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MINUTES OF A MEETING OF THE REGIONAL WATER SUPPLY COMMISSION
Held Wednesday, January 18, 2017 in the 6th Floor Boardroom, 625 Fisgard Street

PRESENT: Commissioners: M. Lougher-Goodey, G. Orr, G. Baird, C. Coleman, V. Derman, B. Gramigna, F. Haynes, M. Hicks, B. Isitt, R. Kasper, J. Loveday, M. Brame, D. Murdock, J. Rogers, V. Sanders, W. Sifert, L. Szpak, G. Young

Staff: T. Robbins, R. Lapham, A. Constabel, I. Jesney, M. McCrank, G. Harris, B. Reems, S. Orr, M. Montague (Recorder)

T. Robbins reported that M. Lougher-Goodey will be taking the Chair for the first *Closed* portion of the meeting. He noted that he will explain the agenda structure during the *Closed* session. Once the meeting is reconvened in open session, the agenda will resume with the Election of Chair and Vice-Chair.

1. MOTION TO CLOSE THE MEETING

MOVED by Commissioner Loveday and **SECONDED** by Commissioner Haynes, That the Regional Water Supply Commission close the meeting in accordance with the Community Charter, Part 4, s. 90(1) (i) *the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.*

CARRIED

The meeting reconvened at 12:55 pm.

T. Robbins called the meeting to order at 12:30 pm and welcomed the members to the first meeting of the Regional Water Supply Commission for 2017. He extended his thanks to M. Lougher-Goodey for his role as Chair of the Regional Water Supply Commission in 2017 and G. Orr for his role as Vice-Chair in 2017.

2. ELECTION OF CHAIR AND VICE CHAIR

T. Robbins called for nominations for the position of Chair of the Regional Water Supply Commission for 2017.

Commissioner Haynes nominated Commissioner Lougher-Goodey.

T. Robbins called for nominations a second and third time and hearing none, declared Commissioner Lougher-Goodey elected as Chair of the Regional Water Supply Commission for 2017 by acclamation.

Commissioner Lougher-Goodey took the chair and called for nominations for Vice Chair of the Regional Water Supply Commission for 2017.

Commissioner Hicks nominated Commissioner Orr.

The Chair called for nominations a second and third time and hearing none, declared Commissioner Orr elected as Vice-Chair of the Regional Water Supply Commission for 2017 by acclamation.

3. APPROVAL OF THE AGENDA

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Rogers,
That the Regional Water Supply Commission approve the agenda.

CARRIED

4. ADOPTION OF THE MINUTES OF OCTOBER 19, 2016

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Loveday,
That the Regional Water Supply Commission adopt the minutes of the meeting held
October 19, 2016.

CARRIED

5. CHAIR'S REMARKS

The Chair welcomed Councillor Meagan Brame to the Regional Water Supply
Commission, as the new representative from the Township of Esquimalt.

6. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

7. GENERAL MANAGER'S REPORT

- a) Sooke Lake Reservoir – Full Storage Capacity - T. Robbins reported the Sooke Lake Reservoir reached full storage capacity on December 28, 2016 and although December was a relatively dry month in terms of rainfall, the water supply area did receive 73 cm of snow. The Fall period overall, between September and December was quite wet, with the water supply area receiving 132% of the historical average rainfall for that period.
- b) Public Notice re: Low Water Pressure – T. Robbins reported that work continues on the Japan Gulch disinfection plant upgrades and, as a result of piping work between January and March, there may be short term minor water pressure variations in the supply system that we have advised the public of through the public notice attached to the agenda. Municipal staff have also been advised directly.
- c) Kapoor Tunnel Inspection Completion – T. Robbins reported that the Kapoor Tunnel inspection was completed in December as planned. The full length of the tunnel was visually inspected and some minor deficiencies in the concrete lining were repaired during the shut down. During the tunnel shutdown, the water supply source was switched to the Goldstream system for a period of about two weeks.
- d) Water Supply Main No. 4 (Lochside Drive) Air Valve Damage, December 3, 2016 – T. Robbins reported on a situation that occurred with Water Supply Main #4 on December 3 that resulted in the isolation of water supply to the Saanich Peninsula.

F. Haynes left the meeting.

8. SUMMARY OF RECOMMENDATIONS FROM OTHER WATER COMMISSIONS

No report at this time.

