

**Capital Regional District
REGIONAL EMERGENCY COORDINATORS
ADVISORY COMMISSION (RECAC)**

**** Operating under Regional Emergency Planning Advisory Commission (REPAC) ****

**Minutes of the RECAC Meeting held May 7, 2015 at 9:30 am
CRD Boardroom, 625 Fisgard St., Victoria, BC**

PRESENT:	Al-Nashir Charania	Greater Victoria Harbour Authority
	Bill Shearer	BC Transit
	Blair McDonald	Township of Esquimalt
	Brian Slous	The Salvation Army
	Brock Henson	District of Saanich - (<i>REPAC Chairperson</i>)
	Bruce Kerr	Kerr & Associates Consulting
	Christopher Gordon	Ministry of Transportation
	Cindy Heslop	Township of View Royal
	Clare Fletcher	Emergency Management BC
	Courtney Cote	BC Coroner Service
	Dale Green	Capital Regional District (CRD)
	Daphne Donaldson	University of Victoria
	Deanne Paulson	St. Patrick's Independent School
	Door Gibson	Department of National Defense
	Eileen Grant	District of Oak Bay
	Gregg Clackson	BC Ferries
	Ian Elliott	CRD
	Ian Foss	CRD - (<i>Recording Secretary</i>)
	Ian Millam	Telus
	Jennifer Paget	School District 62
	Jeri Grant	Juan de Fuca Electoral Area
	John Trelford	District of North Saanich
	Kelli Kryzanowski	Ministry of Health
	Maegan Thompson	District of Saanich
	Matt Cawsey	Saanich Police Department
	Michael Greer	Department of National Defense
	Peter Ensor	CRD
	Phil Westoby	Western Stevedoring
	Rob Johns	City of Victoria
	Tim Henderson	Strata Security Services
	Travis Whiting	CRD
	Troy Mollin	Town of View Royal
REGRETS:	Alison Makkinga	School District 62
	Cailey Hopkins	CRD
	Chris Neilson	CRD
	Christine Merner	Greater Victoria School District (GVSD)
	Christine Trefanenko	Fortis
	D'Arcy Segó	Ministry of Environment
	Dave Boudewyn	Capital City Pavers/Island Equipment Owner's Association
	David Cockle	District of Oak Bay
	David Tunbridge	Department of National Defense
	Deb Whitten	School District 61
	Elizabeth Zook	Salt Spring Island Electoral Area
	Frank Macdonald	District of Saanich
	Geoff Amy	City of Colwood
	Geoff Spriggs	City of Langford
	Gordon Horth	Capital Region Emergency Service Telecommunications (CREST)
	James Simpson	Worksafe BC
	Jim Henly	Victoria Police
	Jim LaMorte	Smart Risk Control
	John Briant	Western Stevedoring

Ken Morneau	Shaw Communications
Kevin Harley	Industry Canada
Mathew Brown	Ministry of Justice
Mike Crowe	Songhees Nation
Mike Stith	Department of National Defense
Mike Woodcock	Ministry of Social Development
Paul Weismiller	BC Ambulance
Rupinder Prihar	Ministry of Transportation
Samantha Eburne	Ministry of Transportation
Sara Jansen	Township of Esquimalt
Stephanie Dunlop	District of Metchosin
Ted Robbins	CRD
Thor Tandy	Unisol Engineering
Timothy Ferguson	Bell
Wayne Hirlehey	Public Safety Canada

1. **Welcome and Introduction**

REPAC Chair B. Henson called the meeting to order at 9:38 am and introductions were made around the room.

2. **Approval of Agenda:**

It was **Moved** by M. Thompson and **Seconded** by J. Grant that the agenda be approved as amended.

Motion Carried

3. **Approval of previous meeting minutes (February 5, 2015):**

It was **Moved** by J. Trelford and **Seconded** by K. Kryzanowski that the minutes of February 5, 2015 REPAC meeting be approved as amended.

Motion Carried

4. **REPAC Discussion based scenario (group):**

Group was divided into three and a facilitator was assigned to each group to discuss a scenario and report to the group on their responses to the following five questions:

- 1) Which agencies would activate their EOC's for this event? To what level? Why? Would the VI- PREOC be activated?
- 2) Who do you anticipate your organization would communicate with from an EOC level? From an operational level?
- 3) How would you like other agencies or organizations to communicate with your organization from an operational level? EOC level, if activated?
- 4) What do you anticipate your organizations top three priorities would be?
- 5) What information would your organization disseminate publicly? What would your key messages be?

6. Presentations:

- i. *LGE PAC update, Regional Emergency Management Framework concept*
Travis Whiting, Sr. Manager, CRD Protective Services; LGE PAC Chair
- ii. Discussion

7. Educational Working Group Recap:

T. Mollin reports the group is ready to share the Ministry of Educations' new Emergency Management Planning Guide for Schools and School Districts plus feedback form. These will be circulated to the REPAC distribution list.

8. Recognition

Travis Whiting and Daphne Donaldson both stood to be recognised for their long-term commitment to this group and the community. Travis has taken a position in Kelowna and Daphne is rebooting and remaining in the CRD area.

9. Next Meeting:

Meeting Date and Location: The next meeting will take place on September 3, 2015 Location: CRD Boardroom

10. Adjournment: Meeting adjourned on motion by J. Trelford at 11:45 am.



Next Meeting:
Thursday September 3, 2015, 9:30 AM
CRD Boardroom, 625 Fisgard Street, Victoria