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**MINUTES OF A MEETING OF THE REGIONAL WATER SUPPLY COMMISSION**  
**Held Wednesday, November 20, 2013 in the 6<sup>th</sup> Floor Boardroom, 625 Fisgard Street**

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**PRESENT: Commissioners:** M. Lougher-Goodey (C), V. Derman, P. Gerrard, B. Gramigna, S. Gudgeon, G. L. Helps, M. Hicks (12:45 pm), D. Hodgins, B. Isitt, S. Johannesen, Z. King, G. Logan, C. Mearns, W. Milne), D. Murdock (VC), T. Ney, J. Rogers, V. Sanders, W. Sifert, L. Szpak, N. Wade  
**Staff:** T. Robbins, S. Irwin, P. Sparanese, T. Tanton, A. Constabel, J. van Niekerk, S. Thaver, G. Harris, C. Preece, H. Gibson, M. Montague (Recorder)

**ABSENT:** Commissioner Coleman

The meeting was called to order at 12:30 pm.

**1. APPROVAL OF THE AGENDA**

**MOVED** by Commissioner King and **SECONDED** by Commissioner Szpak, that the Regional Water Supply Commission approve the agenda as distributed.

CARRIED

**2. ADOPTION OF THE MINUTES OF SEPTEMBER 4, 2013**

**MOVED** by Commissioner Gramigna and **SECONDED** by Commissioner Mearns, that the Regional Water Supply Commission adopt the minutes of the meeting held September 4, 2013 as distributed.

CARRIED

**3. CHAIR'S REMARKS**

The Chair remarked as follows:

- He introduced Peter Sparanese, the new Senior Manager for Infrastructure Operations at Integrated Water Services
- He reported that Stewart Irwin will be leaving the CRD at the end of the year. This will be his last meeting and he will be missed.

**4. WATER ADVISORY COMMITTEE – VERBAL REPORT FROM THE CHAIR**

The Chair of the Water Advisory Committee was not in attendance.

**5. 2013-2015 INTEGRATED WATER SERVICES DEPARTMENT SERVICE PLAN OVERVIEW**

T. Robbins spoke to the report. He noted that the Water Quality and Environmental Partnerships divisional service plans were included in the documentation handed out today. Environmental Partnerships delivers the Demand Management and Cross Connection Control programs for the Regional Water Supply service.

**MOVED** by Commissioner Szpak and **SECONDED** by Commissioner Milne, that the Regional Water Supply Commission receive the staff report for information.

CARRIED

**6. 2014 OPERATING AND CAPITAL BUDGET**

**MOVED** by Commissioner Murdock and **SECONDED** by Commissioner Derman, that the Regional Water Supply Commission recommend that the CRD Board:

1. Approve the 2014 Capital Budget and the Five Year Capital Plan;
2. Approve the 2014 Operating Budget;
3. Approve the 2014 wholesale water rate of \$0.5994 per cubic metre;
4. Approve the 2014 agricultural water rate of \$0.2105 per cubic metre; and
5. Amend the "Water Supply Local Service Area Fee and Charge Bylaw No. 1, 1997" accordingly.

CARRIED

**7. BYLAW NO. 3902 – REGIONAL WATER SUPPLY WATER WORKS FACILITIES LOAN AUTHORIZATION BYLAW**

**MOVED** by Commissioner Derman and **SECONDED** by Commissioner Rogers, That the Regional Water Supply Commission recommend to the CRD Board that Bylaw No. 3902, cited as “Regional Water Supply Water Works Facilities Loan Authorization Bylaw No. 1, 2013” be introduced and read a first and second time, and read a third time.

CARRIED

**8. GREATER VICTORIA WATER SUPPLY AREA SECURITY**

T. Robbins spoke to the report. The report provides an overview of the security program for the Greater Victoria Water Supply Area and presents a plan and recommendation to move forward towards extending the Greater Victoria Water Supply Area protection bylaw to the Leech Water Supply Area. He outlined the process and noted that details of the implementation plan are outlined in the report.

**MOVED** by Commissioner Szpak and **SECONDED** by Commissioner Hodgins, that the Regional Water Supply Commission table the report on the Greater Victoria Water Supply Area Security until 2014.

CARRIED

Commissioner Hicks left the meeting.

**9. WATER QUALITY TRENDS IN SOOKE RESERVOIR IN SEPTEMBER AND OCTOBER 2013**

S. Irwin spoke to the report. He noted that as the reservoir is becoming stable proposing that we provide the water quality report on an annual basis instead of on a monthly basis.

**MOVED** by Commissioner Derman and **SECONDED** by Commissioner Rogers, that the Regional Water Supply Commission receive the staff report for information.

CARRIED

**MOVED** by Commissioner Derman and **SECONDED** by Commissioner Gerrard, That the Regional Water Supply Commission receive the Water Quality Trends report on a quarterly basis instead of monthly.

CARRIED

**10. WATER WATCH**

**MOVED** by Commissioner Derman, and **SECONDED** by Commissioner Gerrard,

**MOVED** by Commissioner Logan, and **SECONDED** by Commissioner Rogers that the Regional Water Supply Commission receive the report for information.

CARRIED

**12. QUESTIONS FROM MEMBERS OF THE PUBLIC CONCERNING COMMITTEE BUSINESS**

There were no questions.

**13. NEW BUSINESS**

- Commissioner Isitt noted that the City of Victoria has a conflict on both dates proposed for the watershed tours.

**14. ADJOURNMENT**

**MOVED** by Commissioner Szpak and **SECONDED** by Commissioner Hodgins, that the Regional Water Supply Commission meeting be adjourned at 1:07 pm.

CARRIED

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Chair

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Secretary