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**Minutes of a Meeting of the Port Renfrew Utility Services Committee
Held October 22, 2012 at the Port Renfrew Recreation Centre, Port Renfrew, BC**

PRESENT: **Committee Members:** M. Conlin (Chair), C. Kuzman, CRD Regional Director, M. Hicks, A. Tremblay, R. Wilson, T. Wyton
Staff: T. Tanton, Senior Manager, Infrastructure Engineering; L. Siemens (recorder)
ABSENT: D. Hunt

The meeting was called to order at 6:45 pm

1. Approval of Agenda

MOVED by R. Wilson, **SECONDED** by T. Wyton,
That the agenda be approved as distributed.

CARRIED

2. Adoption of Minutes of March 8, 2012

MOVED by Director Hicks, **SECONDED** by T. Wyton,
That the minutes of the meeting of March 8, 2012 be adopted as previously distributed.

CARRIED

3. Request for Inclusion of a Property in the Port Renfrew Street Lighting Local Service Area

T. Tanton presented a written report regarding the new Port Renfrew fire station that requires inclusion in the Port Renfrew street lighting local service area.

MOVED by R. Wilson, **SECONDED** by M. Conlin,
That the Port Renfrew Utility Services Committee recommend to the CRD Board that Bylaw No. 3861 "Port Renfrew Street Lighting Local Services Establishment Bylaw No. 1, 1989, Amendment Bylaw No. 2, 2012" be introduced, and read a first time, read a second time and read a third time.

CARRIED

4. New Business

There was no new business.

5. Adjournment

The meeting was adjourned at 6:50 pm.