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**MINUTES OF A MEETING OF THE REGIONAL WATER SUPPLY COMMISSION
Held Wednesday, May 16, 2018 in the 6th Floor Boardroom, 625 Fisgard Street**

PRESENT: Commissioners: M. Lougher-Goodey (Chair), G. Baird, G. Orr, M. Hicks, C. Coleman, L. Wergeland, E. Zhelka, Z. King, B. Isitt, G. Young, T. Morrison, M. Sahlstrom, L. Szpak, R. Kasper, J. Loveday, V. Sanders, D. Murdock, G. Logan, B. Gramigna

Staff: T. Robbins, A. Constabel, T. Urquhart, M. Montague (Recorder)

The meeting was called to order at 12:30 pm.

1. APPROVAL OF THE AGENDA

MOVED by Commissioner Sahlstrom and **SECONDED** by Commissioner Baird, that the Regional Water Supply Commission approve the agenda.

CARRIED

2. ADOPTION OF THE MINUTES OF FEBRUARY 21, 2018

MOVED by Commissioner Gramigna and **SECONDED** by Commissioner Sahlstrom, that the Regional Water Supply Commission adopt the minutes of the meeting held February 21, 2018.

CARRIED

3. CHAIR'S REMARKS

The Chair made no remarks.

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. WATER ADVISORY COMMITTEE

- Verbal Report from the Chair
The Chair of the Water Advisory Committee was not in attendance.

6. GENERAL MANAGER'S REPORT

- 2019 Budget Timeline - T. Robbins reported that, due to the election this year, the Budget timeline has been moved ahead by 1 month. As a result, staff are proposing that the Budget Subcommittee be eliminated this year and suggested that the 2019 budget be presented to the entire Commission at its meeting on September 19. It was agreed to start the meeting on **September 19 at 12 pm** in order to accommodate the budget discussion. The Chair thanked the Commission members that had volunteered to sit on the Budget Subcommittee.
- Main No. 3 at McKenzie Interchange Project Update – T. Robbins reported that the new section of Main No. 3 was installed on April 3. Some other upgrades were done at the same time as the installation.
- Water Supply Area Public Tours – The Water Supply Area public tours began the 1st week of May this year and were very popular again this year. A full report will be brought back to the Commission in the Fall.

7. TIMBERWEST ROAD ACCESS REQUEST

A. Constabel spoke to the report. She noted that the CRD has received a request from TimberWest Forest Corp. to access their property via three short sections of road that are overgrown, one of which requires a short section of new construction. In addition, TimberWest has requested to widen West Jordan Main within CRD property by 7.5 m on either side of the road surface.

Although the request could be considered to run counter to the aims of the CRD with respect to managing the watershed for future production of high quality drinking water for the residents of Greater Victoria, the request for additional road access does not pose real environmental, economic or social risk. Further, it fits within the realm of reasonable requests of neighbouring landowners needing to cooperate to best access their properties to fulfill their business needs. The request to widen West Jordan Main is a desired improvement for log hauling rather than a necessary one and therefore, is not recommended.

The CRD will continue to negotiate with TimberWest to come to agreement on outstanding road uses on each other's property.

MOVED by Commissioner Hicks and **SECONDED** by Commissioner Szpak,
That the Regional Water Supply Commission direct staff to authorize TimberWest to:

- re-open access roads WJ 1000 and WJ 1100 (625 m) with a maximum right-of-way of 10 m with any merchantable trees to be cut reviewed and approved by CRD staff;
- construct new access road WJ 800 (24 m) with a 20 m right-of-way;
- use and maintain the spur roads WJ 1000, WJ 1100 and WJ 800 for TimberWest operational purposes, with a commitment to road deactivation after planting.

MOVED by Commissioner King and **SECONDED** by Commissioner Loveday,
That the Regional Water Supply Commission postpone the motion pending a renewed effort and a staff report to seek a land swap and formal agreements as to access on the relevant roadways.

DEFEATED

The question was called on the main motion

CARRIED
With Commissioners Isitt and King OPPOSED

8. GREATER VICTORIA WATER SUPPLY AREA MINING ACCESS REQUESTS

A. Constabel spoke to the report.

MOVED by Commissioner Kasper and **SECONDED** by Commissioner Sahlstrom,
That the Regional Water Supply Commission:

- authorize access and special use to the mining tenure holders listed in Table 1 and 2 for the valid mining tenures they hold now and during the one-year term of their Access Agreement, under the conditions required in the Access Agreement;
- authorize a maximum of 15 overnight stays to Ron Walton for the one-year term of the Access Agreement, with the requirement to contain and transport all sanitation waste, to have no open flame other than propane cook stove, and to not store fuel or other hazardous materials while not on site;
- authorize the listed accompanying persons to a maximum of two persons accompanying the tenure holder on any given trip, provided the tenure holder provides evidence of insurance coverage for the accompanying persons that meets CRD's requirements;

- d. not authorize access to the tenure holder listed in Table 2 that may not have provided Landowner Notification to the CRD in 2017, and may have accessed the GVWSA without authorization, until the matter is resolved.

MOVED by Commissioner Morrison and **SECONDED** by Commissioner Loveday,
That the motion be divided to consider each item separately.

CARRIED

MOVED by Commissioner Kasper and **SECONDED** by Commissioner Sahlstrom,
That the Regional Water Supply Commission authorize access and special use to the mining tenure holders listed in Table 1 and 2 for the valid mining tenures they hold now and during the one-year term of their Access Agreement, under the conditions required in the Access Agreement;

CARRIED

With Commissioners Isitt, King, Morrison, and Loveday OPPOSED

MOVED by Commissioner Kasper and **SECONDED** by Commissioner Sahlstrom,
That the Regional Water Supply Commission authorize a maximum of 15 overnight stays to Ron Walton for the one-year term of the Access Agreement, with the requirement to contain and transport all sanitation waste, to have no open flame other than propane cook stove, and to not store fuel or other hazardous materials while not on site;

DEFEATED

MOVED by Commissioner Kasper and **SECONDED** by Commissioner Sahlstrom,
That the Regional Water Supply Commission authorize the listed accompanying persons to a maximum of two persons accompanying the tenure holder on any given trip, provided the tenure holder provides evidence of insurance coverage for the accompanying persons that meets CRD's requirements;

DEFEATED

MOVED by Commissioner Kasper and **SECONDED** by Commissioner Sahlstrom,
That the Regional Water Supply Commission not authorize access to the tenure holder listed in Table 2 that may not have provided Landowner Notification to the CRD in 2017, and may have accessed the GVWSA without authorization, until the matter is resolved.

CARRIED

9. WATER AUDIT FOR THE REGIONAL WATER SUPPLY SERVICE

T. Robbins spoke to the report. He noted that a water audit was successfully completed for the RWS service utilizing best management practices (AWWA M36). The results of the audit show that the water system is conveying water to regional customers with a high-level of efficiency (i.e. low volume of losses). The significant metering and unauthorized consumption issues identified in the report have been or are being addressed, but the report does provide several recommendations to consider in the future.

MOVED by Commissioner Sahlstrom and **SECONDED** by Commissioner Logan,
That the Regional Water Supply Commission receive the staff report for information.

CARRIED

10. WATER WATCH

MOVED by Commissioner Baird and **SECONDED** by Commissioner Coleman,
That the Regional Water Supply Commission receive the report for information.

CARRIED

11. NEW BUSINESS

There was no new business.

12. ADJOURNMENT

MOVED by Commissioner King and **SECONDED** by Commissioner Coleman,
That the meeting of the Regional Water Supply Commission be adjourned at 12:30 p.m.

CARRIED

Chair

Secretary