

CAPITAL REGIONAL DISTRICT

Staff Report to the Regional Planning Committee
Meeting of Wednesday, January 17, 2000

SUBJECT:

Regional Cycling Strategy Workshop of November 29, 2000

BACKGROUND:

On Wednesday, October 18, 2000, a Staff Report to the Regional Planning Committee Meeting outlined the following events:

- | | |
|---------------------------|---|
| 1993 | <i>Cycling as a Transportation Strategy</i> report released. The report is tabled before it has a chance to be adopted while the Capital Region undertakes the RGS process. |
| July 1998 | Cycling workshop to identify cycling issues. |
| February 1999 | <i>Cycling in the Capital Region, 1998</i> report released as part of the RGS project. |
| September 2000 | Regional Summit recommends a modified <i>Metropolitan Core and Major Centres</i> ” RGS option. Of the six proposed strategic elements to be included in this option, elected officials rank “Balanced Regional Transportation” the highest. This element includes cycling as one of its components. |
| October 2000 | RPS hires a Regional Cycling Co-ordinator to assist in the development of a Regional Cycling Strategy as part of the RGS Transportation Strategy. |
| Nov. 2000 to
Feb. 2001 | A series of workshops are proposed to gain cycling stakeholder input into the development of a Regional Cycling Strategy. |
| Nov 29, 2000 | First Regional Cycling Strategy Workshop |

The purpose of this Staff Report is to update the Regional Planning Committee on the Regional Cycling Strategy process and the workshop of November 29, 2000.

DISCUSSION:

Regional Cycling Strategy Workshop Summary

Over 40 cycling stakeholders attended the first Regional Cycling Strategy workshop of November 29th, 2000. Participants were enthusiastic and supportive of a Regional Cycling Strategy, and many reported they were pleased with the workshop’s proceedings (Appendix D: Workshop Minutes).

At the workshop, RPS staff introduced an overall process to develop a cycling strategy that includes a:

- A) Stakeholder Consultation Process: This process is outlined in Appendix A and provides workshops designed to gain cycling stakeholder input into the content outline of the Regional Cycling Strategy. It also provides information on the ability of agencies to deliver and sustain a strategy;

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Re: Regional Cycling Strategy Workshop #1, Page 2

- B) CRD Committee Review and Pre-approval Process: This process is outlined in Appendix B and involves CRD Committees to review and approve the basic outline of a Regional Cycling Strategy prior to Regional Planning Services drafting the full document; and
- C) Strategy Review and Approval Process: This process as outlined in Appendix C provides for a public, CRD committee, municipalities, provincial, and cycling stakeholders review of a draft strategy. The results of this feedback would be used to finalise a strategy.

The overall process seeks to offer a structure that is based on the ability of agencies to achieve cycling goals and sustain a cycling strategy at the municipal level. It also seeks to support input from cycling stakeholders and the public on the strategy, and allow for municipal review and recommendations (120 days). This process is proposed to assure decision-makers that support exists for a recommended strategy.

Three main points emerging from the workshop discussions included:

1. Many participants felt it was challenging to discuss the processes without first knowing more about the final product, or scope of the cycling strategy.
2. Many participants felt a cycling committee would benefit the process.
3. Many participants felt that public input should be sought before writing a draft strategy.

Given this response, RPS has also submitted a separate report to seek direction from the Regional Planning Committee on the proposed project process.

RECOMMENDATION:

That RPC receive this report as information, and that RPC consider a separate report that discusses the proposed project process options.

