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**MINUTES OF A MEETING OF THE REGIONAL WATER SUPPLY COMMISSION**  
**Held Wednesday, 18 May 2011 in the 6<sup>th</sup> Floor Boardroom, 625 Fisgard Street**

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**PRESENT:** **Commissioners:** N. Jensen (C), C. Coleman, V. Derman, J. Evans, L. Hundleby, J. Garrison, P. Gerrard, M. Hicks, G. Logan, M. Lougher-Goodey, J. Luton, C. Mearns, J. Mendum D. Murdock, J. Ranns, J. Rogers, V. Sanders, W. Sifert, G. Young  
**Staff:** T. Tanton, M. Montague (Recorder)

**ABSENT:** L. Hunter, W. Hunter,

**1. CALL TO ORDER**

The meeting was called to order at 12:30 p.m.

**2. APPROVAL OF THE AGENDA**

The Report from the Water Advisory Committee Chair was added to the agenda as Item 6.

**MOVED** by Commissioner Coleman and **SECONDED** by Commissioner Lougher-Goodey, that the Regional Water Supply Commission approve the agenda as amended.

CARRIED

**3. ADOPTION OF THE MINUTES OF THE MEETING HELD 16 MARCH 2011**

**MOVED** by Commissioner Derman and **SECONDED** by Commissioner Coleman, that the Regional Water Supply Commission adopt the minutes of the meeting held 16 March 2011 as distributed.

CARRIED

**4. CHAIR'S REMARKS**

The Chair remarked as follows:

- There will be no June meeting.
- The Water Advisory Committee is working on the Strategic Plan update.

**5. PRESENTATIONS/DELEGATIONS**

There were no presentations/delegations.

**6. WATER ADVISORY COMMITTEE (WAC)**

**Chair's Report**

The Chair of the Water Advisory Committee reported on the following:

- The committee is currently discussing the difference in the water bills across the region, and will be recommending that there be a completely consistent water billing format system throughout all the municipalities which will generate a bill that is understandable;
- Work is underway on a review of the Strategic Plan for the Greater Victoria Water Supply System, with a public meeting to be held inviting comments on the draft plan.

Billing Practices Across the Region - The Commission asked the Water Advisory Committee to take a comprehensive look at billing practices around the region and the way that water is accounted for. The WAC could then prepare a report for the Commission's review that provides a comparison of which municipalities have a minimum charge and the volume of water allowed before a higher rate kicks in. Following receipt of this information, the Regional Water Supply Commission could then look at uniformity across the region. report on how they could provide information to municipalities that would support clarity to consumers

The Water Advisory Committee may also want to look at how other utilities provide information to their customers.

Strategic Plan – B. Wilkes reported that the draft plan will be provided to committee members at the end of May, followed by a discussion at the regular meeting in June. A public meeting will be scheduled following review and input by the Committee.

**7. TRANSMISSION MAIN NO. 15, PAVEMENT RESTORATION PROJECT AT SOOKE POTHOLES – AWARD OF CONSTRUCTION CONTRACT**

**MOVED** by Commissioner Derman and **SECONDED** by Commissioner Coleman, That the Regional Water Supply Commission award a construction contract to Capital City Paving Ltd. in the amount of \$233,889.60 (including HST) for the Transmission Main No. 15, Pavement Restoration Project at Sooke Potholes Regional Park.

CARRIED

**8. AWARD OF TENDER FOR SUPPLY OF VEHICLES**

**MOVED** by Commissioner Derman and **SECONDED** by Commissioner Ranns, that the Regional Water Supply Commission:

1. Award the tender to replace units FPU056, FPU057 and FPU058 to Jenner Chevrolet, in the amount of \$107,429.28;
2. Award the tender to purchase a new pickup truck to Jenner Chevrolet in the amount of \$35,809.75.

CARRIED

with Commissioners Mearns, Gerrard and Lougher-Goodey **OPPOSED**

**MOVED** by Commissioner Mendum and **SECONDED** by Commissioner Derman, that the Regional Water Supply Commission recommend to the CRD Board that consideration be given to a purchasing policy that takes into account a variety of issues such as carbon foot print, lifecycle costs and other similar issues.

The motion was withdrawn.

**MOVED** by Commission Mendum and **SECONDED** by Commissioner Derman, that the Regional Water Supply Commission direct staff to bring back a recommendation for a purchasing policy that takes into account carbon footprint, lifecycle costs and other similar issues.

CARRIED

with Commissioners Gerrard, Garrison and Evans **OPPOSED**

**9. 2010 ANNUAL OVERVIEW OF GREATER VICTORIA'S DRINKING WATER QUALITY**

**MOVED** by Commissioner Lougher-Goodey and **SECONDED** by Commissioner Sifert, that the Regional Water Supply Commission receive the staff report for information.

CARRIED

**10. WATER QUALITY TRENDS IN SOOKE RESERVOIR IN MARCH AND APRIL 2011**

**MOVED** by Commissioner Logan and **SECONDED** by Commissioner Hundleby, that the Regional Water Supply Commission receive the staff report for information.

CARRIED

**11. WATER WATCH**

**MOVED** by Commissioner Ranns, and **SECONDED** by Commissioner Mendum, that the Regional Water Supply Commission receive the report for information.

CARRIED

12. **NEW BUSINESS**

Commissioner Sanders reported that, two weeks ago, Saanich Council approved the elimination of bottled water over the next three years from municipal facilities. This initiative received a very positive response.

13. **ADJOURNMENT**

**MOVED** by Commissioner Coleman and **SECONDED** by Commissioner Hundleby, that the Regional Water Supply Commission meeting be adjourned at 1:37 p.m.

CARRIED

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Chair

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Secretary