

## Meeting Minutes

### Regional Water Supply Commission

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Wednesday, June 19, 2019

11:30 AM

6th Floor Boardroom

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PRESENT:

R. Mersereau (Chair); G. Baird (Vice Chair); N. Chambers; L. Collins; Z. de Vries; S. Duncan;  
K. Harper; M. Hicks; B. Isitt; K. Kahakauwila; J. Loveday; T. St. Pierre for B. Parkinson; C. Stock;  
L. Szpak; N. Taylor; R. Wade; E. Wood Zhelka (11:56); G. Young

REGRETS: C. Graham; G. Logan; T. Morrison; J. Rogers

STAFF: T. Robbins, General Manager, Integrated Water Service (IWS); A. Constable, Watershed  
Protection: G. Harris, Environmental Protection; I. Jesney, Infrastructure Engineering; D. Dionne,  
Administrative Coordinator; S. Orr (recorder)

The meeting was called to order at 11:37 a.m.

Chair Mersereau provided a Territorial Acknowledgement to open the meeting.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Harper,  
That the June 19, 2019 Regional Water Supply Commission agenda be  
approved as circulated.

**CARRIED**

#### 2. ADOPTION OF MINUTES

##### 2.1. Minutes of the May 15, 2019 Meeting

**Attachments:** [RWSC2019-05-15Minutes](#)

**MOVED** by Commissioner Taylor, and **SECONDED** by Commissioner Szpak,  
That the May 15, 2019 Regional Water Supply Commission meeting minutes be  
adopted as circulated.

**CARRIED**

#### 3. REPORT OF THE CHAIR

The Chair thanked the Commissioners and Water Advisory Commission  
members for attending the tour of the Japan Gulch Disinfection facility on June  
14, 2019. She also thanked Integrated Water Services staff for organizing the  
tour.

#### 4. PRESENTATIONS/DELEGATIONS

There were no Presentations or Delegations.

#### 5. GENERAL MANAGER'S REPORT

##### 5.1 Water Supply Outlook

T. Robbins provided a brief summary of the water supply outlook for the summer months and recent water demands. He stated that there are no water supply concerns at this time.

T. Robbins responded to questions from the commission regarding water demand monitoring.

#### 6. REPORTS OF COMMITTEES

##### 6.1 Water Advisory Committee Report

Commissioner Baird, Vice-chair to the Water Advisory Committee (WAC) reported that at its May 23, 2019 meeting D. Blundon was elected as Chair. He thanked Chair Mersereau and staff for attending and providing an informative orientation.

*Commissioner Wood-Zhelka joined the meeting.*

#### 7. COMMISSION BUSINESS

##### 7.1. Demand Management Program Overview

Attachments: [Staff Report](#)  
[Appendix A: Demand Management Planning](#)  
[Appendix B: Water Conservation Strategy](#)

G. Harris introduced the report and provided an update on the Demand Management program. He stated that the program will remain an essential component of the drinking water service and help ensure a long term sustainable drinking water supply in the region.

G. Harris responded to questions from the Commission.

**MOVED** by Commissioner Stock, and **SECONDED** by Commissioner Harper, The the Regional Water Supply Commission receive this report for information.

**CARRIED**

**7.2.** Greater Victoria Drinking Water Quality - 2018 Annual Report

**Attachments:** [Staff Report](#)  
[Appendix A: 2018 Annual Report](#)

G. Harris introduced the Greater Victoria Drinking Water Quality - 2018 Annual Report and responded to questions from the Commission.

**MOVED** by Commissioner Stock, **SECONDED** by Commissioner Harper,  
That the Regional Water Supply Commission recommend to the Capital  
Regional District Board:  
That the Greater Victoria Drinking Water Quality 2018 Annual Report be  
approved.

**CARRIED**

**7.3.** Leech Water Supply Area Restoration Update

**Attachments:** [Staff Report](#)  
[Appendix A: Leech Projects](#)

A. Constable introduced the report and provided an update on the priorities and activities to restore and prepare the Leech Water Supply Area for future water supply.

A discussion took place about demand management and staff responded to questions from the commission.

**MOVED** by Commissioner St. Pierre, and **SECONDED** by Commissioner Collins,  
That the Regional Water Supply Commission receive the report, *Leech Water Supply Area Restoration Update*, for information.

**CARRIED**

7.4. Request for Bulk Water Supply Connection from Supply Main No. 4 for District of Central Saanich

**Attachments:** [Staff Report](#)

[Appendix A: January 11, 2016 Correspondence from Longview Farms Ltd.](#)

[Appendix B: Draft Waterworks Extension Agreement](#)

[Appendix C: June 11, 2019 Correspondence from District of Central Saanich](#)

T. Robbins presented the report and stated he is seeking approval to enter into an agreement for the extension of waterworks with the District of Central Saanich. He stated that in addition to the information presented in the report, the proposed water extension meets the Regional Growth Strategy's water servicing policies for agricultural lands.

Commissioners Chambers and Szpak spoke in support of the recommendation.

**MOVED** by Commissioner Chambers, **SECONDED** by Commissioner Szpak, That the Regional Water Supply Commission recommend that the *Waterworks Extension Agreement* be executed.

**CARRIED**

7.5. Summary of Recommendations from Other Water Commissions

**Attachments:** [Summary of Recommendations From Other Water Commissions](#)

**MOVED** by Commissioner Hicks, **SECONDED** by Commissioner Szpak, That the Regional Water Supply Commission receive the Recommendations from Other Water Commissions for information.

**CARRIED**

7.6. Weekly Water Watch Report

**Attachments:** [June 9, 2019 Weekly Water Watch Report](#)

**MOVED** by Commissioner Szpak, **SECONDED** by Commissioner Wade, That the Regional Water Supply Commission receive the June 9, 2019 weekly water watch report for information.

**CARRIED**

**8. NEW BUSINESS**

**NOTICE OF MOTION**

Commissioner Chambers put forward a Notice of Motion to be considered at the next meeting:

That the Regional Water Supply Commission requests that the Chair write, on behalf of the Commission, to the Provincial government in support of provincial water conservation measures and climate action measures that align with protection of the Regional Water Supply.

**9. ADJOURNMENT**

**MOVED** by Commissioner Baird, **SECONDED** by Commissioner Stock,  
That the June 19, 2019 meeting of the Regional Water Supply Commission be adjourned at 12:43 p.m.

**CARRIED**

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CHAIR

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SECRETARY