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## Minutes of a Meeting of the Regional Housing Trust Fund Commission Held May 26, 2021 via Microsoft Teams Meeting

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**PRESENT:**     **Commissioners:** Ann Baird, Gary Holman, Ebony Logins, Terri O’Keeffe, Sarah Potts, David Screech, Zac de Vries, Eric Wood Zhelka

**ABSENT:**     **Commissioners:** Meagan Brame, Paul Brent, David Howe, Marie-Terese Little, Celia Stock, Bob Thompson

**Staff:** Kevin Lorette, General Manager, Planning and Protective Services; Don Elliott, Senior Manager, Regional Housing; John Reilly, Manager, Housing Initiatives and Programs; Kimberly Lemmon, Manager; Planning & Development; Erin Welch, Administrative Assistant, Housing Initiatives and Programs (recorder)

The meeting was called to order at 2:02 pm.

### 1. Territorial Acknowledgement

Commissioner David Screech acknowledged the traditional territories of the Lekwungen speaking people as well as other First Nations whose lands the commissioners present are working.

### 2. Welcome and Introductions

Commissioner David Screech welcomed new and returning commission members and introduced CRD staff who support the RHTF. Quorum was confirmed.

### 3. APPROVAL OF AGENDA

**MOVED** by Commissioner Sarah Potts, **SECONDED** by Commissioner Terri O’Keeffe  
That the agenda be approved as circulated.

**CARRIED**

### 4. APPROVAL OF MINUTES OF April 8, 2021

**MOVED** by Commissioner Terri O’Keeffe, **SECONDED** by Commissioner Ann Baird  
That the minutes from the April 8, 2021 Regional Housing Trust Fund meeting be approved as circulated.

**CARRIED**

### 5. APPROVED RHTF PROJECTS UPDATE

Staff advised of no updates to the Commission on the current RHTF-funded projects as the projects report had not changed. Commissioner Sarah Potts commented that she lives near the Michigan Street development and has recused herself at CoV Council meetings and wants to flag this development for future discussions.

Motion to receive the report as written.

**MOVED** by Commissioner Ann Baird      **SECONDED** by Commissioner Ebony Logins

**CARRIED**

## 6. Prosser Application

CRHC staff shared the 1909 Prosser Rd RHTF Commission Presentation and clarified that building A is the CRHC affordable housing project being considered for the RHTF grant while building B will be a supportive housing project to be run by a separate operator TBD by BC Housing. CRHC staff addressed commissioner questions around the following: contingency, increased costs in construction materials and the impact on project timeline; affordability and tenant mix, if modular was appropriate/considered, parking revenue, cost of land and whether there would be on onsite caretaker. HIP staff discussed review and assessment of project.

**MOVED** by Commissioner Ebony Logins, **SECONDED** by Commissioner Eric Wood Zhelka  
That the Regional Housing Trust Fund (RHTF) Commission recommends to the Capital Regional District Board: That a grant in the amount of \$615,000 to the Capital Region Housing Corporation be approved to support the development of 41 additional units of affordable rental housing at 1909 Prosser Road, Victoria, subject to meeting the terms of the RHTF Grant Funding Agreement.

**CARRIED**

## 7. ROUND TABLE

Commissioner Potts asked if excess funding for the fiscal year could be utilized to support deeper affordability. HIP staff discussed RHFP projects and parameters of the affordability to which the grants are allocated is within the Commission's purview to set. RHTF funded units within this project and the other projects, because they didn't receive any other subsidy from provincial government, are available to the rent supplement programs that BC Housing operates. Additional programs were discussed that provide different levels of affordability (Community Housing Fund). Commissioner Screech asked about CRHC's equity as RHFP winds down. Commissioner Eric Wood Zhelka asked if the regions Mayors will be invited to the openings of the various projects that are currently underway, once completed.

## 8. ADJOURNMENT

**MOVED** by Commissioner Sarah Potts, **SECONDED** by Commissioner Ebony Logins  
That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 2:51 pm.

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Chair