

**MINUTES**

Meeting of the  
Inter Governmental Advisory Committee with the  
Inter Municipal Planning Advisory Committee  
Friday, January 25, 2002  
CRD Boardroom

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**Present:** Bill Jordan (CRD), Mark Hornell (CRD Regional Planning Services), Dave Morris (Provincial Capital Commission), Terry Pollock (Ministry of Transportation), Michael Betts (Ministry of Agriculture, Fisheries and Food), Joe Calenda (City of Colwood), David Gregory (CFB Esquimalt), Mike Davis (BC Transit), Cynthia Hawksworth (Ministry of Community, Aboriginal, and Women's Services), Audrey Achah (Legislative Intern: Ministry of Community, Aboriginal and Women's Services), Ken Cossey (Electoral Area Land Use Planning Services), Terry Stewart (Victoria Airport Authority), Chris Goldburn (CRD Regional Planning Services), Jeff Ward (CRD Parks), Frank Limshue (District of Sooke), Stuart Pitt (District of Oak Bay), Jack Hull (CRD Water), Mike Dillistone (Township of Esquimalt), Geoff Thornburn (University of Victoria), Jack Parry (District of North Saanich), Bill Huot (Ministry of Community, Aboriginal, and Women's Services), Russ Fuoco (District of Saanich), Roger Cheetham (Land Reserve Commission), Doug Koch (City of Victoria), Brad Dellebuur (City of Victoria), Kevin Key (District of Highlands), Simon Lawrence (City of Colwood), Alan Haldenby (View Royal), Gary Nason (District of Central Saanich), Henry Kamphof (CRD Housing Corporation), Mike Williams (CRD Environmental Services)

**Regrets:** Larry Niedjalski (BC Hydro), Nancy Talbot (B.C. Ferry Corporation), David Chater (BC Ministry of Water, Land and Air Protection), Randy Fasan (Canada Lands), Richard Stanwick (Capital Health Region), Diana Lokken (Capital Regional District), Tom Anderson (Cowichan Valley Regional District), Nirmal Bhattacharya (District of Central Saanich), Bruce Woodbury (District of Highlands), Michael Baxter (District of Langford), Joan Schill (District of North Saanich), Thomas Day (District of Sooke), Ken Cameron (Greater Vancouver Regional District), Joe Artibise (Human Resources Development Canada), Rodney Thur (Pacheedaht Indian Band), Jim Barlow (Parks Canada), Marian Miszkiel (School District 61), Jim Nathorst (School District 62), David Bartley (Town of Sidney), Al Cameron (Town of Sidney), Tim Tanton (Town of Sidney), Norman Pugh (Township of Esquimalt)

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Bill Jordan brought the meeting to order at 12:20pm.

**1. Approval of Agenda**

It was requested that Regional Growth Strategy staffing be added as agenda item 4.2. Agenda item 7 "Update of Regional Strategies for Transportation, Economic Development, and Housing Affordability" will precede item 6 "Draft CRD Regional Growth Strategy Bylaw".

**MOTION** by Joe Calenda, **SECONDED** by Ken Cossey that the agenda be approved as amended. **MOTION CARRIED.**

## 2. November 23, 2001 IAC Minutes

**MOTION** by Joe Calenda, **SECONDED** by Cynthia Hawksworth to adopt the November 23, 2001 minutes as circulated. **MOTION CARRIED.**

## 3. Chair's Remarks

The RGS bylaw will be presented to the February 27, 2002 Board meeting. There has been some discussion with the CRD Chair, regarding staffing in the implementation phase of the RGS. This will be discussed with agenda item 4.

## 4. Report of IMPAC to IAC on Board Referrals (Results of November 30, 2001 Meeting)

The Board referred four items to the IAC for their input. Mark Hornell reviewed the points raised by IMPAC on November 30<sup>th</sup> and the recommendations:

### A. *Buffering and Land Use Transition to the Proposed UC & S Boundary*

Initiative 1.2, add in new Action 4:

Member municipalities agree to create bilateral agreements with adjacent jurisdictions that would consider and implement in their OCPs policies regarding the extent, nature and characteristics of buffering or transition zones where their UC&S boundary is coincident with an adjacent municipal boundary. Regional Context Statements should contain references to buffering and transition zones and how they should apply through regulations.

### B. *Extensions of Sewer and Water Services Beyond the Proposed UC&S Boundary*

Initiative 1.1, Action 5, delete and replace with:

The CRD and member municipalities agree not to further extend urban sewer and water services, or increase servicing capacity to encourage growth beyond designated official community plan limits at the date of the adoption of the Regional Growth Strategy bylaw, outside the Regional Urban Containment and Servicing (RUCS) Policy Area generally described on Map 3, except to address pressing public health and environmental issues, to provide fire suppression or to service agriculture. Where expansion or increase capacity of existing sewer and water services is proposed beyond the RUCS boundary, member municipalities agree to comply with the requirements of the Master Implementation Agreement prepared as required under Implementation Measure 2, and to include policy guidelines for service expansion and extension in their Regional Context Statements, required by Implementation measure 4.

