

## Meeting Minutes

### Regional Water Supply Commission

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Wednesday, January 20, 2021

11:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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**PRESENT:**

G. Baird; N. Chambers; C. Graham; J. Loveday; R. Mersereau; T. Morrison;  
C. Stock; L. Szpak; N. Taylor; G. Young

**BY WEBEX:**

Z. de Vries; S. Duncan; K. Harper; M. Hicks; B. Isitt; K. Kahakauwila; G. Logan;  
J. Rogers; T. St-Pierre; R. Wade; E. Wood Zhelka

**STAFF:**

T. Robbins, General Manager, Integrated Water Services; A. Constabel, Senior Manager, Watershed Protection; I. Jesney, Senior Manager, Infrastructure Engineering; G. Gullekson, Senior Financial Advisor; G. Harris, Senior Manager, Environmental Protection; S. Irg, Senior Manager, Water Infrastructure Operations; T. Duthie, Manager, Administrative Services; D. Dionne, Administrative Coordinator; S. Orr (Recorder)

#### 1. TERRITORIAL ACKNOWLEDGEMENT

T. Robbins provided the Territorial Acknowledgement.

#### 2. CALL TO ORDER

T. Robbins called the meeting to order at 11:30 am.

#### 3. ELECTION OF CHAIR

The General Manager called for nominations for the position of Chair of the Regional Water Supply Commission for 2021.

Commissioner Graham nominated Commissioner Szpak, Commissioner Szpak accepted the nomination.

The General Manager called for nominations a second time.

The General Manager called for nominations a third and final time.

Hearing no further nominations, the General Manager declared Commissioner Szpak Chair of the Regional Water Supply Commission for 2021 by acclamation.

**4. ELECTION OF VICE CHAIR**

Chair Szpak called for nominations for the position of Vice Chair of the Regional Water Supply Commission for 2021.

Commissioner Mersereau nominated Commissioner Baird, Commissioner Baird accepted the nomination.

Chair Szpak called for nominations a second time.

Chair Szpak called for nominations a third and final time.

Hearing no further nominations, Chair Szpak declared Commissioner Baird Vice Chair of the Regional Water Supply Commission for 2021 by acclamation.

**5. APPROVAL OF THE AGENDA**

**MOVED** by Commissioner Morrison, and **SECONDED** by Commissioner Graham,

That the Regional Water Supply Commission agenda be approved.

**CARRIED**

**6. APPROVAL OF RESOLUTION FOR 2021**

**6.1**     [20-809](#)     Approval of Resolution For 2021

That this resolution applies to the Regional Water Supply Commission for the meetings being held between January 1, 2021 and December 31, 2021.

1. That the attendance of the public at the place of the meeting cannot be accommodated in accordance with the applicable requirements or recommendations under the *Public Health Act*, despite the best efforts of the Regional Water Supply Commission, because:
  - a. The available meeting facilities cannot accommodate more than (38) people in person, including members of the Regional Water Supply Commission and staff, and
  - b. There are no other facilities presently available that will allow physical attendance of the Regional Water Supply Commission and the public in sufficient numbers; and
2. That the Regional Water Supply Commission is ensuring openness, transparency, accessibility and accountability in respect of the open meeting by the following means:
  - a. By allowing the public to hear or participate via teleconference or electronic meeting software,
  - b. By providing notice of the meeting in newspaper or local notice Board, including the methods for providing written or electronic submissions,
  - c. By making the meeting agenda, as well as the other relevant documents, available on the CRD website, and directing interested persons to the website by means of the notices provided in respect of the meeting,
  - d. By strongly encouraging the provision of, and subsequently receiving and distributing to members, written correspondence from the public in advance of the meeting, and
  - e. By making the minutes of the meeting available on the CRD website following the meeting.

**MOVED** by Commissioner Graham, and **SECONDED** by Commissioner St.-Pierre,

That the Regional Water Supply Commission adopt the resolution as presented.

**CARRIED**

**7. ADOPTION OF MINUTES****7.1**     [20-808](#)     Adoption of November 25, 2020 Minutes

**Attachments:**     [Draft Minutes November 25, 2020](#)

**MOVED** by Commissioner Stock, and **SECONDED** by Commissioner Mersereau,

That the minutes of the November 25, 2020 meeting be adopted.

**CARRIED**

## 8. REPORT OF THE CHAIR

The Chair thanked the Commission for their support and she stated she looks forward to working together.

## 9. GENERAL MANAGER'S REPORT

### 9.1 Water Supply Update

T. Robbins stated the Sooke Lake Reservoir was at capacity on December 26, 2020. He stated that a water advisory was issued on December 29, 2020 due to a temporary chlorine taste and odour as a result of regular maintenance.