Larry Roberts, Transportation Planning Manager
Regional Planning Services

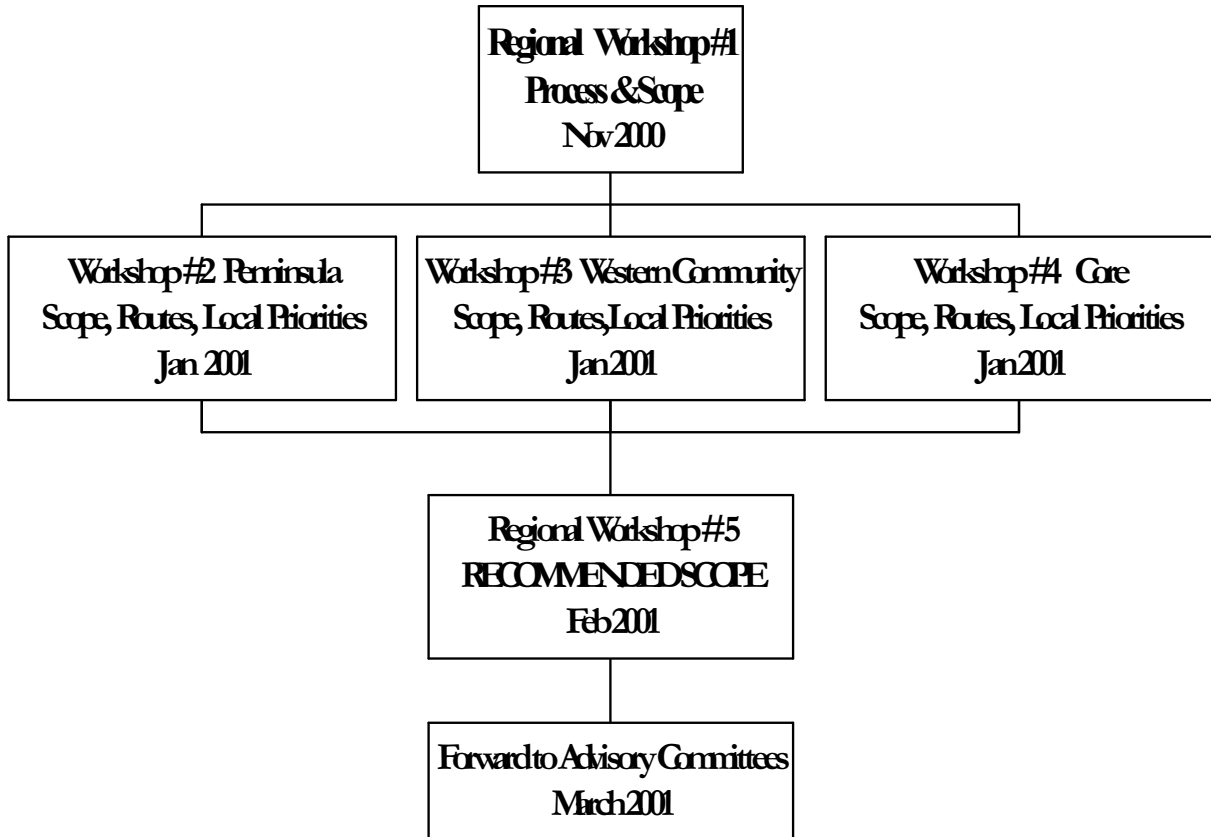
Mark Hornell, Acting Manager
Regional Planning Services

EXECUTIVE DIRECTOR'S COMMENTS:

