

**CAPITAL REGIONAL DISTRICT
Regional Planning Services Department**

Staff Report to the Regional Planning Committee
Meeting of Wednesday, February 19, 2003

SUBJECT:

Regional Planning Committee Terms of Reference

BACKGROUND:

Regional Planning Committee is a standing committee of the Board with the following mandate:

To oversee and guide the delivery of service programs for regional information, transportation planning and modelling and regional growth management (including the maintenance and implementation of the Regional Growth Strategy and its key implementation strategies for transportation, economic development & housing affordability) and to report to the CRD Board on these program areas.

DISCUSSION:

Chair Brownoff has asked that each standing committee review its terms of reference. Attached is a memorandum from the Executive Director that includes as information the current summary of standing committee/commission terms of reference, and terms of reference from the Greater Vancouver Regional District for comparison purposes (Attachment A). Also attached is a memorandum from the Executive Director regarding the inclusion of a quarterly report from the chair of standing committees to the Board on significant events accomplished within the committee's mandate (Attachment B).

RECOMMENDATION:

That the Regional Planning Committee receive this report as information.

FINANCIAL IMPACT OF THE RECOMMENDATION:

N/A

Mark Hornell, Director
Regional Planning Services

EXECUTIVE DIRECTOR'S COMMENTS:

W.M. Jordan, Executive Director
Attachments
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