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## Minutes of a Meeting of the Regional Housing Trust Fund Commission Held September 25, 2020 via Microsoft Teams Meeting

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**PRESENT:**    **Commissioners:** Charlayne Thornton-Joe (Chair), Esther Paterson (Alternate for Cairine Green), Barbara Fallot, Lynda Hundleby, Marie-Terese Little, Ann Baird, Zac de Vries, Gary Holman, David Screech, Bob Thompson, Ebony Logins,

**ABSENT:**    **Commissioners:** Dave Howe, Cairine Green, Celia Stock,

**Staff:** Kevin Lorette, General Manager, Planning and Protective Services; Christine Culham, Senior Manager, Regional Housing; John Reilly, Manager, Housing Planning and Programs; Jerry Michael, Administrative Coordinator, Housing Planning and Programs (recorder)

### 1. CHAIR'S REMARKS – Welcome and Introductions

The meeting was called to order at 9:08 am.

Chair Charlayne Thornton-Joe acknowledged the traditional indigenous territory of Lekwungen speaking people as well as other First Nations whose lands the other commissioners present are working. The chair welcomed Commission members and a roll call was taken.

Commissioner Ebony Logins joined meeting at 9:13 am.

### 2. APPROVAL OF AGENDA

**MOVED** by Commissioner Barbara Fallot, **SECONDED** by Commissioner Marie-Terese Little  
That the agenda be approved.

**CARRIED**

### 3. APPROVAL OF MINUTES OF JUNE 23, 2020

**MOVED** by Commissioner Ann Baird, **SECONDED** by Commissioner Lynda Hundleby  
That the minutes from the June 23, 2020 Regional Housing Trust Fund meeting be approved as circulated.

**CARRIED**

### 4. APPROVED RHTF PROJECTS UPDATE

Staff provided updates to the Commission on the current RHTF-funded projects and a brief discussion followed. No questions by commissioners arose from the update.

### 5. Project Presentations by Developers

A) M'Akola Housing Society gave history and overview of both Drennan/Sooke and Charters Projects. Questions from commissioners' were answered and clarification made on projects.

- B) Capital Regional Housing Corporation staff provided an overview of the Michigan Square project and answered questions from commissioners.

CRD staff were given the opportunity to review Staff Reports relevant to each of the three proposals including examination of current financial capacity of the RHTF.

**MOVED** by Commissioner David Screech, **SECONDED** by Commissioner Gary Holman That the Regional Housing Trust Fund (RHTF) Commission recommends to the Capital Regional District Board: That a grant in the amount of \$765,000 to M'akola Housing Society be approved to support the development of 51 units of affordable rental housing at 2075 Drennan Street and 6418 Sooke Road, Sooke, subject to meeting the terms of the RHTF Grant Funding agreement.

**CARRIED**

**MOVED** by Commissioner David Screech, **SECONDED** by Commissioner Lynda Hundleby That the Regional Housing Trust Fund (RHTF) Commission recommends to the Capital Regional District Board: That a grant in the amount of \$330,000 to M'akola Housing Society be approved to support the development of 22 units of affordable rental housing at 2170 Charters Road, Sooke, subject to meeting the terms of the RHTF Grant Funding agreement.

**CARRIED**

**MOVED** by Commissioner David Screech, **SECONDED** by Commissioner Barbara Fallot That the Regional Housing Trust Fund (RHTF) Commission recommends to the Capital Regional District Board: That a grant in the amount of \$570,000 to the Capital Region Housing Corporation be approved to support the development of 38 units of affordable rental housing at 330 Michigan Street, Victoria, subject to meeting the terms of the RHTF Grant Funding agreement.

**CARRIED**

- 6. MOTION TO CLOSE THE MEETING in accordance with the *Community Charter, Part 4, Division 3, Section 90(1)(e)* “the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.”**

**MOVED** by Commissioner Lynda Hundleby, **SECONDED** by Commissioner Bob Thompson That the meeting be closed.

**CARRIED**

The meeting was closed at 10:22am and resumed in open session at 10:24am.

## **7. ROUND TABLE**

Commissioners held a round table to share information on housing in their respective municipalities and electoral areas.

**8. ADJOURNMENT**

**MOVED** by Commissioner Lynda Hundleby, **SECONDED** by Commissioner Barbara Fallot  
That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 10:42am.

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Chair