; C. Stock; M. Wagner; M. Westhaver (EP); A. Wickheim (EP)

STAFF:

T. Robbins, CAO; A. Fraser, General Manager, Integrated Water Services;
N. Chan, CFO; A. Constabel, Senior Manager, Watershed Protection;
G. Harris, Senior Manager, Environmental Protection; J. Marr, Senior Manager,
Infrastructure Engineering; S. Irg, Senior Manager, Water Infrastructure Operations;
L. Westinghouse, Senior Financial Advisor; T. Duthie, Manager, Administration Services; D. Dionne,
Administrative Coordinator; M. Risvold, Committee and Administrative Clerk; J. Zimmerman,
Communications Coordinator

REGRETS: D. Lajeunesse

EP = Electronic Participation

The meeting was called to order at 11:30 am

1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided a Territorial Acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Stock and **SECONDED** by Commissioner Green,
That the agenda be approved as circulated.
CARRIED

3. ADOPTION OF MINUTES

[23-787](#) Adoption of the Minutes of the July 19, 2023 Meeting

Attachments: [Draft Minutes July 19, 2023](#)

MOVED by Commissioner Coleman and **SECONDED** by Commissioner Rogers,
That the Minutes of the July 19, 2023 meeting be adopted.
CARRIED

4. CHAIR'S REMARKS

5. PRESENTATIONS/DELEGATIONS

There were none.

6. GENERAL MANAGER'S REPORT

A. Fraser provided updates on the following:
- Development Cost Charges (DCC)
- Federal grant funding

6.1. No. 4 Watermain Leak, McTavish Road - Update

A. Fraser spoke to item 6.1 and provided updates on the following:
-Location of the leak
-Challenges faced with the repair
-Work plan identified
-Source of the leak

Discussion ensued regarding future risk assessment.

7. COMMISSION BUSINESS

7.1. [23-773](#) Service Planning 2024 - Water Community Need Summary

Attachments: [Staff Report: Service Planning 2024 - WaterCommunity Need Summary](#)
[Appendix A: Community Need Summary - Water](#)

A. Fraser spoke to item 7.1.

Discussion ensued regarding:

- Additional contract staff
- Additional procurement support
- Water sampling staff
- Two staff associated with dam safety
- Water Demand, climate change and Island Health requirements
- Emergency planning services

MOVED by Commissioner Stock and **SECONDED** by Commissioner Chambers,

That the Regional Water Supply Commission recommends the Committee of the Whole recommend to the Capital Regional District Board:

That Appendix A, Community Need Summary - Water, be approved as presented and form the basis of the 2024-2028 Financial Plan.

CARRIED

7.2. [23-781](#) Regional Water Service 2024 Operating and Capital Budget

Attachments: [Staff Report: Regional Water Service 2024 Operating and Capital Budget](#)
 [Presentation: RWS 2024 Budget Review](#)

 [Appendix A: Regional Water Supply 2024 Operating And Capital Budget.pdf](#)
 [Appendix B: Long Term Debt Obligations Summary](#)

 [Appendix C: Agricultural Water Volumes and Rate Payments for 2011 – 2022](#)
 [Appendix D: Wholesale Water Rate History and Projection](#)

A. Fraser spoke to item 7.2. and provided a presentation.

Discussion ensued regarding:

- Agricultural program
- Estimated decrease DCC's could provide
- Water rates compared to other parts of the world
- Water conservation
- Demand and anticipated growth across the region
- Overcharging / undercharging for water
- Voluntary compliance
- Potential for an exemplar/water star program
- Resiliency
- Filtration plant

MOVED by Commissioner Kim and **SECONDED** by Commissioner Chambers,

That the Regional Water Supply Commission recommends that the Committee of the Whole recommend that the Capital Regional District Board:

1. Approve the 2024 Operating and Capital Budget and the Five Year Capital Plan;
2. Approve the 2024 wholesale water rate of \$0.8094 per cubic metre;
3. Approve the 2024 agricultural water rate of \$0.2105 per cubic metre;
4. Direct staff to balance the 2023 actual revenue and expense on the transfer to the water capital fund;
5. Direct staff to update carry forward balances in the 2024 Capital Budget for changes after year end; and
6. Direct staff to amend the Water Rates Bylaw accordingly.

CARRIED

Opposed: Hammond

- 7.3. [23-782](#) Greater Victoria Water Supply Area Land Acquisition Reserve Fund Update

Attachments: [Staff Report: GVWSA Land Acquisition Reserve Fund Update](#)
[Appendix A: RWSC 21-08 Staff Report, June 2021](#)
[Appendix B: RWSC 22-07 Staff Report, June 2022](#)

MOVED by Commissioner Stock and **SECONDED** by Commissioner Green,
That item 7.3 Greater Victoria Water Supply Area Land Acquisition Reserve
Fund Update be postponed to the next meeting.

CARRIED

- 7.4. [23-783](#) Summary of Recommendations from the Water Advisory Committee

Attachments: [Summary Of Recommendations from the Water Advisory Committee](#)

Received for information.

- 7.5. [23-784](#) Summary of Recommendations from Other Water Commissions

Attachments: [Summary of Recommendations from other Water Commissions](#)

Received for information.

- 7.6. [23-785](#) Water Watch Report

Attachments: [Water Watch Report](#)

Received for information.

8. MOTION(S) WITH NOTICE

- 8.1. [23-786](#) Motion with Notice: Commissioner Rogers: Placement of Post Disaster Water Supply Drop Kits in Relevant Fire Halls

Attachments: [Motion with Notice - Placement of Post Disaster Water Supply Drop Kits in Relevant Fire Halls](#)

MOVED by Commissioner Stock, **SECONDED** by Commissioner Rogers,
That item 8.1 Motion with Notice: Commissioner Rogers: Placement of Post
Disaster Water Supply Drop Kits in Relevant Fire Halls be postponed to the next
meeting.

CARRIED

9. NEW BUSINESS

There was none.

10. ADJOURNMENT

MOVED by Commissioner Gray and **SECONDED** by Commissioner Kim,
That the meeting be adjourned at 1:13 pm.

CARRIED

CHAIR

SECRETARY