

CAPITAL REGIONAL DISTRICT
Regional Planning Services Department

Staff Report to the Regional Planning Committee
Meeting of Wednesday, March 19, 2003

SUBJECT:

Revised Time for Regional Planning Committee Meeting

BACKGROUND:

Regional Planning Committee meetings have been scheduled for the afternoon of the third Wednesday of the month, for at least seven years. Chair Habkirk has indicated that scheduling the afternoon meeting is difficult for her as it conflicts with other demands. She has asked that the Committee consider the possibility of changing the meeting time to the morning.

DISCUSSION:

Administration Department has advised that changing the meeting time of Regional Planning Committee would require a resolution from the Committee. They also advise that the best alternative time would be the second Wednesday of the month at 9:30 a.m. The new timing would not conflict with scheduling of other CRD committees. The CRD Board meets in the afternoon of that day.

RECOMMENDATION:

That Regional Planning Committee direct staff on this matter.

FINANCIAL IMPACT OF THE RECOMMENDATION:

N/A

Mark Hornell, Director
Regional Planning Services

EXECUTIVE DIRECTOR'S COMMENTS:

W.M. Jordan, Executive Director