W.M. Jordan, Executive Director

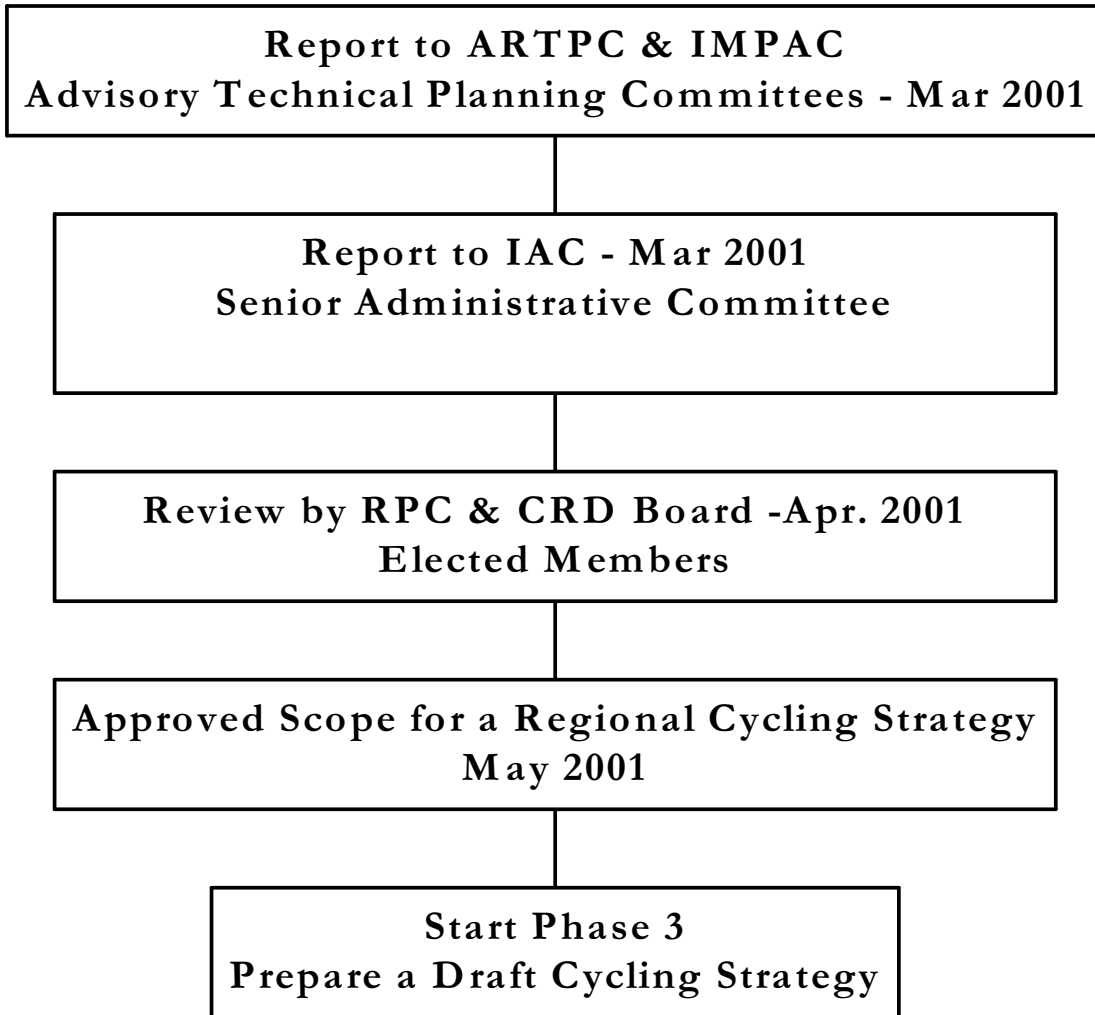
APPENDIX A

**STAKEHOLDER WORKSHOPS
TO GUIDE THE CONTENT OF A CYCLING STRATEGY**



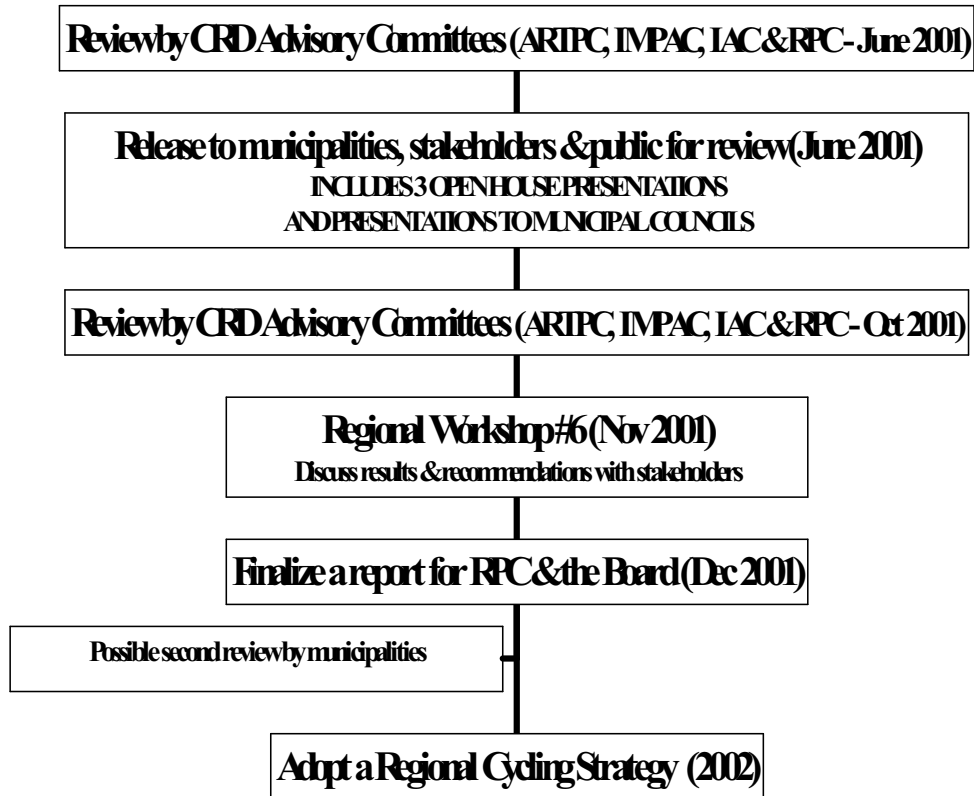
APPENDIX B

**COMMITTEE PROCESS
TO APPROVE THE CONTENT OUTLINE OF THE CYCLING STRATEGY**



APPENDIX C

**PUBLIC, MUNICIPAL AND AGENCY REVIEW PROCESS
TO PROVIDE FEEDBACK TO THE DRAFT CYCLING STRATEGY**



**APPENDIX D: WORKSHOP MINUTES
NOVEMBER 29, 2000 REGIONAL CYCLING STRATEGY
WORKSHOP #1**

PRESENT:

	NAME	AGENCY (in alphabetical order)
1.	Mike Davis	BC Transit
2.	Susanna Grimes	Bike to Work Society
3.	Francis van Loon	British Columbia Cycling Coalition
4.	Dennis Parsons	British Columbia Cycling Coalition
5.	Lori Horne	Camosun College
6.	Ron Kirstein	Capital Regional District—Go Green Committee
7.	Jim Bell	Capital Regional District—Regional Parks
8.	Xochitl Benjamin	Capital Regional District—Regional Planning Services
9.	Liora Freedman	Capital Regional District—Regional Planning Services
10.	Mark Hornell	Capital Regional District—Regional Planning Services
11.	Lyle Walker	Capital Regional District—Regional Planning Services
12.	Krin Zebin	District of Central Saanich Cycling Advisory Committee
13.	Jon Munn	City of Colwood
14.	Harry Learning	CFB Esquimalt
15.	Claude Martin	CFB Esquimalt
16.	Ian Craib	Greater Victoria Cycling Coaliton & Oak Bay Police Department
17.	John Luton	Greater Victoria Cycling Coalition
18.	Russ Fuoco	Township of Esquimalt
19.	Barbara Snyder	Township of Esquimalt
20.	Carol-Ann Staples	Township of Esquimalt
21.	Connie McCaan, Councilor	Township of Esquimalt Cycling Committee
22.	Jane Mendum, Councilor	District of Highlands
23.	Terry Pollock	Ministry of Transportation & Highways
