



Making a difference...together

MINUTES OF A MEETING OF THE REGIONAL WATER SUPPLY COMMISSION
Held Wednesday, September 5, 2012 in the 6th Floor Boardroom, 625 Fisgard Street

PRESENT: Commissioners: M. Lougher-Goodey (C), V. Derman, P. Gerrard, S. Gudgeon, L. Helps, B. Isitt, S. Johannesen, G. Logan, R. McKie (for D. Hodgins), D. Murdock, B. Gramigna (for J. Ranns), J. Rogers, J. Brownoff (for V. Sanders), W. Sifert, S. Brice (for N. Wade)
Staff: T. Robbins, T. Tanton, S. Irwin, S. Thaver, M. Montague (Recorder)

ABSENT: Commissioners Coleman, Hicks, King, Mearns, Ney

The meeting was called to order at 12:30 p.m.

1. APPROVAL OF THE AGENDA

MOVED by Commissioner Sifert and **SECONDED** by Commissioner Derman, that the Regional Water Supply Commission approve the agenda.

CARRIED

2. ADOPTION OF THE MINUTES OF THE MEETING HELD JULY 4, 2012

MOVED by Commissioner Gramigna and **SECONDED** by Commissioner Rogers, that the Regional Water Supply Commission adopt the minutes of the meeting held July 4, 2012 as distributed.

CARRIED

3. CHAIR'S REMARKS

The Chair remarked as follows:

- For over two years, our General Manager, Jack Hull, has also been the Acting Project Director for the planning stage of the Core Area Liquid Waste Management Program. With the announcement of funding, the Program is moving to the implementation stage. On August 8, the CRD Board appointed Jack as Interim Project Director on a term contract basis, effective August 20 and, as a result, Jack has tendered his resignation as General Manager of CRD Integrated Water Services. Between now and when his permanent replacement is in place, Ted Robbins, Senior Manager, Water Management has been appointed Acting General Manager. The Human Resources department has initiated the process of searching for the new General Manager and expect the successful candidate to be in place by January 2013. As the position is a CRD Board appointment, the Board will be establishing a committee to select the preferred candidate for the position. T. Robbins addressed the Commission and provided them with a brief history of his employment background.
- Last week there was a 3.3 magnitude earthquake centered 1 km from the Goldstream Dam in the watershed lands. The emergency inspection route was initiated by Integrated Water Services staff and no issues were detected.
- The budget subcommittee will be meeting on October 18, 2012 and an appointment will be sent out to the Commission members that volunteered to sit on the committee.

4. PRESENTATIONS/DELEGATIONS

There were no presentations/delegations.

5. WATER ADVISORY COMMITTEE

a) Verbal Report of the Chair

B. Wilkes, Chair of the Water Advisory Committee, reported that the next meeting of the WAC is scheduled for Tuesday, September 11. Items for discussion include the 2011 annual report for the committee, and a report from the workshop held on June 9.

b) Draft Minutes of the Water Advisory Committee meeting held June 5, 2012

MOVED by Commissioner Derman and **SECONDED** by Commissioner Gramigna, that the Regional Water Supply Commission receive the report from the Chair and draft minutes of the Water Advisory Committee meeting held June 5, 2012 for information.

CARRIED

6. JAPAN GULCH CHLORAMINATION PROCESS UPGRADE

MOVED by Commissioner Derman and **SECONDED** by Commissioner Gramigna, that the Regional Water Supply Commission approve the recommendation to upgrade the chloramination process to liquid chlorine and liquid ammonia, and include the funding in the 2013-2015 Capital Budgets, for further review by the Regional Water Supply Commission Budget Subcommittee in October 2012.

CARRIED

7. MAIN NO. 8 CROSSING OF BILSTON CREEK (TENDER REF. NO. 2012-712) AWARD OF CONSTRUCTION CONTRACT

MOVED by Commissioner Derman and **SECONDED** by Commissioner Gramigna, that the Regional Water Supply Commission award a construction contract to Brunnell Construction Ltd. for \$146,425.00, excluding HST, for the Main No. 8 Crossing of Bilston Creek (Tender No. 2012-712), subject to the Juan de Fuca Water Distribution Commission adopting a recommendation to award the same contract.

CARRIED

8. STANDARDIZATION OF MUNICIPAL WATER/UTILITY BILL INFORMATION

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Murdock, that the Regional Water Supply Commission:

1. Receive the staff report for information; and
2. Recommend that the region's municipalities and the Juan de Fuca Water Distribution Commission standardize on cubic metres as the unit of measurement for water consumption, and provide standard information on water consumption history and water pricing on the customer bills.

CARRIED

9. REVENUE AND EXPENDITURE STATEMENT AS AT JULY 31, 2012

MOVED by Commissioner Milne and **SECONDED** by Commissioner Helps, that the Regional Water Supply Commission receive the staff report for information.

CARRIED

10. WATER QUALITY TRENDS IN SOOKE RESERVOIR IN JUNE AND JULY 2012

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Sifert, that the Regional Water Supply Commission receive the staff report for information.

CARRIED

11. WATER WATCH

MOVED by Commissioner Derman, and **SECONDED** by Commissioner Murdock, that the Regional Water Supply Commission receive the report for information.

CARRIED

12. NEW BUSINESS

No new business.

13. **ADJOURNMENT**

MOVED by Commissioner Rogers and **SECONDED** by Commissioner Isitt,
that the Regional Water Supply Commission meeting be adjourned at 1:03 p.m.

CARRIED

Chair

Secretary