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MINUTES OF A MEETING OF THE REGIONAL WATER SUPPLY COMMISSION
Held Wednesday, January 20, 2016 in the 6th Floor Boardroom, 625 Fisgard Street

PRESENT: Commissioners: M. Lougher-Goodey, G. Orr, G. Baird, C. Coleman, V. Derman, F. Haynes, M. Hicks, B. Isitt, R. Kasper, Z. King, G. Logan, J. Loveday, T. Morrison, D. Murdock, B. Gramigna, J. Rogers, V. Sanders, L. Szpak, L. Wergeland, G. Young, E. Zhelka
Staff: T. Robbins, M. Cowley, S. Mason, G. Harris, T. Smyth, H. Dale, M. Montague (Recorder)

T. Robbins called the meeting to order at 12:30 pm and welcomed the members to the first meeting of the Regional Water Supply Commission for 2016. He extended his thanks to M. Lougher-Goodey for his role as Chair of the Regional Water Supply Commission in 2016 and G. Orr for his role as Vice-Chair in 2016.

1. ELECTION OF CHAIR AND VICE CHAIR

T. Robbins called for nominations for the position of Chair of the Regional Water Supply Commission for 2016.

Commissioner Szpak nominated Commissioner Lougher-Goodey

T. Robbins called for nominations a second and third time and hearing none, declared Commissioner Lougher-Goodey elected as Chair of the Regional Water Supply Commission for 2016 by acclamation.

Commissioner Lougher-Goodey took the chair and called for nominations for Vice Chair of the Regional Water Supply Commission for 2016.

Commissioner Baird nominated Commissioner Orr.

The Chair called for nominations a second and third time and hearing none, declared Commissioner Orr elected as Vice-Chair of the Regional Water Supply Commission for 2016 by acclamation.

2. APPROVAL OF THE AGENDA

MOVED by Commissioner Orr, **SECONDED** by Commissioner Rogers,
That the Regional Water Supply Commission approve the agenda.

CARRIED

3. ADOPTION OF THE MINUTES OF DECEMBER 16, 2015

MOVED by Commissioner Wergeland, **SECONDED** by Commissioner Coleman,
That the Regional Water Supply Commission adopt the minutes of the meeting held December 16, 2015.

CARRIED

4. CHAIR'S REMARKS

The Chair thanked the members for the vote of confidence by electing him Chair for 2016.

5. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

6. GENERAL MANAGER'S REPORTWater Supply Outlook

T. Robbins reported that the reservoir reached full capacity on December 14, 2015 and has remained full. There are no concerns with the water supply at this time. He advised that the Kapoor Tunnel Inspection has been deferred until December 2016 due to high turbidity levels in the Goldstream Reservoir. The last tunnel inspection was conducted in 2014 and showed no indication of structural concerns or deficiencies.

7. SUMMARY OF RECOMMENDATIONS FROM OTHER WATER COMMISSIONS

MOVED by Commissioner Gramigna, **SECONDED** by Commissioner Logan
That the Regional Water Supply Commission receive the staff report for information.

CARRIED

8. REQUEST FOR PERMISSION FOR ENCROACHMENT ON CRD PROPERTY AND POTENTIAL LAND TRANSFER TO CITY OF LANGFORD

T. Robbins spoke to the report and provided a short history on the property.

MOVED by Commissioner Derman, **SECONDED** by Commissioner Haynes,
That the Regional Water Supply Commission direct staff to identify the process and estimated costs related to transferring the subject parcel ownership to the City of Langford as park for a nominal sum, and to report back to the Commission at a future meeting.

CARRIED

9. MCKENZIE INTERCHANGE PROJECT – REALIGNMENT OF WATER SUPPLY MAIN NO. 3 AND PROPOSED MINISTRY OF TRANSPORTATION PROJECT AGREEMENT

T. Robbins spoke to the report.

MOVED by Commissioner Szpak, **SECONDED** by Commissioner Wergeland,
That the Regional Water Supply Commission direct staff to prepare and execute a project agreement between CRD and MoTI for the design and construction of the realignment of Main No. 3 at the McKenzie Interchange Project.

CARRIED

Commissioner Derman requested that staff ensure information meetings are held with the home owners directly affected by the realignment.

10. CAPITAL REGIONAL DISTRICT CROSS CONNECTION CONTROL BYLAW AMENDMENT – AMENDMENT BYLAW 4047

T. Smyth, Supervisor Source Control, Environment Partnerships spoke to the report. T. Robbins noted that the Chief Medical Health Officer has been consulted and supports the changes.

MOVED by Commissioner Coleman, **SECONDED** by Commissioner Derman,
That the Regional Water Supply Commission amend Bylaw No. 4047 “Capital Regional District Cross Connection Control Bylaw No. 1, 2008” as follows:

That Section 28.2 be revised to read “Cross Connection Audits shall be conducted on all Existing Facilities classified by Canadian Standards Association standard B64.10 as a Severe Hazard Facility *at a minimum of every seven years* from the date of the previous audit”.

CARRIED

MOVED by Commissioner Coleman, **SECONDED** by Commissioner Derman,
That the Regional Water Supply Commission recommend to the Capital Regional District Board that Bylaw No. 4047, “Capital Regional District Cross Connection Control Bylaw No. 1, 2008, Amendment Bylaw No. 1, 2015”, be introduced and read a first and second time, read a third time and be adopted, as amended.

CARRIED

11. **MOTION WITH NOTICE: STRENGTHENING WATER CONSERVATION BYLAW NO. 3061**

MOVED by Commissioner Isitt, **SECONDED** by Commissioner King,
That the Regional Water Supply Commission recommends that the Capital Regional District Board direct staff to prepare a bylaw for first reading to amend Water Conservation Bylaw No. 3061 to strengthen provisions relating to water conservation, including language in Section 7 (“Determination Factors”) modelled along the following lines:

7. Determination Factors

In making a determination under Section 5(2), the Commission may consider, but shall not be bound by:

- (1) whether or not a greater than 80% probability exists that during that calendar year, the volume of Water in the Sooke Lake Reservoir and the Goldstream Reservoirs will exceed in total 20.5 million cubic metres, or 20% of total storage (16 million cubic metres in the Sooke Lake Reservoir and 4.5 million cubic metres in the Goldstream Reservoirs);
- (2) the ongoing and long-term benefits of instilling a commitment to water conservation behaviours among residents, businesses and other users of the water supply system, to strengthen resiliency within the region in the face of climate change, potentially volatile and unpredictable weather and precipitation patterns, and other emerging factors that support proactive action to safeguard the regional water supply.

MOVED by Commissioner Isitt, **SECONDED** by Commissioner King,
That the motion be referred to staff to report back with recommendations on potential amendments to the Water Conservation Bylaw, including consideration of language to encourage a culture of active conservation in the region in light of changing climate and precipitation patterns, informed by the proposed wording in the report.

CARRIED

12. **NOTICE OF MOTION**

The notice of motions will be added to the next agenda for consideration.

13. **WATER WATCH**

MOVED by Commissioner King, **SECONDED** by Commissioner Loveday,
That the Regional Water Supply Commission receive the staff report for information

CARRIED

14. **NEW BUSINESS**

There was no new business.

15. **ADJOURNMENT**

MOVED by Commissioner Derman, **SECONDED** by Commissioner Logan,
That the Regional Water Supply Commission meeting be adjourned at 1:04 pm.

CARRIED

Chair

Secretary