9. **AWARD OF CONTRACT - SUPPLY OF HIRED HEAVY EQUIPMENT AND OPERATORS**

The existing contract for the Supply of Hired Heavy Equipment and Operators will expire on January 31, 2017 and possible extensions have been exhausted. Don Mann Excavating Ltd. submitted a compliant bid in response to the Request for Proposal No. 2016-190. The Regional Water Supply Commission has the authority to approve the award of the Contract for Hired Heavy Equipment and Operators.

MOVED by Commissioner Derman and **SECONDED** by Commissioner Rogers, That the Regional Water Supply Commission approve the award of the contract for the Supply of Hired Heavy Equipment and Operators, based on the evaluation of submissions from RFP No. 2016-190, for two years to Don Mann Excavating Ltd., effective February 1, 2017; and that on expiration of the initial two-year term, the General Manager, Integrated Water Services or Chief Administrative Officer be authorized to execute an extension of the agreement for up to three one-year terms provided there are no significant material changes to the terms of the contract.

CARRIED

10. **GREATER VICTORIA WATER SUPPLY AREA SPECIAL ACCESS REQUEST 2016-00055 TIM WOODRUFF MINING TENURES 1026835, 1026839; and GREATER VICTORIA WATER SUPPLY AREA SPECIAL ACCESS REQUEST 2016-00085 GUY SCOTT MINING TENURES 1020637, 1020638**

The access request is for placer mining activities on tenures held in the Leech Water Supply Area. Given the applicants' rights to access the Leech Water Supply Area under the *Mineral Tenures Act* and *Mining Right of Way Act*, CRD approval is not required to enable the tenure holders access to the Greater Victoria Water Supply Area, however, reasonable conditions may be imposed on access through the CRD's access authorization process.

MOVED by Commissioner Derman and **SECONDED** by Commissioner Kasper, That the Regional Water Supply Commission authorize access and special use requests 2016-00055 and 2016-00085 to the Leech Water Supply Area until January 31, 2018, as described in the access application and with the conditions required in the Access Agreement.

CARRIED

11. **CONFIRMATION OF CVRD – CRD BOUNDARY AMENDMENT – GREATER VICTORIA WATER SUPPLY AREA**

The boundary amendment approved by Cabinet between the CRD and CVRD benefits both regional districts by better matching jurisdiction with land ownership and ensuring CRD bylaws apply to Greater Victoria Water Supply Area lands.

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Baird, That the Regional Water Supply Commission receive the staff report for information.

CARRIED

12. EVENT REPORT - WATER SUPPLY MAIN NO. 3 FAILURE, DECEMBER 15, 2016

T. Robbins spoke to the report. The Regional Water Supply Main No. 3 failed at a location under the Trans-Canada Highway (TCH) between Burnside Road West and Helmcken Road on December 15, 2016. The failure occurred at a welded pipe joint. A nondestructive examination of the failed joint confirmed that the original weld tore away from the parent pipe material, causing a release of water from the 990mm diameter pipe. As a result,

throughout the repair, only one southbound lane on the TCH remained open to traffic, which caused extensive traffic congestion in View Royal, Colwood, Langford, and throughout the Westshore.

There was no private property damage as a result of the failure. The pipe repair and highway restoration was completed at 1:30 am, Saturday, December 17, and all three southbound TCH lanes were open to traffic by 2:00 am, approximately 26 hours after the initial failure. The repair was successfully completed as a result of a significant team effort by all involved including emergency responders, contractors and CRD staff.

MOVED by Commissioner Brame and **SECONDED** by Commissioner Szpak,
That the Regional Water Supply Commission receive the staff report for information.

CARRIED

13. WATER WATCH

MOVED by Commissioner Derman and **SECONDED** by Commissioner Szpak,
That the Regional Water Supply Commission receive the staff report for information.

CARRIED

14. NEW BUSINESS

Rise and Report - Regional Water Supply – Voting Issues

MOVED by Commissioner Kasper and **SECONDED** by Commissioner Orr,
That effective immediately, the Regional Water Supply Commission votes will be weighted in accordance with the *Capital Region Water Supply and Sooke Hills Protection Act and Regulation*, the Regional Water Supply Commission Bylaw No. 1, 1997 and as per Section 196 of the *Local Government Act*.

CARRIED

15. MOTION TO CLOSE THE MEETING

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Rogers,
That the Regional Water Supply Commission close the meeting in accordance with the Community Charter, Part 4, s. 90(1) (a) *personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the regional district.*

16. **ADJOURNMENT**

MOVED by Commissioner Derman and **SECONDED** by Commissioner Sifert,
That the Regional Water Supply Commission meeting be adjourned at 1:37 pm.

CARRIED

Chair

Secretary