24.	Alan Callander	Ministry of Transporation & Highways
25.	Dave Morris	Provincial Capital Commission
26.	Katherine Brandt	Provincial Capital Commission Greenways Committee
27.	Russ Irvine	District of Oak Bay
28.	Dave Marshall	District of Oak Bay
29.	Brian Hobson	Oak Bay Tourism Committee
30.	Anne Topp	District of Saanich
31.	Colin Doyle	District of Saanich

32.	David Cubberley, Councilor	District of Saanich
33.	Murray Walker	District of Saanich
34.	Jim Grayson	District of Saanich Bicycle Advisory Committee
35.	Lynn Howse	University of Victoria
36.	Denise Savoie, Councilor	City of Victoria
37.	Brad Delebur	City of Victoria
38.	Dough Koch	City of Victoria
39.	Steve Hutchinson	City of Victoria
40.	Gavin McPhail	City of Victoria Bicycle Master Plan—GMK Consultant
41.	John Rogers, Councilor	Town of View Royal
42.	AJ Bryan	Town of View Royal Cycling Advisory Committee
43.	Marjory Acton	Town of View Royal Cycling Advisory Committee

INVITED BUT UNABLE TO ATTEND (In alphabetical order):

ICBC

City of Colwood Cycle Advisory Committee

District of Langford

District of Metchosin

District of North Saanich

District of North Saanich Cycle Advisory Committee

Town of Sidney

South Island Mountain Biking Society

District of Sooke

REGIONAL CYCLING STRATEGY WORKSHOP SUMMARY

Approximately 40 people participated in the first Regional Cycling Strategy workshop. This was the first in a series of proposed workshops organized by CRD Regional Planning Services (RPS) to gain stakeholder input into the development of the strategy.

The workshop had two goals: 1) for participants to discuss the consultation process to be used in developing a regional cycling strategy; and 2) the scope, or major components of the strategy.