## 10. PRESENTATIONS/DELEGATIONS

There were no Presentations or Delegations.

## 11. WATER ADVISORY COMMITTEE REPORT

There was no report.

## 12. APPOINTMENT OF COMMISSION REPRESENTATIVE TO THE WATER ADVISORY COMMITTEE FOR 2021

12.1 [21-088](#) Regional Water Supply Commission Representative on the Water Advisory Committee

**MOVED** by Commissioner Morrison, and **SECONDED** by Commissioner Mersereau ,

That the Vice Chair of the Regional Water Supply Commission represent the Commission on the Water Advisory Committee for 2021.

**CARRIED**

Commissioner Mersereau thanked Vice-Chair Baird for taking on the role on the Water Advisory Committee representative .

## 13. COMMISSION BUSINESS

**13.1**     [20-804](#)     2021 Greater Victoria Water Supply Area Mining Access Requests

**Attachments:**   [Staff Report: 2021 GVWSA Mining Access Requests](#)  
[Appendix A: Summary of 2021 Mining Access & Special Use Applications](#)  
[Appendix B: Map of 2021 Mining Tenures Requesting Access](#)  
[Appendix C: Template Access Agreement](#)

A. Constabel introduced the report and stated that Commission approval is required for special use and access agreements for the Greater Victoria Water Supply Area.

Staff answered questions from the Commission regarding:

- Existing tenures
- Terms and conditions of access agreements
- Claims in the Leech Water Supply Area

The Commission requested that staff report back on the process for terminating existing and future tenures within the Leech Water Supply Area.

**MOVED** by Commissioner Baird, and **SECONDED** by Commissioner Stock,  
That the Regional Water Supply Commission authorize Greater Victoria Water Supply Area access and special use to the mining tenure holders and their agents (where agency is confirmed) and workers (that hold valid free mining certificates) that meet Capital Regional District insurance requirements, as listed in Tables 1 and 2 of Appendix A, subject to the conditions of their Access Agreement, for the valid mining tenures they hold..

**CARRIED**

**13.2**     [20-806](#)     Regional Water Supply Service 2021-2025 Capital Budget Amendment

**Attachments:**   [Staff Report: RWS Service 2021-2025 Capital Budget Amendment](#)  
[Appendix A: Project Segment Drawings](#)

T. Robbins introduced the report and stated Project 21-05 No. 4 Transmission Main was not selected for the federal grant Disaster Mitigation and Adaptation Fund program and the 2021-2025 capital plan and budget requires an amendment.

Staff answered questions from the Commission regarding:

- Disaster Mitigation and Adaptation Fund
- Project scope
- Future grant application
- Impacts to the water supply and future projects
- First Nation's relationships

**MOVED** by Commissioner Chambers, and **SECONDED** by Commissioner Morrison,

The Regional Water Supply Commission recommends to the Capital Regional District Board:

That the provisionally approved Regional Water Supply Service 2021-2025 capital plan and budget be amended in accordance with the revised plan and budget for Project No. 21-05 as presented.

**CARRIED**

**13.3**     [20-807](#)     Water Watch Report

**Attachments:**   [Report: Water Watch Report](#)

**MOVED** by Commissioner Mersereau, and **SECONDED** by Commissioner Stock,

That the January 11, 2021 Water Watch be received for information.

**CARRIED**

**14. NEW BUSINESS**

There was no new business.

**15. MOTION FOR WHICH NOTICE HAS BEEN GIVEN**

15.1 [21-060](#) Climate Change Impacts on CRD Water Operations (Commissioner Taylor)

Commissioner Taylor introduced the motion.

Staff answered questions from the Commission regarding:

- Water conservation
- Report frequency and framework
- Strategic plan
- Climate change data
- Population growth
- Water quality
- Water demand

**MOVED** by Commissioner Taylor, and **SECONDED** by Commissioner Loveday,

That the Regional Water Supply Commission request staff to bring forward a report outlining current impacts and potential future impacts that climate change is having on CRD Water operations and the CRD's ability to provide water to the region.

**CARRIED**

## 16. MOTION TO CLOSE THE MEETING

16.1 [20-805](#) Motion to Close the Meeting

**MOVED** by Commissioner Graham, and **SECONDED** by Commissioner Morrison,

That the meeting be closed In accordance with the Community Charter, Part 4, Division 3, 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

**CARRIED**

At 12:52 pm the Commission moved into closed session.

Commissioner Graham left the meeting.

## 17. RISE AND REPORT

The Commission rose from its closed session at 1:08 pm without report.

## 18. ADJOURNMENT

**MOVED** by Commissioner Mersereau, and **SECONDED** by Commissioner Stock,

That the meeting be adjourned at 1:08 pm.

**CARRIED**