

CAPITAL REGIONAL DISTRICT
Regional Planning Services Department

Staff Report to the Regional Planning Committee
Meeting of Wednesday, July 21, 2004

SUBJECT:

2005 Work Plan and Strategic Service Plan Input

BACKGROUND:

On June 16th RPS sent a letter to all members of the Development and Planning Advisory Committee and to the members of Regional Planning Committee requesting input to the five-year strategic service plan and the 2005 work plan. The strategic service plan will identify mid-term priorities for the department. The 2005 work plan will identify projects to be initiated or undertaken in 2005 and funded from the 2005 department budget.

Regional Planning Services presents its draft work plan for the 2005 budget year to Regional Planning Committee for review and approval in principle at the September meeting. The work plan forms the basis of the budget estimates for the coming year.

DISCUSSION:

RPS is preparing a strategic service plan to guide mid-term priorities and activities (3 – 5 years). Two key themes of the strategic service plan will be to improve the quality of service to member municipalities and other clients, and to complete the implementation of the regional growth strategy.

RPS is seeking the committee's input and suggestions regarding mid-term priorities as well as priorities for the 2005 work plan, related to any or all of our three service areas. Responses to the following four questions would help staff with this work:

1. What data and information resources would you like to see RPS develop over the next five years that would be of use to your municipality and the region? Which would you like to see made priorities for development starting in 2005?
2. What research initiatives would you like RPS to focus its attention on over the next five years, and which should be priorities for initiation in 2005?
3. What regional and local transportation data, research or analysis should be the focus of our work over the next five years, and be initiated in 2005?
4. What can the department do by way of research, analysis, project facilitation, communication and outreach to help member municipalities support implementation of the RGS and in particular, complete the development of regional context statements?

RECOMMENDATIONS:

That the Regional Planning Committee advise staff of mid-term and 2005 work plan priorities by July 30, 2004.

RGS CONSISTENCY:

The recommendation is consistent with RGS implementation.

FINANCIAL IMPLICATIONS OF THE RECOMMENDATION:

N/A

Mark Hornell, MCIP
Director of Regional Planning Services

EXECUTIVE DIRECTOR'S COMMENTS:

W.M. Jordan, Executive Director