The workshop consisted of two presentations followed by group discussions. The first presentation was given by Mark Hornell, Acting Manager for CRD Regional Planning Services (RPS), on the consultation process proposed by RPS. The proposed process involved gaining stakeholder input into the strategy's content at a series of workshops—three sub-regional workshops and a second regional workshop. RPS would then formulate the scope for the strategy based on workshop input. The scope would be reviewed by CRD Advisory Committees (Advisory Regional Transportation Committee & Inter-municipal Planning Advisory

Committee) prior to seeking approval from the Regional Planning Committee and possibly the CRD Board. Once the scope is approved by the Planning Committee and Board, RPS would prepare a draft strategy and release it for review and comment by municipalities, stakeholders, and public. Public open houses would be used for soliciting public input into the draft. Once amendments had been made to reflect reviewers' comments, the draft would be submitted to the Regional Planning Committee for endorsement and CRD Board for adoption. Once adopted by the CRD, the final Regional Cycling Strategy document would be referred to municipalities for adoption.

Towards the end of the workshop Liora Freedman, Regional Cycling Co-ordinator gave a brief presentation on a proposed scope for the strategy. The proposed scope is as follows:

1. Vision
2. Purpose & Context
3. Topic Areas (objectives & policies)
4. Bikeway Network
5. Implementation, Monitoring & Review
6. Supporting Materials & Tools

RESULTS OF GROUP DISCUSSIONS ON PROCESS

After the presentation on the proposed consultation process, workshop participants divided into four small groups for discussion. After the break, a representative from each group presented a summary of their discussions to the larger group. Three main points emerged from the discussions:

1. Many participants felt it was challenging to discuss the process without first knowing more about the final product, or scope of the cycling strategy.
2. Many participants felt a steering or oversight committee would benefit the process.
3. Many participants felt that public input should be sought before writing a draft strategy.

Participants then discussed the first two items in the full group setting. The following points were recorded on a flip chart during discussion of the final product:

- K Cycling Strategy that is an integral part of the Regional Transportation Strategy
- K Recognition that cycling is a regionally significant mode of transportation
- K Strategy should include action plans
- K Strategy should involve the CRD in funding and building infrastructure
- K Strategy should include standards and best practices
- K Strategy should promote cycle tourism

The following points were recorded on the flip chart during the discussion on a steering committee:

- K There should be an oversight or steering committee with representatives from:

- Municipal staff
- Elected representatives/politicians
- Members of municipal bicycle advisory committees
- Representative from lead agency in the Transportation Strategy
- Sports groups (cycle racers, mountain bikers)
- Ministry of Transportation & Highways
- BC Transit
- Truckers Association
- BC Municipal Affairs
- Regional Planning Staff
- Youth representative (under 16 or without a vehicle)
- People who cycle should be a priority for inclusion on the committee
- Bicycle Groups

The group decided that those who wanted to be involved in creating the steering committee should meet to further discuss its purpose and role. It was also suggested that the CRD contact possible representatives from the above groups and invite them to sit on the committee. Further, it was suggested that those wanting to be on the committee should decide how many people and who should be on it. A sign-up sheet was passed around and the following people signed up as wanting to be a part of the committee:

1. Brad Drew (CRD Parks; volunteered by a co-worker at the workshop)
2. Ian Craib (Greater Victoria Cycling Coalition and the Oak Bay Police Department)
3. Barbara Snyder (Township of Esquimalt)
4. Francis van Loon (President, BC Cycling Coalition)
5. Jane Mendum (Councilor, District of Highlands)
6. Brian Hobson (Oak Bay Tourism Committee)
7. John Luton (President, Greater Victoria Cycling Coalition)
8. Connie McCann (Councilor, Esquimalt Cycle Advisory Committee)
9. David Cubberly (Councilor, Saanich Bicycle Advisory Committee)
10. John Rogers (Councilor, View Royal)
11. Denise Savoie (Councilor, City of Victoria)

RESULTS OF GROUP DISCUSSION ON SCOPE

Due to the lack of time, discussion took place as an entire group rather than dividing into smaller groups. There was generally agreement on the proposed scope, with a few additions to the flipchart as follows:

- Vision
- Purpose & Context
- Topic Areas (Objectives & Policies)
- Bikeway Network
- Implementation, Monitoring & Review
- Supporting Materials & Tools
- Standards & Best Practices
- Funding
- Common standards (i.e. signs, road conversions)
- Municipal By-laws
- Fill data gaps