

Meeting Minutes

Regional Water Supply Commission

Wednesday, May 18, 2022

11:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT:

L. Szpak (Chair); G. Baird (V. Chair); N. Chambers; S. Dubow (EP); S. Duncan (EP);
C. Graham (EP); K. Harper (EP); M. Hicks (EP); B. Isitt (EP); G. Logan (EP); J. Loveday (EP);
R. Mersereau (EP); T. Morrison (EP); J. Rogers (EP); C. Stock; T. St-Pierre; N. Taylor; R. Wade (EP);
G. Young; E. Wood Zhelka (EP)

STAFF:

T. Robbins, General Manager, Integrated Water Services; A. Constabel, Senior Manager, Watershed Protection; G. Harris, Senior Manager, Environmental Protection; I. Jesney, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Water Infrastructure Operations; S. Mason, Manager, Water Supply Engineering & Planning; M. Lagoa, Manager, Legislative Services, Deputy Corporate Officer; L. Westinghouse, Senior Financial Advisor (EP); T. Urquhart, Communications Coordinator; D. Dionne, Administrative Coordinator; M. Risvold, Committee Clerk (Recorder)

REGRETS: Z. De Vries, K. Kahakauwila

EP = Electronic Participation

The meeting was called to order at 11:32 am

1. TERRITORIAL ACKNOWLEDGEMENT

Commissioner Stock provided the territorial acknowledgement.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Stock and **SECONDED** by Commissioner St-Pierre,
That the agenda be approved as circulated.
CARRIED

3. ADOPTION OF MINUTES

3.1. Adoption of April 20, 2022 Minutes

Attachments: [Draft Minutes - April 20, 2022](#)

MOVED by Commissioner St-Pierre and **SECONDED** by Commissioner Baird,
That the Minutes of the April 20, 2022 meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

On April 13, 2022 the CRD Board approved a newly developed *Best Practices Guide for Meetings*. One new best practice is to no longer conduct a vote on recommendations to "receive for information". For example, for items on the Agenda such as the Water Watch Report, you will notice the recommendation has changed to read "*There is no recommendation. This report is for information only.*" Staff will respond to questions related to the item but no vote will be called. Following the 2022 General Local Election, the Best Practices Guide for Meetings will be incorporated into the new Board orientation on meeting procedures. Please connect with Staff if you would like a copy.

5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

6. GENERAL MANAGER'S REPORT

There was no report.

7. WATER ADVISORY COMMITTEE

7.1. Summary of Recommendations from Water Advisory Committee

Attachments: [Summary Of Recommendations from the Water Advisory Committee](#)

T. Robbins spoke to item 7.1.

The report was received for information.

8. COMMISSION BUSINESS

8.1. Water Quality Summary Report for Greater Victoria Drinking Water System
- January to March 2022

Attachments: [Staff Report: Water Quality Summary Report - GVWD Water System](#)
[Appendix A: Water Quality Summary Report - Jan-Mar 2021](#)

G. Harris spoke to Item 8.1.

Discussion ensued regarding:

- Backup distribution system
- Contingency plan and risk assessment

The report was received for information.

8.2. Greater Victoria Drinking Water Quality - 2021 Annual Report

Attachments: [Staff Report: Greater Victoria Drinking Water Quality - 2021 Report](#)
[Appendix A: Greater Victoria Drinking Water Quality - 2021 Annual Report](#)

G. Harris spoke to item 8.2.

MOVED by Commissioner Chambers and **SECONDED** by Commissioner St-Pierre,

That the Regional Water Supply Commission recommends to the Capital Regional District Board: That the Greater Victoria Drinking Water Quality 2021 Annual Report be approved.

CARRIED

8.3. 2022 Master Plan - Regional Water Supply Service

Attachments: [Staff Report: 2022 Master Plan - Regional Water Supply Service](#)
[Appendix A: 1994 Long Term Water Supply Plan Executive Summary](#)
[Appendix B: 1994 Long Term Water Supply Plan Capital Works Rec.](#)
[Appendix C: RWS 2022 Master Plan Executive Summary](#)
[Appendix D: Conceptual Model of RWS Svc. Op. & Capital Forecast Costs](#)
[Presentation: 2022 Long Term Water Supply Master Plan](#)

T. Robbins spoke to item 8.3 and provided a PowerPoint presentation.

Commissioners Chambers, Hicks and Graham left the meeting.

Discussion ensued regarding:

- Current demand
- Confidence for future
- DCC funding and potential grant application
- Funds required for transmission infrastructure
- Diversifying water supply
- Backup plan in the event Sooke Lake is not usable
- Post disaster water supply planning work
- Public engagement
- Growth rates and continuing trends
- Agricultural sector
- Potential of raising water rates in advance

Staff will report back regarding the status of the Post Disaster Water Supply Program.

MOVED by Commissioner St-Pierre and **SECONDED** by Commissioner Taylor, That the Regional Water Supply Commission:

1. That staff be directed to seek public feedback on the 2022 Master Plan through the CRD website public engagement portal and report back to the Commission with a summary of the public feedback as well as the Water Advisory Committee feedback resulting from the staff referral of the 2022 Master Plan, and that the Commission consider endorsing the 2022 Master Plan at that time.
2. That the 2022 Master Plan be forwarded to the CRD Board for information.

CARRIED

8.4. Water Watch Report

Attachments: [Water Watch Report](#)

T. Robbins spoke to Item 8.4.

The report was received for information.

9. MOTION WITH NOTICE**9.1** Delegation of Mining Access Requests (April 20, 2022) - Commissioner Graham

Attachments: [Delegation of Mining Access Requests \(April 20, 2022\)](#)

That staff investigate the implications of delegating the mining access requests to staff and that a set of policies be put in place.

MOVED by Commissioner Stock and **SECONDED** by Commissioner Baird,
That the Regional Water Supply Commission postpone discussing item 9.1 to the next meeting.

CARRIED

10. NOTICE(S) OF MOTION

There were no notices of motion.

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING**12.1** Motion to Close the Meeting

MOVED by Commissioner St-Pierre and **SECONDED** by Commissioner Stock,

That the meeting be closed in accordance with the Community Charter, Part 4, Division 3: Land Acquisition/Disposition under Section 90 (1)(e).

CARRIED

The Regional Water Supply Commission moved into closed session at 1:01 pm.

13. RISE AND REPORT

The Commission rose from its closed session at 1:14 pm without report.

14. ADJOURNMENT

MOVED by Commissioner St-Pierre and **SECONDED** by Commissioner Stock,

That the meeting be adjourned at 1:14 pm.

CARRIED

CHAIR

SECRETARY