

## Meeting Minutes

### Regional Water Supply Commission

---

Wednesday, February 19, 2020

11:30 AM

6th Floor Boardroom

---

#### PRESENT

Commissioners: R. Mersereau (Chair); G. Baird (Vice Chair); N. Chambers; C. Graham; K. Harper; M. Hicks; B. Isitt; K. Kahakauwila; G. Logan; J. Loveday; T. Morrison; T. O-Keefe (for S. Duncan); J. Rogers; T. St-Pierre; C. Stock (11:44 am); L. Szpak; N. Taylor; G. Young; E. Zhelka (11:35 am)

Regrets: L. Collins; R. Wade; Z. De Vries

Staff: T. Robbins, General Manager; M. McCrank, Senior Manager, Infrastructure Operations; G. Harris, Senior Manager, Environmental Protection; N. Burrows, Manager Wildfire Security and Emergency Response; T. Urquhart, Communications Coordinator; D. Dionne, Administrative Coordinator; S. Orr, Recorder

Guest: R. Hunsinger, Chair, Water Advisory Committee

#### 1. CALL TO ORDER

The General Manager called the meeting to order at 11:33 a.m.

#### 2. TERRITORIAL ACKNOWLEDGEMENT

T. Robbins provided the territorial acknowledgement to open the meeting.

#### 3. ELECTION OF CHAIR

The General Manager called for nominations for the position of Chair of the Regional Water Supply Commission for 2020.

Commissioner Graham nominated Commissioner Mersereau, Commissioner

Mersereau accepted the nomination.

The General Manager called for nominations a second time.

The General Manager called for nominations a third and final time.

Hearing no further nominations, the General Manager declared Commissioner Mersereau Chair of the Regional Water Supply Commission for 2020 by acclamation.

#### 4. ELECTION OF VICE CHAIR

Chair Mersereau called for nominations for the position of Vice Chair of the Regional Water Supply Commission for 2020.  
Commissioner Rogers nominated Commissioner Baird, Commissioner Baird accepted the nomination.  
Commissioner Chambers nominated Commissioner Hicks, Commissioner Hicks declined the nomination.  
Chair Mersereau called for nominations a second time.  
Chair Mersereau called for nominations a third and final time.  
Hearing no further nominations, Chair Mersereau declared Commissioner Baird Vice Chair of the Regional Water Supply Commission for 2020 by acclamation.

#### 5. APPROVAL OF THE AGENDA

**MOVED** by Commissioner St-Pierre, and **SECONDED** by Commissioner Logan,  
That the February 19, 2020 agenda be approved.  
**CARRIED**

#### 6. ADOPTION OF MINUTES

- 6.1. [20-013](#) Minutes of the November 20, 2019 Regional Water Supply Commission Meeting

Attachments: [Minutes: November 20, 2019](#)

**MOVED** by Commissioner Morrison, and **SECONDED** by Commissioner St-Pierre,  
That the minutes of the November 20, 2019 meeting be adopted.  
**CARRIED**

#### 7. REPORT OF THE CHAIR

The Chair had no report.

#### 8. PRESENTATIONS/DELEGATIONS

##### 8.1. Presentations

There were no presentations.

##### 8.2. Delegations

There were no delegations.

## 9. WATER ADVISORY COMMITTEE REPORT

R. Hunsinger, Chair, Water Advisory Committee, addressed the Commission stating that their first meeting was held January 23, 2020 and provided a summary of the meeting proceedings.

Chair Mersereau thanked Chair Hunsinger for his report.

Commissioner Rogers requested that staff include the minutes of the Water Advisory Committee as a regular item on the Regional Water Supply Commission agenda.

Staff answered questions from the Commission regarding the Water Advisory Committee.

## 10. GENERAL MANAGER'S REPORT

### 10.1. Water Supply Outlook

T. Robbins provided an update stating that the Sooke Lake Reservoir is at full capacity.

Commissioner Hicks requested that staff implement a notification process during periods when the reservoir is overflowing.

T. Robbins advised that a notification process can be added to the Emergency Response Procedures.

Commissioner Rogers requested that staff inform the Commission of the date of the open house to be held in Sooke regarding dam safety.

Staff answered questions from the Commission regarding dam levels, water conservation and water treatment chemicals supply.

Commissioner Isitt requested a copy of the Japan Gulch Chloramination Process Upgrade consultant's report regarding options analysis for water treatment and the staff report which was brought to the commission in 2012.