Amend Implementation measure I-2, by adding in after the words:

"...development initiatives" the words ", including the expansion or extension of services beyond the Regional Urban Containment and Servicing Boundary."

### C. *Process to Amend RGS Including the Proposed UC&S Policy Area Boundary*

Implementation measure I.1, after the words "...undertake every five years after adoption..." insert, "...or more frequently at the Board's direction or at the Board's direction in response to a municipal council initiative or official community plan amendment."

### D. *Financial Implications of Implementation*

No changes are recommended to the RGS.

**MOTION** by Joe Calenda, **SECONDED** by Ken Cossey that the Intergovernmental Advisory Committee recommend to Committee of the Whole and the Board that the Regional Growth Strategy be amended as outlined above. **MOTION CARRIED.**

#### **4.2 Regional Growth Strategy Staffing**

The CRD Chair is concerned that staffing should be reduced to reflect the perceived slowing down of the Regional Growth Strategy project as it nears adoption. A handout was distributed, which details three potential implementation models.

**Option A:** RPS continues to coordinate and lead. The role of IAC and IMPAC would continue as advisory in nature. The committee members would participate in workshop sessions where buy-in was necessary. As well, IAC would respond to initiatives from the Board and RGS documents. The staff would consist of a Senior Planner and a Planning Analyst.

**Option B:** RPS and IAC share the coordination and leadership role. Working groups would work on substantive components of the growth strategy implementation (eg. development of the Master Implementation Agreement). RPS would provide one full-time staff (either a Senior Planner or a Planning Analyst).

**Option C:** IAC leads and coordinates the implementation of the RGS. IAC would have full leadership responsibility. Working groups would work on substantive elements in the development of the process. As well, IAC would manage the timeline and undertake the program implementation component. RPS staff would be minimal: a part-time secretary and some support from the Director of Regional Planning Services as a participant.

**Discussion:** Several members had concerns about the consistency of representation and practicality of options B and C. Cynthia Hawksworth noted that the Province has put more money into the Capital Region's Growth Strategy than for any other region. The Province is expecting some action and achievement of goals. The membership endorsed the need for CRD leadership of the implementation process.

**MOTION** by Gary Nason, **SECONDED** by Joe Calenda that the Intergovernmental Advisory Committee endorse Option A, unless the Board is prepared to reduce the implementation schedule or push back the timeline. **MOTION CARRIED UNANIMOUSLY.**

#### **5. Financial Implications of RGS for the Capital Regional District**

The core-budget for the program, including salaries and benefits, operating expenditures and internal allocations is estimated at approximately \$235,000 per annum. This is based on implementation Option A under 4.2, which includes the Senior Planner and Planning Analyst position.

The Regional Transportation, Housing Affordability, and Regional Economic Development Strategies are currently underway. The costs are included in the core budget, as well as a one-

time contribution to the overall project costs. The long-term implications on any of the initiatives are unknown at this time.

The four core implementation measures currently underway and planned are:

1. Preparation of the Master Implementation Agreement working with member municipalities and participating agencies of government. Ongoing component of reviewing and updating the RGS to reflect changes in local OCPs. The cost is included in the core budget.
2. Preparation and ongoing implementation of a RGS Monitoring Program, including publication of annual monitoring reports as required by statute. The cost is included in the core budget.
3. Preparation, negotiation and adoption of Regional Context Statements for all 13-member municipalities as required by statute. The cost is included in the core budget.
4. Preparation and adoption of a CRD Corporate Implementation Strategy, to permit the CRD to demonstrate compliance with statute as regards to implementation of the RGS. The cost is included in the core budget.

Remaining implementation measures proposed in the RGS:

1. Interim update of RGS to define a regional urban containment and servicing area in the District of Sooke and Juan de Fuca EA, and incorporate revisions stemming from the regional strategies for transportation, housing affordability and economic development. The cost is included in the core budget plus single supplementary costs related to amendment process and consultation unknown at this time.
2. Develop partnerships with the nine First National Councils in the Region that will lead to their ultimately joining the RGS as full partners. The cost is included in the core budget, plus single supplementary costs related to consultation unknown at this time.
3. Ongoing coordination with CVRD and the Islands Trust to ensure that long term planning in those jurisdictions is compatible with the CRDs growth strategy. The estimated cost is included in the core budget.
4. Leadership or participation in study process to review long term strategic resource needs for the Capital Region. Estimated cost is included in the core program plus single supplementary costs, which are unknown at this time.
5. Participation in development of a Coastal Zone Management Plan for the Capital Region. Estimated cost is included in the core program plus single supplementary costs, which are unknown at this time.
6. Statutory 5-year review of the RGS, required to be undertaken every five years, similar to the requirements for OCP reviews. Estimated cost to CRD is included in the core program plus single supplementary costs, which are unknown at this time.
7. RPS will participate in and/or provide coordination for continuity of several other RGS-related initiatives that may be undertaken by other. This participation would be funded from its core program.

**MOTION** by Mike Davis, **SECONDED** by Cynthia Hawksworth that the Intergovernmental Advisory Committee receive this report for information and include it as information in the report to the CRD Board. **MOTION CARRIED.**

## **6. Update on Regional Strategies for Transportation, Economic Development, and Housing Affordability**

The Board has formally initiated all the strategies. All strategies are at the final proposal stage. Partnership agreements have been signed for both the Regional Economic Development and Housing Affordability Strategies. The Transportation Strategy steering committee will be meeting in a week to sign their document.

**Discussion:** Gary Nason indicated that if the Board selects implementation option B or C that a more gradual phase-in for completion may need to be pursued.

## **7. Draft Capital Regional District Regional Growth Strategy Bylaw**

Mark Hornell presented a table summarizing the Board's directions regarding changes to the RGS maps and text, as well as the unformatted text version of the Draft RGS Bylaw. The Draft Bylaw includes references to the IAC recommendations on the four matters referred by the Board. Some of the key changes include:

### **1.1 Keep Urban Settlement Compact:**

*Renewable Resource Lands Policy Area* - A new area that packages the lands within the Agricultural Land Reserve, Forest Land Reserve, and Crown Forest Lands, as identified in the Regional Green/Blue Spaces Strategy. (page 6)

*Victoria International Airport Special Policy Area* – Includes lands under federal jurisdiction administered by the Victoria Airport Authority, with a long term development plan for the airport lands approved in a Memorandum of Understanding between the Victoria Airport Authority, Town of Sidney, District of North Saanich and Transport Canada. (page 7)

*Action 5* – Based on input from IAC, language was included on the extension of sewer and water services outside the Urban Containment Boundary. (page 8)

*Action 7* – Inclusion of a provision for the Juan de Fuca EA to update their current OCP in a manner that maintains a long-term rural vision for the EA. (page 8)

### **1.2 Protect the Integrity of Rural Communities:**

*Action 2* - Language was included on Renewable Resource and Capital Green Lands buffering. (page 9)

*Action 4* – Language was included on the bilateral agreement suggestion over buffering of the Urban Containment Area. (page 9)

### **2.1 Protect Regional Green and Blue Spaces**

A paragraph has been added focussing on the marine environments and the ecological significance. (page 10)

*Action 3* – Request to the Provincial and Federal Governments to initiate a coastal zone management plan. (page 10)

## 5.1 Strengthen the Regional Economy

Language has been included to reflect the diversity of the region's economy. (page 15)

**Appendix A** – Changes to some of the visions statements that some of the municipal representatives requested.

**Appendix D: Glossary** – Some of the definitions will be changed for clarity.

**Table 1: Population, Dwelling Unit and Employment Forecast** – The District of Oak Bay has asked if the university student population is included in the allocation. This will be determined at the traffic zone level.

**Table 2: Metropolitan Core and Major Centre Performance Guidelines** – Percentages have been removed and more generalized terms have been used.

**Table 3: Summary of Targets by Priority Area and Strategic Initiative** – Changes have been made to the targets due to changes in the document. The most significant amendment is the greenspace target has been removed.

**Map 3: Growth Management Concept Plan** – The new policy areas have been added. The metropolitan core is now a more generalized depiction. The Urban Containment Boundary has been moved out to the Langford municipal boundary. Portions of North Saanich that were shown in the Urban Containment Boundary have been removed. A special policy area for the airport lands has been included. Due to the recent changes with the Provincial Government, Forest Land Reserve lands may need to be altered in the future.

**Map 4: Regional Green/Blue Spaces System** – The regional trail system has been changed. The marine and foreshore areas, as identified in the Blue/Green Spaces Strategy, are now shown. The watershed line was removed.

**Discussion:** David Gregory asked why DND lands were not identified separately on the maps. Mark Hornell responded that he has not received any correspondence requesting this.

**MOTION** by Joe Calenda, **SECONDED** by Ken Cossey that the Intergovernmental Advisory Committee recommend to Committee of the Whole and the Board that the Draft Capital Regional District Regional Growth Strategy Bylaw be received and proceed and that the bylaw be given 1<sup>st</sup> and 2<sup>nd</sup> reading. **MOTION CARRIED.**

## 8. Other Business

None

## 9. Next Meeting Date – March 22, 2002

Recorded by Sharon Froud  
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