

## **CAPITAL REGIONAL DISTRICT**

Staff Report to the Regional Planning Committee  
Meeting of Wednesday, February 21, 2001

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### **SUBJECT:**

Regional Cycling Strategy Update

### **BACKGROUND:**

On January 17, 2001 Regional Planning Committee reviewed a report outlining a process for developing a Regional Cycling Strategy. As a result of information gained from the first workshop of cycling stakeholders, this committee recommended a working group be established to advise Regional Planning Services on the process and content of a cycling strategy. This working group would be comprised of regional cycling stakeholders that could bring valued information to a strategy.

This report is forwarded to RPC as an update of the progress to date.

### **DISCUSSION:**

Since receiving approval to establish a Regional Cycling Working Group, Regional Planning Services has facilitated two meetings. The agenda, minutes and list of attendees of the first meeting on February 1, 2001 are attached. A progress report of the second meeting scheduled for February 15, 2001 will be provided at the RPC meeting.

At the first meeting, staff outlined the impact of the RPC direction that resulted in a need to establish a process for developing a cycling strategy. This process needs to address issues raised at the first workshop, include all stakeholders and needs to integrate this strategy with a transportation strategy.

The working group has decided to first review background information and the regional network proposed in 1993 prior to discussing a process. These items will be the focus of the next meeting. This group has also agreed to meet every two weeks to facilitate the development of a cycling strategy.

Parallel with the working group meetings, RPS has started interviewing all municipalities and provincial agencies to update information about their needs within a Regional Cycling Strategy. These interviews will be completed by March 1, 2001 and the information gathered will be forwarded to the working group for discussions.

### **RECOMMENDATION:**

The Regional Planning Committee receives this report as information.

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Larry Roberts, Manager, Transportation Planning  
Regional Planning Services

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Mark Hornell, Acting Manager  
Regional Planning Services

**EXECUTIVE DIRECTOR'S COMMENTS:**

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W.M. Jordan, Executive Director  
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Cycling Strategy

## Regional Cycling Working Group

Meeting Minutes: February 1, 2001

**Members in Attendance:** Barbara Snyder, Brad Dellebuur, Brad Drew, Brian Hobson, Colin Doyle, David Cubberley, Denise Savoie, Dianne McLaughlan, Gord McQuiggen, John Luton, John Rogers, Suzanne Kort, Francis van Loon, Jon Mackinnon and Bob Thompson

**Staff in Attendance:** L. Roberts-chair, L. Freeman and C. Baker

The meeting was called to order at 3:00 p.m. by Larry Roberts. An agenda was distributed to all present. After a brief introduction, and after each member introduced themselves, Mr. Roberts opened the floor for discussion about the role of the cycling working group.

### Discussion

- a lot of information is available from other CRD studies completed in 1993 and 1998, and they would be the basis for preparation of a cycling strategy
- we need to look at this group's structure
- we need municipal buy-in
- perhaps we could as a group prepare a draft
- we need to address technical issues such as standards
- it may be more suitable to refer to standards as guidelines or best practices, given the regional nature of this working group
- routes should be a major focus
- implementation funding for any guidelines or best practices will be an issue
- different agencies such as the PCC have different mandate
- need to look at regional routes and let the municipalities look at local routes
- there is lots of information on inter-municipal travel
- again there is a distinction between regional and local issues
- need to find major routes and traffic generators (i.e. UVIC)
- our information will generate more discussion
- mapping is a major requirement as we need to know where the existing routes are located
- the current mapping is too complicated - we need a simplified map
- we should not place a cost figure on the strategy as we may not get municipal buy-in
- we may split into working groups, which would report back to this group
- this working group will be charged with preparing the draft cycling strategy
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**New Business**

Staff agreed to provide the group with updated information for the next meeting that includes:

- revised mapping and a presentation on regional cycling data
- changes since 1993 in the CRD report - *Cycling as a Transportation Strategy*
- new routes - proposed and built
- data related to major attractions and/or generator sites
- other background data

It was agreed that a chair would be selected once the group is more familiar with its role.

It was also agreed that the group would first work on a bikeway network, and then build the rest of the strategy on top of that.

**Next Meeting Scheduled**

The next meeting is scheduled for Thursday, February 15, 2001, from 2:30-4:30 p.m. in the Victoria City Hall AnteChamber.

**Adjournment**

The meeting was adjourned at approximately 4:30 p.m.

**List of Attendees  
Meeting of the Regional Cycling Working Sub-committee  
February 1, 2001**

Name	Agency	Position	Phone #	Fax #
Barbara Snyder	Township of Esquimalt	Technical Planner	414-7148	414-7111
Brad Delleburr	City of Victoria	Transportation Planner	361-0325	361-0311
Brad Drew	CRD Parks	Parks Planner	478-3344	478-5416
Bob Thompson	North Saanich Cycling Advisory	Chair	655-1165	363-6565
Brain Hobson	Oak Bay Tourism	Member	398-4556	598-6180
Colin Doyle	District of Saanich	Road & Traffic Engineer	475-1775	475-5450
Connie McCann	Esquimalt Cycle Advisory Committee	Councillor		
David Cubberley	Saanich Cycle Advisory Committee	Councillor	356-5268	356-5092
Denise Savoie	City of Victoria	Councillor		
Dianne McLauchlan	Provincial Capital Commission	Planner	953-8809	386-1303
Francis van Loon	BC Cycling Coalition	President	370-0428	370-5236
Gord McQuiggen	South Island Mountain Biking Society	Member	595-4173	
Ian Craib	Oak Bay Police Department	Police Officer/ GVCC		
Jane Mendum	Highlands Roads Advisory Committee	Councillor		
John Luton	Greater Victoria Cycling Coalition	President	592-4753	
John Rogers	View Royal Cycle Advisory Committee	Councillor	356-6321	356-5368
Jon Mackinnon	PCC Greenways Advisory Committee	Member	477-0440	477-0414
Jon Munn	City of Colwood / Cycle Committee	Planner / Member		
Keith Thomas	North Saanich Cycle Committee	Councillor		
Maureen McKay	Rock Solid Foundation	Member		
Michael Crane	Central Saanich Cycle Committee	Chair		
Mike Davis	BC Transit	Manager, Planning & Scheduling		
Suzanne Kort	Way to Go	Parent / Co-ordinator	388-0780	360-1560