## 11. COMMISSION BUSINESS

11.1. [20-029](#) EEP 20-04 Cross Connection Control Bylaw No. 3516 - Amendment

**Attachments:** [Staff Report: Cross Connection Control Bylaw No. 3516 - Amendment](#)  
[Appendix A: Bylaw No. 4340](#)  
[Appendix B: Bylaw No. 3516 - showing revisions](#)  
[Appendix C: Bylaw No. 4343](#)

G. Harris introduced the report and stated the bylaw update is required to align with provincial and federal regulations.

**MOVED** by Commissioner Chambers, and **SECONDED** by Commissioner Baird,

The Regional Water Supply Commission recommends to the Capital Regional District Board:

1. That CRD Bylaw No. 4340, "Capital Regional District Cross Connection Control Bylaw No. 1, 2008, Amendment Bylaw No. 2, 2019" be introduced and read a first, second time and third time; and
2. That Bylaw No. 4340 be adopted.
3. That CRD Bylaw No. 4343, "Capital Regional District Ticket Information Authorization Bylaw 1990, Amendment Bylaw No. 67, 2016", be introduced and read a first, second time and third time; and
4. That Bylaw No. 4343 be adopted.

**CARRIED**

11.2. [19-1047](#) EEP 20-02 Water Quality Summary Report for Greater Victoria Drinking Water System - June to November 2019

**Attachments:** [Staff Report: Water Quality Summary Report for GVDWS - June to November 2019](#)  
[Appendix A: Water Quality Summary Report - June-Nov 2019](#)

G. Harris introduced the report and stated that there were no water quality issues from June to November 2019.

**MOVED** by Commissioner Stock, and **SECONDED** by Commissioner Loveday,

That the Regional Water Supply Commission receive the Water Quality Summary Report for the Greater Victoria Drinking Water System - June to November 2019 for information.

**CARRIED**

Staff answered questions from the Commission about a potential intake tower at the north basin.

**11.3.**    [20-010](#)            RWSC 20-01 Mining Access Requests

**Attachments:**    [Staff Report: GVWSA Mining Access Requests](#)  
[Appendix A: Template Access Agreement](#)

N. Burrows introduced the report and stated that Commission approval is required for special use and access agreements for the Greater Victoria Water Supply Area.

**MOVED** by Commissioner Rogers, and **SECONDED** by Commissioner Harper,

That the Regional Water Supply Commission:

Authorize access and special use to the mining tenure holders and their agents (where agency is confirmed) and workers (that hold valid free mining certificates) that meet Capital Regional District insurance requirements, as listed in Tables 1 and 2, subject to the conditions of their Access Agreement, for the valid mining tenures they hold.

**CARRIED**

The Commission requested that staff provide a map with future mining applications showing tenure locations.

**11.4.**    [20-028](#)            EEP 20-06 Revisions to the Uni-Directional Water Distribution Main Flushing Program Schedule

**Attachments:**    [Staff Report: Revisions to Uni-Directional Water Distribution Main Flushing Sched](#)

T. Robbins introduced the report and provided an overview of the flushing program.

**MOVED** by Commissioner Szpak, and **SECONDED** by Commissioner Chambers,

That the Regional Water Supply Commission endorse the practice of water distribution system uni-directional flushing within the period of September 1 to June 30, and directs staff to advise municipal water distributors accordingly

**CARRIED**

Staff answered questions from the Commission regarding the flushing procedures.

The Chair requested that staff share communications regarding the flushing program with the Commission and with the municipalities that also conduct flushing.

11.5. [20-011](#) Summary of Recommendations from Other Water Commissions

**Attachments:** [Report: Summary of Recommendations from Other Water Commissions](#)

**MOVED** by Commissioner Logan, and **SECONDED** by Commissioner Stock, That the Summary of Recommendations from Other Water Commissions be received for information.

**CARRIED**

11.6. [20-012](#) Water Watch Report

**Attachments:** [Staff Report: Water Watch Report 2020-02-10](#)

T. Robbins introduced the Water Watch report dated January 5, 2020.

**MOVED** by Commissioner Stock, and **SECONDED** by Commissioner Taylor, That the January 5, 2020 Water Watch Report be received for information.

**CARRIED**

**12. NOTICE OF MOTION**

Notice of Motion: Commissioner Loveday: City of Victoria

That the Regional Water Supply Commission recommends to the Capital Regional District (CRD) Board to direct staff to engage local First Nations and report back with options for:

1. Representation from local First Nations on the Regional Water Supply Commission.
2. Honoraria for First Nations representatives serving on the CRD Water Advisory Committee.

**13. NEW BUSINESS**

There was no new business.

**14. ADJOURNMENT**

**MOVED** by Commissioner St-Pierre, and **SECONDED** by Commissioner Stock,

The meeting be adjourned at 12:23 p.m.

**CARRIED**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary